

MINUTES

November 13, 2018

The Village Board of Trustees held a Regular Meeting on Tuesday, November 13, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on November 1, 2018 and at the Post Office, First State Bank, and Village Office. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder and Jerold Weber. Dahlgren joined the meeting at 7:32 PM.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Weber, the minutes for the Regular Meeting held on October 9, 2018 were approved. Voting Aye, Schroeder, Weber, Evans, Wilcox.

On a motion by Schroeder, seconded by Weber, the financials for the month of October were accepted. Voting Aye, Schroeder, Weber, Evans, Wilcox.

On a motion by Schroeder, seconded by Evans, the payables in the amount of \$44,161.30 were accepted. Voting Aye, Schroeder, Evans, Dahlgren, Weber, Wilcox.

EMS-EMS Billing	EQ-Equipment	ER-Equipment Repair
FP-Food Pantry	FR-Freight	FU-Fumigation
GA-Garbage Collection	GO-Gas, Oil	INS-Insurance
INT-Internet	LAB-Labor	LF-Landfill
LP-Lease Payment	MI-Miscellaneous	MIL-Mileage/Meals
PF-Professional Fees	PT-Printing/Publishing	OS-Operating Supplies
RM-Repair & Maintenance	SCH-Schooling	ST-Sales Tax
SU-Supplies	TE-Telephone	UT-Utilities
WT-Water Testing		

<b><u>CEMETERY</u></b>		<b><u>POOL</u></b>	
Salaries/Taxes/Benefits	279.51	Black Hills Energy UT	36.34
Jack Bowen	500.00	Central Valley Electric RM	48.84
C Plus GO	7.87	Frontier TE	75.10
	<b>787.38</b>	Southern Power UT	61.00
			<b>221.28</b>
<b><u>FIRE DEPARTMENT</u></b>		<b><u>SEWER</u></b>	
Airgas SU	242.32	Salaries/Benefits/Taxes	1,602.82
Black Hills Energy UT	118.57	C Plus GO	38.23
C Plus GO	347.61	CHS GO	22.73
Dearborn National INS	75.68	Country Inn (card services) SCH	48.90
EMS Billing EMS	135.89	Matt Gregg MIL	52.66
Frontier TE	59.42	Johnson Service Company PF	1,250.00
Fry-Tek ER	1,051.50	Orschlen's (card services) SU	69.99
Matheson EQ	93.94	Southern Power UT	214.48
Southern Power UT	114.00	Verizon TE	14.34
Titan Machinery SU	12.75		
Verizon TE	40.01		<b>3,314.15</b>
	<b>2,291.69</b>	<b><u>STREET</u></b>	
<b><u>GARBAGE COLLECTION</u></b>		Salaries/Taxes/Benefits	4,594.42
Waste Connection of NE GA	5,777.62	Black Hills Energy UT	89.70
	<b>5,777.62</b>	C Plus GO	356.67
<b><u>GENERAL</u></b>		CHS SU GO	45.49
ATC Communications INT	35.60	CHS LP	1.00

<b><u>GENERAL (cont.)</u></b>		<b><u>STREET (cont.)</u></b>	
Black Hills Energy UT	64.11	Country Inn (card services) SCH	48.89
Cash Statement MI	1.21	Matt Gregg MIL	52.67
Cornhusker Press SU	136.10	Michael Todd ER FR	2,173.04
Countryside Market FP	69.54	Orschlen's (card services) SU	78.96
First State Agency INS	50.00	Ralph's Welding ER LAB	811.90
Frontier TE	144.94	S & W Auto Parts SU GO	80.98
Hometown Leasing LP	110.24	Southern Power UT	1,301.78
NE Department of Revenue ST	0.50	Steve Lund Repair LAB	90.00
NE Municipal Clerk's Assoc. PF	25.00	Verizon TE	68.41
Office Solutions OS	47.14		<b>9,793.91</b>
One Call Concepts PF	11.67		
Southern Power UT	111.00	<b><u>WATER</u></b>	
State of Nebraska PF	229.36	Salaries/Taxes/Benefits	11,142.51
The Bertrand Herald PR	511.26	Black Hills Energy UT	156.56
US Post Office OS	100.00	Cash Statement MI	41.14
US Post Office PF	112.50	C Plus SU GO	88.63
Woodward's Disposal	10.00	CHS SU GO	326.22
	<b>1,770.83</b>	Country Inn (card services) SCH	97.79
<b><u>LAW ENFORCEMENT</u></b>		First State Agency INS	50.00
Salaries/Taxes/Benefits	1,170.60	Frontier TE	60.05
Consolidated Management MIL	8.74	Matt Gregg MIL	105.33
Gall's (card services) SU	92.61	Institute of Clerks PF	135.00
Straight Talk Services TE	37.06	Menards SU	120.04
	<b>1,309.01</b>	NE Department of Revenue ST	1,276.21
<b><u>PARK</u></b>		NE Public Health Env. Lab WT	157.00
Salaries/Taxes/Benefits	698.76	Nebraska Rural Water Assoc. MI	200.00
C Plus GO	28.98	Southern Power UT	1,587.00
Fastenal SU	112.07	Underground Construction PF	1,076.00
Southern Power UT	106.00	US Post Office OS	100.00
	<b>945.81</b>	US Post Office PF	112.50
		Verizon TE	28.68
		Woodward's Disposal MI	10.00
			<b>16,870.66</b>
		<b><u>YARD WASTE/RECYCLING</u></b>	
		Salaries/Taxes/Benefits	173.88
		Frontier TE	122.85
		Reliable Pest Control FU	43.00
		Schaben Sanitation LF	739.23
			<b>1,078.96</b>

