

MINUTES

September 14, 2021

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on September 14, 2021, immediately following the Board of Zoning Adjustments Hearing by publishing in the Holdrege Daily Citizen on August 31, 2021, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk and was available for review upon request. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel.

The Chairman opened the meeting at 7:36 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Schroeder, the consent agenda was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox. The items on the consent agenda were as follows: minutes of the Regular Meeting on August 10, 2021; minutes of the Special Hearing and Budget Work Session on August 17, 2021; Village financials for the month of August; Village payables for the month of August in an amount not to exceed \$149,000; and Village employees' salaries for the month of September in an amount not to exceed \$28,000. The Village payables for August were as follows:

|                      |                                  |                           |                             |
|----------------------|----------------------------------|---------------------------|-----------------------------|
| AC-Armor Coating     | AR-Auto Repair                   | CG-Curb & Gutter          | DF-Dues, Fees Subscriptions |
| EL-Extra Labor       | EQ-Equipment                     | ER-Equipment Repair       | FP-Food Pantry              |
| FR-Freight           | FU-Fumigation                    | GA-Garbage Collection     | GC-Gravel/Cold Mix          |
| GG-g2g Donations     | GO-Gas, Oil, Tires               | GRA-Grant                 | GRO-Grave Opening           |
| GS-Garage Sales      | IMP-Improvement                  | INS-Insurance             | INT-Internet                |
| LAB-Labor            | LAW-Law Enforcement              | LEG-Legal                 | LF-Landfill                 |
| LP-Lease Payment     | MH-Machine Hire                  | MI-Miscellaneous          | MIL-Mileage/Meals           |
| NH-Nursing Home Loan | OS-Office Supplies               | PC-Pool Concessions       | PF-Professional Fees        |
| PP-Pool Project      | PR-Printing/Publishing           | RM-Repair/Maintenance     | REN-Rental                  |
| SCH-Schooling        | SR-Snow Removal                  | ST-Sales Tax              | SS-Shop Supplies            |
| SU-Supplies          | TE-Telephone                     | TL-Tobacco/Liquor License | UT-Utilities                |
| WT-Water Testing     | BAH – Bertrand Housing Authority |                           | *Approved at Prior Meeting  |

| <b><u>CEMETERY</u></b>           |                 | <b><u>SEWER</u></b>              |                 |
|----------------------------------|-----------------|----------------------------------|-----------------|
| Salaries/Taxes/Benefits (Aug.)   | 892.53          | Salaries/Taxes/Benefits (Aug.)   | 1,808.18        |
| Bernie Jones Auto ER GO LAB      | 283.60          | C Plus GO                        | 54.14           |
| Jack Bowen GRO                   | 300.00          | Holdrege Irrigation GO           | 495.00          |
| C Plus GO                        | 142.48          | S & W Auto Parts GO ST           | 20.77           |
| Southern Power UT                | 31.00           | NMVC SCH                         | 12.50           |
|                                  | <b>1,649.61</b> | Southern Power UT                | 355.52          |
|                                  |                 | Verizon TE                       | 10.49           |
|                                  |                 |                                  | <b>2,759.60</b> |
| <b><u>GARBAGE COLLECTION</u></b> |                 | <b><u>STREET</u></b>             |                 |
| Holdrege Daily Citizen           | 5.92            | Salaries/Taxes/Benefits (Aug.)   | 7,367.84        |
| Waste Connection of NE GA        | 5,937.60        | Black Hills Energy UT            | 30.25           |
|                                  | <b>5,943.52</b> | C Plus GO                        | 474.80          |
| <b><u>GENERAL</u></b>            |                 | First State Bank – Bond Interest | 215.00          |
| 3E Electrical Engineering MI     | 20.12           | Landmark Implement GO ER         | 137.11          |
| Amazon (card services) DF ST     | 120.93          | S & W Auto Parts GO ST           | 20.77           |
| ATC Communications INT           | 40.65           | NMVC SCH                         | 12.50           |
| Black Hills Energy UT            | 35.90           |                                  |                 |
| Capital Business Solutions OS LP | 489.22          |                                  |                 |

