

MINUTES

March 10, 2020

The Village Board of Trustees of the Village of Bertrand held a Regular Meeting on March 10, 2020 at 7:30 PM at the Village Hall. Notice of meeting was published in the Holdrege Daily Citizen on March 3, 2020 and posted at the First State Bank, Post Office, and Village Office. The agenda was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel. Dahlgren joined the meeting at 7:31 PM.

The Chairman opened the meeting and publicly stated that a copy of the Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Schroeder, the minutes of the February 11, 2020 meeting were approved. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren.

On a motion by Schroeder, seconded by Evans, the financials for the month of February were accepted. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox. On a motion by Dahlgren, seconded by Evans, a split in the payables for the month of February to Brian Schroeder in the amount of \$147.78 was accepted. Voting Aye, Dahlgren, Evans, Spiegel, Wilcox. Abstaining, Schroeder. On a motion by Schroeder, seconded by Dahlgren a split in the payables for the month of February to TJ Wilcox in the amount of \$244.83 was accepted. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel. Abstaining, Wilcox. On a motion by Spiegel, seconded by Schroeder, a split in the payables for the month of February to the First State Bank in the amount of \$20,610.00 was accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Abstaining, Dahlgren. On a motion by Schroeder, seconded by Dahlgren, the remaining payables for the month of February in the amount of \$90,839.17 were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. The payables are as follows:

AR-Auto Repair	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	GA-Garbage Collection
GO-Gas, Oil, Tires	GR-Gravel	GRO-Grave Opening
IMP-Improvement	INT-Internet	LF-Landfill
LP-Lease Payment	MI-Miscellaneous	MIL-Mileage, Meals
OS-Office Supplies	PC-Pool Concessions	PF-Professional Fees
PR-Printing, Publishing	SCH-Schooling	SS-Shop Supplies
ST-Sales Tax	SU-Supplies	TE-Telephone
UT-Utilities	WT-Water Testing	

<b><u>CEMETERY</u></b>		<b><u>SEWER</u></b>	
Salaries/Taxes/Benefits	210.24	Salaries/Taxes/Benefits	1,695.80
Jack Bowne GRO	500.00	C Plus GO	44.08
Southern Power UT	31.00	Holdrege Daily Citizen PR	14.86
	<b>741.24</b>	Southern Power UT	261.72
<b><u>GARBAGE COLLECTION</u></b>		The Auto Shack AR	11.00
US Post Office OS	31.12	US Post Office OS	31.12
Waste Connection of NE GA	5,840.55	Verizon TE	10.79
	<b>5,871.67</b>		<b>2,069.37</b>
<b><u>GENERAL</u></b>		<b><u>STREET</u></b>	
Amazon (card services) OS	46.26	Salaries/Taxes/Benefits	6,145.51
ATC Communications INT	40.60	3E Electrical SS	233.34
Bertrand Ag Society MI	25.00	Black Hills Energy UT	143.30

<b><u>GENERAL (cont.)</u></b>		<b><u>STREET (cont.)</u></b>	
Black Hills Energy UT	99.96	C Plus GO	185.56
Capital Business Systems LP OS	282.61	Countryside Market SS	6.30
Corporate Warehouse SU FR	1,559.65	First State Bank – Bond Principal	20,020.00
Countryside Market FP OS	216.37	First State Bank – Bond Interest	590.00
Eakes Office Solutions PF	210.90	Larson Land & Cattle GR FR	680.25
EMC Insurance INS (approx.)	23,000.00	Southern Power UT	1,420.92
Frontier TE	160.80	The Auto Shack AR	11.00
Holdrege Daily Citizen PR	111.37	Verizon TE	48.89
Hometown Leasing LP	110.24	Weathercraft Companies PF	200.00
League of NE Municipalities SCH	1,260.70		<b>29,685.07</b>
Officenet OS	42.48	<b><u>WATER</u></b>	
One Call Concepts PF	0.77	Salaries/Taxes/Benefits	14,196.88
Brian Schroeder MIL	147.78	Black Hills Energy UT	214.38
Southern Power UT	183.00	C Plus GO	88.17
Those Blasted Signs IMP	620.00	Cash Statement MI	1.30
US Post Office OS	93.94	Central Hydraulic ER	195.00
US Post Office OS	110.00	EMC Insurance INS (approx.)	23,000.00
TJ Wilcox MIL	244.83	Fastenal SU	8.45
Woodward’s Disposal MI	10.00	Frontier TE	82.58
	<b>28,577.26</b>	NE Department of Revenue ST	1,259.41
<b><u>LAW ENFORCEMENT</u></b>		NE Public Health Env. Lab WT	283.00
Salaries/Taxes/Benefits	1,252.52	Sargent Drilling Co. PF	450.00
C Plus GO	24.07	Southern Power UT	1,214.00
S & W Auto Parts GO	9.08	The Auto Shack AR	22.00
Straight Talk (card services) TE	38.43	US Post Office OS	125.07
	<b>1,324.10</b>	US Post Office OS	110.00
<b><u>PARK</u></b>		Verizon TE	21.59
Salaries/Taxes/Benefits	595.71	Ward Laboratories, Inc. WT	11.00
Southern Power UT	131.15	Woodward’s Disposal MI	10.00
	<b>726.86</b>		<b>41,292.83</b>
<b><u>POOL</u></b>		<b><u>YARD WASTE/RECYCLING</u></b>	
Amazon (card services) PC	72.01	Salaries/Taxes/Benefits	210.24
Black Hills Energy UT	31.31	Frontier TE	113.74
Cash Statement MI	1.30	Reliable Pest Control FU	43.00
DHHS PF	40.00	South Central Sanitation LF	446.07
Frontier TE	89.49		<b>1,143.05</b>
Holdrege Daily Citizen PR	40.46		
Southern Power UT	54.00		
US Post Office OS	81.76		
	<b>410.33</b>		

