

MINUTES

August 14, 2018

The Village Board of Trustees held a Regular Meeting on Tuesday, August 14, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on August 9th and at the First State Bank, Post Office and Village Hall. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, and Brian Schroeder. Absent, Jerold Weber.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Evans, the minutes for the Regular Meeting held on July 10 and the Special Meeting held on August 8, 2018 were approved. Voting Aye, Schroeder, Evans, Wilcox.

On a motion by Schroeder, seconded by Evans, the financials for the month of July were accepted. Voting Aye, Schroeder, Evans, Wilcox.

On a motion by Evans, seconded by Schroeder, the payables for the month of July in the amount of \$70,878.61 were accepted. Voting Aye, Evans, Schroeder, Wilcox.

Legal Description:

AC-Armor Coating	AR-Auto Repair	EQ-Equipment	ER-Equipment Repair
FR-Freight	FU-Fumigation	GA-Garbage Collection	GO-Gas, Oil
GR-Gravel	IMP-Improvement	INS-Insurance	INT-Internet
LAB-Labor	LF-Landfill	LP-Lease Payment	MI-Miscellaneous
MIL-Mileage/Meals	PF-Professional Fees	OS-Operating Supplies	RM-Repair & Maintenance
ST-Sales Tax	SU-Supplies	TE-Telephone	UT-Utilities

<u>CEMETERY</u>		<u>POOL</u>	
Salaries/Benefits	573.59	Salaries/Benefits	7,112.28
Jack Bowen	500.00	Black Hills Energy UT	590.08
CHS Agri SU	19.98	Countryside Market SU	60.69
Latter Repair & Irrigation SU GO	46.30	Frontier TE	74.53
Palmer Brothers Granit Co. RM	360.00	NE Department of Revenue ST	52.19
Van Diest Supply Co. SU	388.93	Southern Power UT	430.00
Walmart SU	23.26		8,319.77
	1,912.06	<u>SEWER</u>	
<u>FIRE DEPARTMENT</u>		Salaries/Benefits	1,717.70
Airgas SU	215.77	C Plus GO	34.68
Bertrand Fire Department AR	3,100.32	First State Agency INS	25.00
Black Hills Energy UT	36.55	Southern Power UT	229.48
C Plus GO	98.25	Verizon TE	39.28
Danko Emergency Equipment EQ	51.79		2,046.14
Frontier TE	58.03	<u>STREET</u>	
Matheson EQ	93.94	Salaries/Benefits	4,302.76
Southern Power UT	165.00	Black Hills Energy UT	12.50
Verizon TE	40.01	C Plus GO	738.37
	3,859.66	Central Valley Electric SU	106.72
		Countryside Market SU	5.69
		First State Agency INS	25.00

<u>GARBAGE COLLECTION</u>		<u>STREET (cont.)</u>	
Waste Connection of NE GA	5,885.78	Miller & Associates PF	700.00
	5,885.78	Nebraska Salt & Grain AC	9,318.26
<u>GENERAL</u>		Orschlen's (card service) GO	6.49
ATC Communications INT	35.60	Overton Sand & Gravel AC FR	2,439.76
Black Hills Energy UT	17.97	Paulsen Inc. GR FR	478.75
Cash Statement MI	5.00	Ralph's Welding SU LAB	168.06
Countryside Market MI	74.36	S & W Auto Parts SU	27.57
Frontier TE	143.39	Southern Power UT	1,290.19
Hometown Leasing LP	110.24	Titan Machinery SU	304.04
League of NE Municipalities PF	1,134.00	Verizon TE	193.14
NE Department of Revenue ST	26.08	Western Engineering GR	1,805.63
Office Solutions OS	142.72		21,992.93
One Call Concepts PF	18.84	<u>WATER</u>	
Southern Power UT	173.00	Salaries/Benefits	11,601.49
Sam's Club PF	48.15	Black Hills Energy UT	40.31
US Post Office OS	200.00	Cash Statement MI	2.47
Woodward's Disposal MI	10.00	C Plus GO	69.36
	2,139.35	Central District Health Dept. PF	63.50
<u>LAW ENFORCEMENT</u>		First State Agency INS	50.00
NLET PF	100.00	Frontier TE	59.57
Walmart SU	80.31	Kearney Regional Health	495.22
	180.31	NE Department of Revenue ST	1,328.50
<u>PARK</u>		Orschlen's (card service) GO	6.50
Salaries/Benefits	2,024.45	Roxanne Winheim MIL	51.78
AcroMat SU	117.97	Southern Power UT	2,443.00
Aquacade Sprinklers IMP SU	4,320.00	USA Blue Book SU	105.23
Bennett Construction RM	3,831.40	Verizon TE	78.57
CHS Agri SU	19.98	Woodward's Disposal MI	10.00
Countryside Market SU	11.98		16,405.50
Fastenal SU	55.48	<u>YARD WASTE/RECYCLING</u>	
Latter Repair & Irrigation SU GO	46.30	Salaries/Benefits	183.09
Southern Power UT	573.00	Frontier TE	122.32
Van Diest Supply Co. SU	388.95	Reliable Pest Control FU	43.00
Walmart SU	25.65	Schaben Sanitation LF	819.02
	11,415.16		1,167.43

Amy Grube, Nursing Home & Assisted Living Administrator, and Janet Lytton, RHD Representative, gave the Nursing Home & Assisted Living report. On a motion by Schroeder, seconded by Evans, the financials for the month of June were accepted. Voting Aye, Schroeder, Evans, Wilcox, Dahlgren. On a motion by Schroeder, seconded by Evans, the payable to the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Evans, Wilcox. Abstaining, Dahlgren. On a motion by Dahlgren, seconded by Evans, the remaining payables for August in the amount of \$149,974.04 were accepted. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox.