| <b>GENERAL (cont.)</b>         |                  | <b>STREET (cont.)</b>          |                   |
|--------------------------------|------------------|--------------------------------|-------------------|
| DeWald Deaver L'Heureux LEG    | 99.00            | Popple Construction CG         | 30,047.00         |
| DeWald Deaver L'Heureux BHA    | 379.50           | Southern Power UT              | 1,169.01          |
| Eakes Office Solutions PF      | 153.01           | Verizon TE                     | 51.61             |
| Eakes Office Solution FINAL    | 142.63           |                                | <b>39,525.89</b>  |
| Anna Estrada PF                | 60.00            | <b>WATER</b>                   |                   |
| Holdrege Daily Citizen PR      | 92.50            | Salaries/Taxes/Benefits (Aug.) | 12,411.34         |
| NE Department of Revenue ST    | 3.32             | LaDonna Bennett EL             | 80.00             |
| One Call Concepts PF           | 9.61             | Black Hills Energy UT          | 74.07             |
| Michelle Samuelson GRA         | 316.20           | C Plus GO                      | 108.29            |
| Southern Power UT              | 169.00           | Frontier TE                    | 334.60            |
| Spectrum INT TE ST             | 156.87           | S & W Auto Parts GO ST         | 41.51             |
| Spectrum INT TE*               | 139.50           | NE Department of Revenue ST    | 1,394.12          |
| US Post Office OS              | 110.00           | NMVC SCH                       | 25.00             |
| Walmart (card services) OS     | 159.43           | Sam's Club SU                  | 44.94             |
| Woodward's Disposal MI         | 10.00            | Spectrum TE INT                | 83.70             |
|                                | <b>2,707.39</b>  | Southern Power UT              | 3,464.00          |
|                                |                  | US Post Office OS              | 110.00            |
|                                |                  | Verizon TE                     | 20.99             |
|                                |                  | Ward Laboratories WT           | 11.00             |
|                                |                  | Woodward's Disposal MI         | 10.00             |
|                                |                  |                                | <b>18,213.56</b>  |
| <b>LAW ENFORCEMENT</b>         |                  | <b>YARD WASTE/RECYCLING</b>    |                   |
| Salaries/Taxes/Benefits (Aug.) | 1,334.21         | Salaries/Taxes/Benefits (Aug.) | 223.73            |
| Bertrand Veterinary Clinic PF  | 87.50            | Frontier TE                    | 163.89            |
| Verizon TE                     | 36.12            | Reliable Pest Control FU       | 47.00             |
|                                | <b>1,457.83</b>  | South Central Sanitation LF    | 769.42            |
|                                |                  |                                | <b>1,204.04</b>   |
| <b>PARK</b>                    |                  | <b>TOTAL</b>                   |                   |
| Salaries/Taxes/Benefits (Aug.) | 1,400.60         |                                | <b>148,646.52</b> |
| Bernie Jones Auto ER GO LAB    | 283.60           |                                |                   |
| C Plus GO SU                   | 145.26           |                                |                   |
| Southern Power UT              | 185.75           |                                |                   |
| Van Diest Supply SU            | 522.00           |                                |                   |
|                                | <b>2,537.21</b>  |                                |                   |
| <b>POOL</b>                    |                  |                                |                   |
| Bertrand Ag Society MI         | 250.00           |                                |                   |
| Bertrand Ag Society Deposit MI | 500.00           |                                |                   |
| Kidwell PP                     | 1,317.97         |                                |                   |
| JEO Consulting Group PP        | 13,282.50        |                                |                   |
| RMV Construction PP            | 57,515.40        |                                |                   |
|                                | <b>72,865.87</b> |                                |                   |

On a motion by Schroeder, seconded by Spiegel, the split in the payables to the First State Bank in the amount of \$215.00 was accepted. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Abstaining, Dahlgren.

