

MINUTES

April 9, 2019

The Village Board of Trustees held a Regular Meeting on April 9, 2019 at 7:30 PM at the Village Hall by posting in the Holdrege Daily Citizen on April 2, 2019 and at the Post Office, First State Bank of Bertrand, and the Village Office. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, and Fred Spiegel. Absent, Brian Schroeder. Dahlgren joined the meeting at 7:39 PM.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Evans, the minutes for the Regular Meeting on March 12, 2019 were approved. Voting Aye, Spiegel, Evans, Wilcox.

On a motion by Evans, seconded by Spiegel, the financials for the month of March were accepted. Voting Aye, Evans, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Evans, the payables for the month of March in the amount of \$53,620.55 were accepted. Voting Aye, Spiegel, Evans, Wilcox.

EMS-EMS Billing	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	GA-Garbage Collection
GO-Gas, Oil	INS-Insurance	INT-Internet
LF-Landfill	LP-Lease Payment	MI-Miscellaneous
MIL-Mileage/Meals	PF-Professional Fees	PP-Printing/Publishing
OS-Operating Supplies	RM-Repair & Maintenance	SCH-Schooling
ST-Sales Tax	SU-Supplies	TE-Telephone
UT-Utilities	WT-Water Testing	

<u>CEMETERY</u>		<u>POOL</u>	
Salaries/Taxes/Benefits	193.53	Salaries/Taxes/Benefits	2.75
Fastenal SU	14.32	Black Hills Energy UT	31.95
	207.85	Frontier TE	71.47
<u>FIRE DEPARTMENT</u>		Southern Power UT	52.00
Airgas SU	242.32		158.17
Black Hills Energy UT	458.42	<u>SEWER</u>	
Cash Statement MI	2.35	Salaries/Taxes/Benefits	1,806.02
C Plus GO	69.27	C Plus GO	30.02
Creighton University SCH	825.00	CHS GO	11.29
Dearborn National INS	82.56	Fastenal SU	15.00
EMS Billing EMS	64.50	Nebraska Rural Water SCH	93.75
Frontier TE	59.46	Southern Power UT	268.48
Image Trend PF	203.00	The Auto Shack GO	28.70
James Campbell SCH	50.00	Verizon TE	14.36
Matheson EQ	330.14		2,267.62
Southern Power UT	130.00	<u>STREET</u>	
Spectrum INT	169.83	Salaries/Taxes/Benefits	5,357.42
The Auto Shack ER	177.07	Black Hills Energy UT	248.82
Verizon TE	40.01	C Plus GO	613.06
	2,903.93	CHS GO	336.11

<u>GARBAGE COLLECTION</u>		<u>STREET (cont.)</u>	
Waste Connection of NE GA	5,855.43	Fastenal SU FR	109.27
	5,855.43	Landmark Implement SU	369.62
<u>GENERAL</u>		Menards SU GO	212.87
Salaries/Taxes/Benefits	5.50	Miller & Associates PF	5,077.00
American Legal PF	650.00	Nebraska Rural Water SCH	468.75
ATC Communications INT	35.60	Southern Power UT	1,384.54
Black Hills Energy UT	150.10	Those Blasted Signs SU	254.00
Countryside Market FP	131.32	Verizon TE	68.49
Frontier TE	158.37		14,499.95
Holdrege Daily Citizen PP	95.46	<u>WATER</u>	
Hometown Leasing LP	110.24	Salaries/Taxes/Benefits	13,336.89
NE Department of Revenue ST	0.75	Black Hills Energy UT	352.60
Office Solutions OS	72.12	C Plus GO	60.04
One Call Concepts PF	10.75	CHS GO	22.58
Southern Power UT	142.00	Core & Main SU FR ST	809.80
US Post Office OS	27.50	Fastenal SU	29.99
Woodward's Disposal MI	10.00	Frontier TE	77.71
	1,599.71	Lori Vinzant (conference) MIL	279.73
<u>LAW ENFORCEMENT</u>		Midlands Contracting, Inc. RM	4,300.00
Salaries/Taxes/Benefits	1,208.16	NE Department of Revenue ST	1,277.65
C Plus GO	33.21	Nebraska Rural Water SCH	187.50
Calibre Press (card services) SCH	159.00	NE Public Health WT	159.00
S & W Auto Parts GO	7.29	Ralph's Welding RM SU	9.98
Straight Talk (card services) TE	77.04	Southern Power UT	1,206.00
	1,484.70	US Post Office OS	97.99
<u>PARK</u>		US Post Office OS	27.50
Salaries/Taxes/Benefits	551.53	Verizon TE	28.71
3E Electric SU	1,013.86	Woodward's Disposal	10.00
Fastenal SU	14.32		22,273.67
Southern Power UT	118.05	<u>YARD WASTE/RECYCLING</u>	
	1,697.76	Salaries/Taxes/Benefits	196.26
		Frontier TE	125.50
		Reliable Pest Control FU	43.00
		Southern Power UT	307.00
			671.76

Amy Grube, Nursing Home & Assisted Living Administrator, gave the Nursing Home report. The ending census for the month of February had the Nursing Home at 22 residents and the Assisted Living at 10 residents. Grube informed the Board that RHD has requested that she form a committee of citizens from the Village to help with input for bills dealing with nursing homes that are currently being reviewed by the State Legislature. She will be sending a video regarding these bills to the members of the Board. There are several more nursing homes throughout the state that will be closing in the upcoming months, including Wood River and Broken Bow. She plans to send a fundraising letter out asking for donations to help with repairs for the building.