<u>NURSING HOME</u>			
Salaries/Taxes/Benefits	81,894.30	McKesson	2,669.29
American Healthtech	397.38	Mid-American Research	456.10
Ameri-Tech	38.53	Nationwide	2,692.35

<u>NURSING HOME (cont.)</u>			
AMGL	25.76	NE DOL	60.00
Artisan Menu Covers	59.59	Nebraska Nursing Facility Assoc.	49.00
Barb Metzger	285.60	Nurse Incorporated	8,029.88
Black Hills Energy	487.18	Penner	284.85
Bryns Floorcovering	210.00	Petty Cash	340.83
C Plus	412.60	Phelps County Rehab Services	3,466.96
Cash-wa Distributing	2,527.60	Providence Engraving	14.91
Central Fire & Safety	422.40	Quill	532.60
Charter	86.18	Reliable	41.00
CHS	419.20	RHD	10,756.00
Compufact	66.00	Secrest LTC Consulting	475.76
Countryside Market	367.27	Shanna Barnes	81.21
Cummins	310.13	Shane Smith	300.00
Direct TV	336.14	Southern Power District	3,160.00
Dollar General	35.25	SpartanNash	52.75
Durable Service	831.40	Stanley Healthcare	269.10
Eakes	640.66	Stericycle	115.34
Family Medical Specialties	60.00	Svoboda's ACE	85.87
First State Bank	6,912.22	Sysco	10,471.72
Frontier	579.16	The Waldinger Corporation	444.00
HCIS	80.00	United Heartland	7,493.00
Holdrege Daily Citizen	62.40	Village of Bertrand	499.67
Holdrege Pharmacy	147.25	WeCare	1,228.00
HTMC	65.00	Woodward's Disposal	23.75
Marlin Business Bank	506.29		151,853.14

The Ordinance Officer for the Village of Bertrand, James Nelson, was sworn into office.

James Nelson, Ordinance Officer, gave a report of activity during the first weeks of August. He discussed the progress of his reinstatement with the Nebraska Law Enforcement Training Center. He also discussed the issue of pet safety during nighttime hours. He will keep the Board advised of this situation.

On a motion by Dahlgren, seconded by Evans, a law enforcement insurance policy and workman's comp policy for the Ordinance Officer was approved. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, a discussion regarding the survey of Bailey Drive and the alley to the east was tabled until a later time. Voting Aye, Dahlgren, Schroeder, Evans, Wilcox.

On a motion by Schroeder, seconded by Evans, the Blue Moose Bar & Grill's application for a Special Designated Liquor license for the Naylor/Lavene wedding reception on September 15, 2018 at the Bertrand Community Building was approved. Voting Aye, Schroeder, Evans, Dahlgren, Wilcox.

A Budget Work Session was scheduled for Wednesday, August 22, 2018 at 5:00 PM at the Village Hall to review the Fiscal Year Budget for 2018-2019.

No action was taken on the Demolition permit for the property at 303 ½ Minor Avenue from Evans Construction.

Matt Gregg, Utilities Superintendent, advised the Board that he will be attending the Rural Water Conference in September and will need to be recertified in pesticides in October. The armor

coating and chip seam may not get done this year. The rock has been delivered, but the company has been delayed due to weather conditions. Minor Avenue will have chip seal when completed. He also advised the Board of an issue he is having with a waste water application.

Lori Vinzant, Village Clerk, passed around a letter from Linda Cooley that thanked the Board for the new stairs at the swimming pool. There have been a lot of good comments about the stairs. The newsletter will go out at the end of the month. The Board suggested that certain ordinances be reviewed in the newsletter. A survey regarding the possibility of a new swimming pool will also be included in the newsletter. A citizen attending the meeting informed the Board that the Phelps County Museum is looking for old photographs of Bertrand. A request for such photos will be included in the newsletter.

Sharon Hueftle, SCEDD representative, presented the Board with the 2018 Nuisance Abatement Program. On a motion by Schroeder, seconded by Evans, properties 2018-BERT-3034 and 2018-BERT-3102 were declared nuisances. Voting Aye, Schroeder, Evans, Wilcox. Abstaining, Dahlgren.

On a motion by Dahlgren, seconded by Evans, the following properties were abated as nuisance properties: 2018-BERT-3007, 3068, 3072, 3116, 3117 and 3118. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Wilcox, seconded by Evans, the postponement request from the owner of property 2016-BERT-1104 was denied. Voting Aye, Wilcox, Evans, Dahlgren, Schroeder.

On a motion by Evans, seconded by Schroeder, the postponement request from the owner of property 2018-BERT-3118 was granted until September 26, 2018. Voting Aye, Evans, Schroeder, Dahlgren, Wilcox.

The Board reviewed properties 2016-BERT-1064 and 2017-BERT-2051.

On a motion by Schroeder, seconded by Dahlgren, the meeting adjourned at 9:05 PM. Voting Aye, Schroeder, Dahlgren, Evans, Wilcox.

Lori Vinzant
Village Clerk

TJ Wilcox
Chairman of the Board