Amy Grube, Bertrand Nursing Home and Assisted Living Administrator, gave the Nursing Home report to the Board. The current census for the Nursing Home is 14 residents and 8 residents in the Assisted Living. On a motion by Schroeder, seconded by Evans, the Nursing Home's financials for the month of July were accepted. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox. On a motion by Schroeder, seconded by Spiegel, the split to the First State in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Spiegel, Wilcox, Evans. Abstaining, Dahlgren. On a motion by Dahlgren, seconded by Schroeder, the Nursing Home's payables for the month of September in an amount not to exceed \$65,000 were accepted. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox. On a motion by

Schroeder, seconded by Dahlgren, the Nursing Home's employees' salaries for the month of October in an amount not to exceed \$100,000 were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. The Nursing Home's payables and salaries are as follows:

| <b><u>NURSING HOME</u></b>      |           |                        |            |
|---------------------------------|-----------|------------------------|------------|
| <b>Paid</b>                     |           |                        |            |
| Salaries/Taxes/Benefits (Aug.)  | 78,540.78 | Direct TV              | 371.76     |
| Salaries/Taxes/Benefits (Sept.) | 29,781.43 | Holdrege Pharmacy      | 2,808.17   |
| Ability Network                 | 3,253.89  | InSpire                | 7,171.08   |
| American Healthtech             | 397.38    | RHD                    | 12,098.00  |
| Amy Grube                       | 244.15    | HCIS                   | 80.00      |
| Black Hills Energy              | 365.20    | Southern Power         | 2,873.83   |
| Charter                         | 117.97    |                        | 138,103.64 |
| <b>Not Paid</b>                 |           |                        |            |
| C Plus                          | 377.41    | NE State Fire Marshal  | 72.00      |
| Cash Wa                         | 1,425.94  | Nurses, Inc.           | 4,102.75   |
| CHS                             | 52.04     | Providence Engraving   | 10.24      |
| Compufact                       | 22.00     | Quill                  | 385.91     |
| Cross Country Market            | 251.21    | Reliable Pest Control  | 46.00      |
| First State Bank                | 1,879.10  | Secrest Consulting     | 300.00     |
| Frontier                        | 584.96    | SFM                    | 2,310.00   |
| Frontier Home Medical           | 31.50     | Shane Smith            | 300.00     |
| Holdrege Daily Citizen          | 31.84     | Spartan Nash           | 57.29      |
| Holdrege Floral Expressions     | 46.00     | Stericycle             | 132.49     |
| Holdrege Pharmacy               | 2,734.89  | Svoboda's ACE Hardware | 15.99      |
| Intefrated Security Solutions   | 80.00     | Sysco                  | 2,883.19   |
| Lincoln Journal Star            | 181.93    | Village of Bertrand    | 513.99     |
| Penny Martinez                  | 120.91    | WeCare                 | 1,196.50   |
| Barb Metzger                    | 270.60    | Woodward's Disposal    | 23.75      |
| Nationwide                      | 4,097.60  |                        | 24,538.03  |

Walker Zulkoski, Nebraska Public Agency Investment Trust (NPAIT), gave a presentation to the Board regarding the trust and the options available to the Village.

The Board reviewed the bids for solid waste collection for the Village that were submitted. The bids were as follows:

| <b>Bidder</b>            | <b>Residential Price</b>        | <b>Business Price</b>   |
|--------------------------|---------------------------------|---|
| South Central Sanitation | \$15.10 per 96 Gallon Container | \$15.10 for 96 Gallon Container   |
| Wilcox, NE               | \$7.55 per Additional Container | \$15.10 for Additional Container  |
|                          |                                 | \$45.00 for 2 Yard Container  |
|                          |                                 | \$55.00 for 3 Yard Container  |
|                          |                                 | \$85.00 for 4 Yard Container  |
|                          |                                 | \$98.00 for 6 Yard Container  |
|                          |                                 | \$140.00 for 8 Yard Container   |
|                          |                                 | *Churches will be provided with<br>1-2 containers at no charge.                         |
|                          |                                 | **School will be provided with<br>up to 6 containers for athletic<br>field at no charge |



**AN ORDINANCE OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.**

**BE IT ORDAINED BY THE VILLAGE BOARD OF THE VILLAGE OF BERTRAND, NEBRASKA:**

**Section 1.** That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2021, through September 30, 2022. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Village of Bertrand. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Phelps County, Nebraska, for use by the levying authority.

**Section 2.** This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

**PASSED AND APPROVED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2021.**

On a motion by Spiegel, seconded by Schroeder, the Contractor's Application for Payment No. 2 from RMV Construction, as approved by JEO Consulting Group, for the pool project in the amount of \$57,515.40 was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

The Board discussed the proposed change order from Kidwell. This is the electrical company that is providing temporary electrical service at the pool project. In order to install service, they were charged by Southern Power for an initial set up. Per JEO Consulting Group and the contract between the Village and RMV Construction, this cost should be covered by the Village. On a motion by Schroeder, seconded by Evans, the proposed change order from Kidwell for electrical services for the pool project in the amount of \$1,317.97 was approved. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Voting Nay, Dahlgren.