Amy Grube, Nursing Home & Assisted Living Administrator, and Janey Lytton, RHD Representative, gave the Nursing Home report. Lytton informed the Board that there is a conference on December 19, 2018 regarding Medicaid and nursing home residents. The conference will be held in Lincoln and anyone is welcome to attend.

On a motion by Schroeder, seconded by Dahlgren, the financials for the month of September were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Weber, Wilcox.

On a motion by Schroeder, seconded by Weber, a split for the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Weber, Evans, Wilcox. Abstaining, Dahlgren. On a

motion by Schroeder, seconded by Dahlgren, the remaining payables for the month of November in the amount of \$160,399.28 were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Weber, Wilcox.

<b>NURSING HOME</b>			
Salaries/Taxes/Benefits	82,865.32	Marlin Business Bank	1,088.52
American Healthtech	397.38	Penny Martinez	58.16
AMGL	13,453.00	McKesson	1,724.54
Aquacade Sprinklers	115.14	Midwest Automatic Sprinkler	514.00
Barb Metzger	270.60	Nurses Incorporated	4,899.25
Black Hills Energy	774.79	Penner	1,941.64
Briggs	57.50	Phelps County Rehab Services	4,911.32
C Plus	409.00	Providence Engraving	21.51
Cash-wa Distributing	2,803.07	Quill	557.81
Central Valley Electric	104.92	Reliable	41.00
Charter	84.99	RHD	10,756.00
CHS	51.99	Secrest LTC Consulting	975.52
Clipper Herald	43.50	Shane Smith	300.00
Compufact	99.00	Southern Power	2,363.34
Countryside Market	310.44	SpartanNash	70.43
Direct Supply	35.98	Stanley Healthcare	247.50
Direct TV	336.14	Stericycle	115.34
Dollar General	27.30	Svoboda's ACE	79.43
Eakes	738.51	Sysco	10,849.45
Family Medical Specialties	638.00	The Clinical Advantage KCI	5,312.74
First State Bank	1,879.10	Unitech	198.00
Frontier	586.12	United Heartland	5,909.00
Frontier Home Medical	67.82	USPS	100.00
HCIS	80.00	Van Diest Supply	111.06
HD Supply	43.07	Village of Bertrand	502.17
Holdrege Floral Expressions	45.00	WeCare	1,279.00
Holdrege Pharmacy	1,010.22	Woodward's Disposal	23.75
			<b>162,278.38</b>

James Nelson, Village Ordinance Officer, gave the Ordinance Officer report. He stated that all of the paperwork and schooling is complete, and the Village has an active police force with an ORI number. A vehicle might be available for an officer's vehicle. This will be discussed further at a later date. The Board also discussed various ways to let the public know of all of the ordinances and regulations regarding dangerous dogs.

Brad Slaughter, Ameritas, was unable to attend the meeting. He did provide information for the Board regarding a sales tax increase. This will be further discussed at the January meeting when Slaughter can attend.

Van Fastenau, Chairman of the Bertrand Rural Fire Protection District, informed the Board that a new attorney has been hired to complete the merger for the Bertrand Fire Department. On a motion by Dahlgren, seconded by Weber, discussion was tabled until the December meeting, after the results from the Village's 2017-2018 fiscal year audit is complete. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

Sharon Hueftle, SCEDD representative, presented the Board with the 2018 Nuisance Abatement Program. On a motion by Weber, seconded by Schroeder, postponement request for property 2016-

BERT-1064 was approved until May 1, 2019 and properties 2016-BERT-1011 and 2016-BERT-1019 until May 12, 2019. Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, Resolution No. 386 was approved to rescind prior Resolution Nos. 2018-378-3119, 2017-347-1057, and 2018-373-3093. These properties have been cleared of nuisances. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

Properties 2018-BERT-3117, 2016-BERT-1104, 2018-BERT-3006, 2018-BERT-3007, 2018-BERT-3008, and 2018-BERT-3023 have until December 31, 2018 to have all nuisances removed. After such date, the Village will abate the properties. Quotes for such abatements will be discussed at the January meeting.

The Board discussed the inspection for property 2018-BERT-3035. Action will be taken at the December meeting.