On a motion by Spiegel, seconded by Evans, the financials for the month of February were accepted. Voting Aye, Spiegel, Evans, Wilcox.

On a motion by Spiegel, seconded by Evans, the payables for the month of April were accepted.
 Voting Aye, Spiegel, Evans, Wilcox.

NURSING HOME			
Salaries/Taxes/Benefits	127,156.19	Holdrege Soft Water	531.00
AACO Health Care	12,957.13	Marlin Business Bank	506.29
American Healthtech	397.38	McKesson	1,090.77
AMGL	13.23	Mid Nebraska Mobility	36.00
Amy Grube	134.56	Midwest Automatic Sprinkler	521.86
Barb Metzger	285.60	Nationwide	3,070.73
Black Hills Energy	1,638.44	Nurse Incorporated	4,191.25
C Plus	707.16	Petty Cash	210.38
Cash-wa Distributing	1,857.33	Phelps County Rehab Services	11,248.64
Central Valley Electric	380.47	PHMC	56.00
Charter	84.99	Providence Engraving	36.51
Compufact	44.00	Providers Plus	2,990.00
Countryside Market	351.63	Reliable Pest Control	41.00
Cummins	723.78	RHD	10,756.00
Direct Supply	174.53	Secrest LTC Consulting	533.52
Direct TV	354.04	Shane Smith	300.00
Dollar General	29.69	Southern Power	2,922.00
Ecolab	213.30	SpartanNash	134.77
Exstream Cleaning	472.12	Stanley Healthcare	697.60
EZ Way	338.50	Stericycle	115.34
Family Medical Specialties	86.00	Sysco	8,009.03
First State Bank	1,879.10	U-Save Pharmacy	24.95
Frontier	588.07	USPS	110.00
Grangier	51.46	Village of Bertrand	505.05
HCIS	80.00	WeCare	1,661.00
HD Supply	67.06	Woodward's Disposal	23.75
Holdrege Pharmacy	3,226.36		204,615.56

James Nelson, Village Ordinance Officer, gave the Ordinance Officer report. He reported that there was an investigation of a dangerous dog. All of the parties have been notified of the result of the investigation. He is preparing letters to go to all owners of abandoned vehicles in the Village.

Beverly Lashley, guest, spoke with the Board regarding the disposal of the remains for the Bertrand Vet Clinic. The Board will review this at a later date.

Brian Langenberg, Miller & Associates, reviewed with the Board the re-plating project of the alley between Boggs 1st Addition and Nelson's 2nd Addition (alley between Miller and Stable). This project was started in 2017 but was never completed. Langenberg is requesting permission to speak with the new Village attorney to file paperwork for proper legal descriptions. On a motion by Dahlgren, seconded by Evans, Langenberg was give permission to meet with the Village Attorney and instruct her to move forward with completing this project. Voting Aye, Dahlgren, Evans, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, Judy Wissmann was re-appointed to the Bertrand Housing Authority. Voting Aye, Spiegel, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Spiegel, the corrected bad debt report for 2018 was approved. Voting Aye, Dahlgren, Spiegel, Evans, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, the renewal of the contract between the Village of Bertrand and Dana F. Cole & Company was renewed. Voting Aye, Spiegel, Dahlgren, Evans Wilcox.

On a motion by Dahlgren, seconded by Spiegel, the discussion regarding the CCCFF planning grant was tabled until the contract is received and reviewed. Voting Aye, Dahlgren, Spiegel, Evans, Wilcox.

Board Members were given the Employee Evaluation sheets that they will need to fill out and return to the committee members. The committee members are Spiegel and Evans. The completed reviews will be discussed at the May board meeting.

On a motion by Dahlgren, seconded by Evans, the Building Permit request from Jared Holen to move a 24x24' garage to 210 Minor Avenue was approved. Voting Aye, Dahlgren, Evans, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Evans, the Building Permit request from Scott Schwarz to construct a 40x16' deck at 1001 Kellogg was approved. Voting Aye, Spiegel, Evans, Dahlgren, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, the Building Permit request from Jason Whetstine to put a roof on a 270 sq. ft. patio at 408 Knight Street was approved. Voting Aye, Spiegel, Dahlgren, Evans, Wilcox.

Matt Gregg, Utilities Superintendent, informed the Board that Phelps County is currently not listed for any federal aid for the severe weather this winter. He was told that Phelps County will be considered with the next round of requests. A majority of the streets in Bertrand are extremely damaged due to the snow and will need repaired. A pole at the school softball field went down. This is the third light that has been lost at the field, and the remaining two poles are not in good shape either. The school doesn't use this field at night, but the Board thought repairing the remaining poles would be beneficial for the lighting for the rodeo during the summer. Gregg reported that the 2018 Quality on Tap report was mailed to every water customer in the Village. Signs have been posted at the Truck Parking Lot limiting the duration of parking to seven days. Spiegel advised that the sidewalk located at 520 Minor needs to be repaired. Gregg reported that the Kennett Alley project is on the schedule for Paulsen's, Inc. and will hopefully happen sometime this summer.

Lori Vinzant, Village Clerk, reported that the Village received an insurance rebate of \$5,724.44. Spring Community Clean Up will begin May 1st through June 1st. An extra roll off dumpster will be provided at the Bertrand Community Building. SCEDD will be performing windshield assessments in the upcoming week. The Board will abate the properties at the May meeting, which will still give the property owners a couple of weeks to participate in the Clean Up. Dog/Cat license letters will go out to pet owners by the end of the week. The license renewals are due May 1st.

The meeting adjourned at 8:25 PM.