On a motion by Spiegel, seconded by Schroeder, Resolution No. 453 regarding the Community Development Assistance Act tax credit for the construction of the new swimming pool was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox. The Resolution reads as follows:

**RESOLUTION NO. 453**

**of the**

**VILLAGE OF BERTRAND, NEBRASKA**

**A RESOLUTION OF THE VILLAGE OF BERTRAND, NEBRASKA REQUESTING COMMUNITY DEVELOPMENT ASSISTANCE ACT TAX CREDITS FOR THE CONSTRUCTION OF THE NEW BERTRAND AQUATIC CENTER.**

**WHEREAS**, the Village of Bertrand, Nebraska is requesting Community Development Assistance Act (CDAA) tax credits for the construction of the new Bertrand Aquatic Center; and

**WHEREAS**, THE Bertrand Village Board has reviewed the CDAA application and determined that the proposed project was consistent with the community's long-term plan; and

**WHEREAS**, requested CDAA tax credits, in the amount of \$25,000 will be utilized to leverage private donations to provide the undertaking of the proposed project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA, THAT:**

The Bertrand Village Board has reviewed and supports the submittal of the Community Development Assistance Act Project Application to the Nebraska Department of Economic Development requesting \$25,000 in tax credit assistance to implement the Bertrand Aquatic Center.

**PASSED AND APPROVED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2021.**

The Board reviewed and discussed the status of the water rates. As of October 1, 2021, this rates will be non-taxable.

Meeting as the Board of Adjustment, the Board reviewed the Variance request from Steve Winheim. Winheim would like to construct an attached garage to his property located at 401 Highland Avenue. This is in violation of Bertrand Municipal Code Section 9-105 which states that footings of buildings must be twenty-five feet from the front property line. The existing structure has a 16-foot setback from the property line. On a motion by Dahlgren, seconded by Spiegel, the Variance Permit request from Steve Winheim to forgo the set back regulation to construct an attached garage was approved. Voting Aye, Dahlgren, Spiegel, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Evans, the Fence Permit request from Cross Diamond Cattle to construct a 6' wood privacy fence at 508 Melbourne was approved. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox.

On a motion by Evans, seconded by Dahlgren, the Building Permit request from Hi-Line Ag to construct an 80'x60'x20' addition to the current building located at 1110 Kennett Street was approved. Voting Aye Evans, Dahlgren, Schroeder, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from Steve Winheim to construct a 13.5'x26.5'x15' attached garage to existing house was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

Village Ordinance Officer, James Nelson, gave his report to the Board. He reported that the stray cat problem through the Village is slowly dwindling. He also informed the Board that a resident should be obtaining a hobby permit for vehicles located at the railroad property.

Village Utilities Superintendent, Matt Gregg, gave his report to the Board. He informed the Board that he will be attending the Rural Water Conference at the end of September and the Mosquito and Vector Control conference in October. He reported that Well #2 is no longer operational. He will be working with Sargent Irrigation for solutions. The rainstorm on Sept. 2 has cause significant damages to the swimming pool project. RMV Construction has submitted a proposed change order for the correction of these damages. However, JEO Consulting Group does not believe the Village is liable. Information has been sent to the Village Attorney and will be addressed at a later date. Finally, he reported that if the County were to give ARPA funds to the towns in Phelps County, he would like to look into building a second sewer lagoon.

Village Clerk, Lori Vinzant, gave her report to the Board. She approached the Board regarding the current swimming pool rates. The Board decided that the citizens within the corporate limits should have free access to the new swimming pool. A resolution will be presented at the following meeting. She also informed the Board that the new software and camera system has been installed at the Yard Waste Site and they are in the process of transferring the current cards over.

There being no further business, a motion was made by Dahlgren and seconded by Schroeder to adjourn the meeting at 8:46 PM. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

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Lori Vinzant, Village Clerk/Treasurer

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TJ Wilcox, Chairman of the Board