On a motion by Spiegel, seconded by Schroeder, the Village employees’ salaries for the month of March were approved not to exceed an amount over \$25,000.00. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

Amy Grube, Nursing Home and Assisted Living Administrator, gave the nursing home report. She stated that the Nursing Home is following all CDC guidelines regarding the Coronavirus. The current census for the Nursing Home is 19 residents and the Assisted Living is 12 residents. On a motion by

Spiegel, seconded by Dahlgren, the Nursing Home's new tobacco policy was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. On a motion by Schroeder, seconded by Evans, the updating of the server and computers for the Nursing Home in an amount not to exceed \$13,500.00 was approved. Grube was instructed to update only when the funds were available. Grant requests will be researched for this project. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Spiegel, the financials for the month of January were accepted. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox. On a motion by Spiegel, seconded by Schroeder, a split in the payables for the month of March to the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Abstaining, Wilcox. On a motion by Spiegel, seconded by Schroeder, the remaining payables for March and the approximate payables for April were accepted in an amount not to exceed \$105,000.00. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox. On a motion by Spiegel, seconded by Dahlgren, the Nursing Home employees' salaries for April were approved in an amount not to exceed \$100,000.00. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. These payables are as follows:

<b><u>NURSING HOME</u></b>			
<b>Paid</b>			
Salaries/Taxes/Benefits (Feb.)	79,422.38	HCIS	80.00
Mandy Adams	33.24	Leading Age	375.00
Monica Alvarez	102.80	Oak Haven	235.00
American Healthtech	397.38	RHD	11,186.00
CCC	120.00	Brittany Vokovan	33.24
			<b>91,985.04</b>
<b>Not Paid</b>			
AACO	13,019.74	Marlin Bank	506.29
American Healthtech	367.38	McKesson	1,669.34
Auto Shack	727.56	Barb Metzger	285.60
AMGL	47.50	Mid-American Research	200.00
Black Hills Energy	1,245.78	Nationwide	3,434.11
Cash Wa	2,232.39	Nurses Inc.	13,646.50
Central Valley Electric	21.00	Penner	115.00
Charter	99.99	Petty Cash	97.31
Clipper Herald	77.46	Providence Engraving	21.51
Compufact	33.00	Prioricare	835.03
Countryside Market	212.23	Quill	132.75
D & N Lammel's	7.70	Reliable Pest Control	41.00
Direct TV	362.90	Secrest Consulting	493.52
Dollar General	28.25	Shane Smith	300.00
First State Bank	1,879.10	Stericycle	120.78
Frontier	593.33	Sysco	9,019.61
Holdrege Daily Citizen	65.89	Uline	80.60
Holdrege Soft Water	93.00	Village of Bertrand	505.05
InSpire	11,276.16	WeCare	915.50
Integrated Security Solutions	400.00	Woodward's Disposal	23.75
			<b>65,263.61</b>
<b>MARCH UNPAID</b>	<b>65,263.61</b>	<b>PAYROLL APRIL (approx.)</b>	<b>95,000.00</b>
<b>PAYABLES APRIL (approx.)</b>	<b>35,000.00</b>	<b>BOARD APPROVAL 3/10/20</b>	<b>100,000.00</b>