On a motion by Dahlgren, seconded by Schroeder, the Zoning Administrator will contact the owners of two properties regarding zoning regulations in residential zones. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

A Public Hearing to Demo was held. Sharon Hueftle, SCEDD representative, presented the Board with information regarding the property 2018-BERT-3118. Clinton Witt, the owner of the property (not the trailer) was present to give his opinion regarding the impoundment of the trailer. The Board assured Mr. Witt that no legal action could be taken against him, because the Village will have the title to the trailer. On a motion by Dahlgren, seconded by Evans, the Board decided that demolition of the trailer located on the property will continue once a salvaged title is received. Voting Aye, Dahlgren, Evans, Schroeder, Weber, Wilcox. The Hearing adjourned at 8:38 PM.

The Board discussed forming a Pool Committee to help the Board with the planning and fundraising functions throughout the project. Clerk Vinzant was asked to have a list of possible committee members for the December meeting.

The Board reviewed a Bill of Sale from the Bertrand Charitable Fund, Inc. and the Village of Bertrand for the Bertrand Community Building, a lease agreement between the Village of Bertrand and the Bertrand Agricultural Society, Inc., and a Termination of Severance Agreement and Termination of Lease Agreement between the Village of Bertrand and the Bertrand Charitable Fund, Inc. These contracts will be signed once the Bertrand Agricultural Society, Inc. and the Bertrand Charitable Fund, Inc. has a chance to review them.

On a motion by Weber, seconded by Schroeder, Resolution No. 384 regarding the appointment of members to the Bertrand Charitable Fund, Inc. was approved. The resolution reads as follows:

**RESOLUTION NO. 384**

**of the**

**VILLAGE OF BERTRAND, NEBRASKA**

**WHEREAS**, the Bertrand Village Charitable Fund, Inc. has been formally incorporated and it is necessary that the Board of Trustees of the Village of Bertrand approve the Board of Directors; and

**WHEREAS**, the Board of Trustees has reviewed the articles of incorporation and by-laws of the Bertrand Charitable Fund, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and Board of Trustees of the Village of Bertrand, Nebraska that the following members are hereby appointed to the Board of Directors for a term to expire on January 1, 2019.

**NAME**

**EXPIRATION OF TERM**

Beverly Hansen  
Roxann Gregg  
Andrew Dahlgren

January 1, 2019  
January 1, 2019  
January 1, 2019

**PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2018.**

Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

The Board will appoint a new attorney at the Reorganization at the December Board Meeting.

On a motion by Dahlgren, seconded by Weber, Resolution No. 385 regarding a fee schedule for dogs running at large was approved. The resolution reads as follows:

**RESOLUTION NO. 385**

**of the**

**VILLAGE OF BERTRAND, NEBRASKA**

**BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:**

1. That Chapter 6, Article 1, of the Bertrand Municipal Code requires the licensing of dogs within the Municipality and further sets forth other requirements, restrictions, obligations, and prohibitions with respect to dogs within the Municipality.
2. That Section 6-108 makes it unlawful for the owner of any dog to allow such dog to run at large at any time within the corporate limits of the Municipality.
3. That the Municipal Police referred to in the Bertrand Municipal Code shall be deemed as including any and all law enforcement officers who provide law enforcement services within or for the Village of Bertrand, Nebraska.
4. Any violations of Bertrand Municipal Code Section 6-108 "dogs running at large", shall result in the following:
  - a. First Offense                      Warning
  - b. Second Offense                    Impoundment of dog, citation issued, and \$25.00 fine;
  - c. Third Offense                      Impoundment of dog, citation issued, and \$50.00 fine;
  - d. All subsequent Offenses        Impoundment of dog, citation issued, and \$100.00 fine.
5. In addition to the fines established above, the owner of any dog impounded by reason of a violation of any Section of Chapter 6, Article 1 of the Bertrand Municipal Code, shall be responsible for a general impoundment fee and daily board fee as may be set from time to time. The owner any dog so impounded shall be responsible for the payment of these charges, whether or not such person reclaims the dog.

**PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF NOVEMBER 2018.**

Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Wilcox, the date of the December Board Meeting was moved to December 17, 2018. Voting Aye, Dahlgren, Wilcox, Evans, Schroeder, Weber.

On a motion by Evans, seconded by Dahlgren, the Blue Moose Bar & Grill's application for a Special Designated Liquor license for the Aurora Coop's Customer Appreciation party to be held on December 7, 2018 at the Bertrand Community Building was approved. Voting Aye, Evans, Dahlgren, Schroeder, Weber, Wilcox.

Lori Vinzant, Village Clerk, reported that the newsletter will go out at the end of this month. She will have a report for the December Board meeting regarding the possibility of direct deposit and pay schedule for the Village Staff. The Employee Appreciation Dinner will be held on December 14, 2018 at 6:00 PM at the Blue Moose. Dinner requests should be returned by December 1, 2018.

The meeting adjourned at 9:07 PM.