**NURSING HOME (cont.)**

100,263.61

**BOARD APPROVAL 3/10/20**

105,000.00

James Nelson, Village Ordinance Officer, gave his report to the Board. He stated that he impounded 5 dogs last month, with one being fined. A possible dangerous dog was investigated but has since been removed from the Village. There is a residence in town that currently has five animals, which violates the Bertrand Municipal Code pertaining to the three-animal limit per household. A letter will be sent to the resident. The Code will be evaluated at the following meeting. On a motion by Dahlgren, seconded by Evans, the removal of a trailer from property 2018-BERT-3117 was approved. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox. On a motion by Dahlgren, seconded by Schroeder, Resolution No. 425 which declares property 2020-BERT-5002 a nuisance was approved. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox. The Resolution reads as follows:

**RESOLUTION NO. 2020-425 (5002)  
DECLARED NUISANCE**

The Mayor and Village Board of Trustees for the Village of Bertrand (hereinafter the Village), in regular session assembled at the Village Office Building in Bertrand, Nebraska on this 10<sup>th</sup> day of March 2020, hereby resolve as follows:

WHEREAS, the Village of Bertrand desires to declare Nuisances pursuant to the Village Code of Ordinances, Ordinance No. 649-01, Articles 1 and 2.

NOW THEREFORE:

BE IT RESOLVED that the following property located within the nuisance jurisdiction of the Village of Bertrand, Nebraska has been submitted to the Village Board at its regular meeting on March 11, 2020, to wit:

2020-BERT-5002	BERTRAND ORIGINAL TOWN LOT 15 BLK 19
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BE IT FINALLY RESOLVED, that the Village shall proceed as determined under the administrative procedure of Ordinance No. 649-01, Article 3(A).

**INTRODUCED AND PASSED THIS 10<sup>TH</sup> DAY OF MARCH 2020.**

On a motion by Schroeder, seconded by Spiegel, the uncollectable debt for 2019 was approved. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox.

No action was taken regarding a new loader for the Village.

On a motion by Dahlgren, seconded by Schroeder, the bid for the 2020 alfalfa crop from Calvin Dannehl was accepted. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox. The bids were as follows:

Calvin Dannehl	\$176.20 per ton
Doug Fahrenbruch	\$131.00 per ton
Riley Rabe	\$137.00 per ton

On a motion by Spiegel, seconded by Dahlgren, Resolution No. 426 which establishes an interlocal agreement with the ESU Coordinating Council for Coop purchasing was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The Resolution reads as follows:

**RESOLUTION NO. 426  
of the  
VILLAGE OF BERTRAND, NEBRASKA**

WHEREAS, on March 10, 2020 at a duly convened and scheduled meeting of the Village of Bertrand ("Agency"), it was recommended and deemed advisable that the Agency enter into the

Interlocal Agreement with the Educational Service Unit Coordinating Council to jointly bid and contract, for supplies, materials, equipment, and services through the ESUCC's Cooperative Purchasing Program;

AND WHEREAS, consideration of the matter was a duly advertised agenda item for the said meeting of the Agency;

AND WHEREAS, an opportunity was afforded any interested party to comment on the matter, and the Agency being apprised of the various aspects of the issue;

AND WHEREAS, the governing board has determined that entering into the Interlocal Agreement is in the best interests of the Agency and its members and is appropriate to provide for the efficient and effective operation of the Agency;

NOW BE IT THEREFORE RESOLVED that the Agency's Village Clerk be authorized on behalf of the Agency, pursuant to this Resolution, to affix his or her signature to the aforementioned Interlocal Agreement and to do all things necessary to comply with said Agreement.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF MARCH 2020.**

On a motion by Spiegel, seconded by Schroeder, the wire transfer payment of the water bond reissue in the amount of \$458,854.04 was accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Abstaining, Dahlgren.

The Clerk was instructed to speak with the Pool Committee regarding a second Town Hall Meeting for a new swimming pool.

On a motion by Spiegel, seconded by Dahlgren, the Building Permit request from Larry Bartels to move a 10'x20' building to 318 Minor Avenue was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the Building and Fence Permit request from Marcus Schwarz to construct a 52'x30' addition and wood privacy fence at 406 Marshall were approved pending approval from Utilities Superintendent. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed them of the possible procedures that he will take regarding Well 76-1.

Lori Vinzant, Village Clerk, gave her report to the Board. She informed them that a legal aid representative would like to speak with the Board at a later meeting regarding the property located at 407 Minor Avenue.

The meeting adjourned at 8:58 PM.

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Lori Vinzant, Village Clerk

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TJ Wilcox, Chairman of the Board