

MINUTES

October 20, 2021

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on Wednesday, October 20, 2021, by publishing in the Holdrege Daily Citizen on October 13, 2021, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel. Dahlgren joined the meeting at 7:32 PM.

The Chairman opened the meeting at 7:30 PM and publicly stated that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Schroeder, the consent agenda was accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren. The items on the consent agenda were as follows: the minutes for the Regular Meeting held on September 14, 2021; the Village financials for the month of September; the Village payables for the month of September in an amount not to exceed \$230,000; and the Village employees' salaries for the month of October in an amount not to exceed \$28,000. The September payables are as follows:

DF-Dues, Fees Subscriptions	EL-Extra Labor	EQ-Equipment	ER-Equipment Repair
FP-Food Pantry	FR-Freight	FU-Fumigation	GA-Garbage Collection
GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant	GRO-Grave Opening
GS-Garage Sales	IMP-Improvement	INS-Insurance	INT-Internet
LAB-Labor	LAW-Law Enforcement	LEG-Legal	LF-Landfill
LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous	MIL-Mileage/Meals
NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions	PF-Professional Fees
PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance	REN-Rental
SCH-Schooling	SR-Snow Removal	ST-Sales Tax	SS-Shop Supplies
SU-Supplies	TE-Telephone	UT-Utilities	WT-Water Testing

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (Sept.)	283.41	Salaries/Taxes/Benefits (Sept.)	1,974.89
Amazon (card services) SU ST	274.00	C Plus GO	23.25
Jack Bowen GRO	200.00	Cobblestone (card ser.) SCH ST	99.59
C Plus GO	63.35	Country Partners Coop PF	376.85
Carrot-Top Industries SU FR ST	405.28	Holdrege Irrigation LAB	175.75
Ralph Stehl RM	27.00	Matt Gregg MIL	77.24
Southern Power UT	36.00	Southern Power UT	260.78
	1,362.04	Verizon TE	10.48
			2,998.83
<u>GARBAGE COLLECTION</u>		<u>STREET</u>	
Waste Connection of NE GA	5,950.50	Salaries/Taxes/Benefits (Sept.)	6,931.24
	5,950.50	Auto Shack GO LAB SU	72.96
<u>GENERAL</u>		Black Hills Energy UT	30.25
Amazon (card services) OS ST	222.93	C Plus GO	157.62
ATC Communications INT	40.65	Cobblestone (card ser.) SCH ST	99.59
Black Hills Energy UT	35.90	Landmark Implement LP	1,500.00
C Plus SU	18.99	Matt Gregg MIL	77.24
Capital Business Systems LP	110.20	NKC Tire GO	138.97
Cash Statement OS	10.00	Southern Power UT	1,168.91
Cornhusker Press SU	76.80		

GENERAL (cont.)		STREET (cont.)	
Corporate Warehouse OS FR	489.80	Verizon TE	51.53
Cross Country Market OS ST FP	49.10		10,228.31
Dana F. Cole PF	595.00	WATER	
DeWald, Deaver, L'Heureux LEG	49.50	Salaries/Taxes/Benefits (Sept.)	13,281.63
DeWald, Deaver, L'Heureux BHA	189.75	Black Hills Energy UT	77.46
Ana Estrada PF	60.00	C Plus GO	46.51
Holdrege Daily Citizen PR	185.00	Cobblestone (card ser.) SCH ST	199.19
NE Department of Revenue ST	1.59	Cash Statement OS	34.60
Officenet OS	67.80	Central District Health Dept. WT	51.00
One Call Concepts PF	9.99	Dana F. Cole PF	595.00
Southern Power UT	142.00	FNIC INS	100.00
Spectrum INT TE ST	156.87	Landmark Implement LP	1,500.00
State of Nebraska PF	236.68	Matt Gregg MIL	154.49
Svoboda's ACE Hardware SU	15.99	NE Department of Revenue ST	1,391.89
Woodward's Disposal MI	10.00	NE Rural Water Assoc. DF	150.00
	2,774.54	Southern Power UT	2,109.00
LAW ENFORCEMENT		Spectrum INT TE	83.70
Salaries/Taxes/Benefits (Sept.)	1,372.55	Verizon TE	20.96
Verizon TE	36.05	Ward Laboratories WT	40.00
	1,408.60	Woodward's Disposal MI	10.00
PARK		United States Postal Service OS	55.35
Salaries/Taxes/Benefits (Sept.)	740.58		19,900.78
C Plus GO SU	69.33	YARD WASTE/RECYCLING	
Rainbow Nursery IMP LAB	102.00	Salaries/Taxes/Benefits (Sept.)	240.63
Ralph Stehl RM	27.00	ATC Communications INT	100.00
Southern Power UT	184.83	NE Waste Reduction PF	25.00
	1,123.74	Platte Valley Comm. SU LAB	2,981.42
POOL		Reliable Pest Control FU	47.00
DeWald, Deaver, L'Heureux LEG	437.25	South Central Sanitation LF	1,134.71
GSI Engineering PP	8,943.50		4,528.76
RMV Construction PP	169,851.60	TOTAL	
United States Postal Service OS	184.70		229,693.15
	179,417.05		

Amy Grube, Bertrand Nursing Home and Assisted Living Administrator, gave the Nursing Home report to the Board. The current census is 15 residents in the Nursing Home and 8 residents in the Assisted Living. On a motion by Schroeder, seconded by Spiegel, the Nursing Home's financials for the month of August were accepted. Voting Aye, Schroeder, Spiegel Dahlgren, Evans, Wilcox. On a motion by Schroeder, seconded by Spiegel, a split in the Nursing Home's October payables to the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Abstaining, Dahlgren. On a motion by Dahlgren, seconded by Evans, the Nursing Home's remaining October payables were accepted in an amount not to exceed \$100,000. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox. On a motion by Schroeder, seconded by Dahlgren, the Nursing Home's employees' salaries for the month of November were accepted in an amount not to exceed \$100,000. Voting Aye, Schroeder, Dahlgren, Evans, Schroeder, Wilcox. The payables and salaries are as follows:

NURSING HOME			
Paid			
Salaries/Taxes/Benefits (Sept.)	74,697.84	Monica Alvarez	101.71
American Healthtech	397.38	D&M	90.00
Black Hills Energy	404.26	Nationwide	4,104.09
Charter	117.97	SFM	2,310.00
Direct TV	371.76	First State Bank	1,879.10
RHD	12,098.00	Barbara Metzger	270.60
HCIS	80.00	Primary Electric	3,323.59
Southern Power	2,506.00	Shane Smith	300.00
			103,052.30
Not Paid			
AACO	17,048.59	Joy's Floral	43.00
AMGL	10,455.00	Lincoln Journal Star	297.10
CAMAS Publishing	45.60	Nurses Incorporated	9,763.76
Cash Wa	743.04	Quill	185.88
Compufact	86.00	Reliable Pest Control	46.00
C Plus	351.53	Secrest Consulting	300.00
Cross Country Market	149.99	Spartan Nash	247.39
Cummins	1,521.31	Stericycle	132.49
D & N Lammel's	543.92	Scrubs on Wheels	830.46
Ecolab	897.16	Svoboda's ACE	23.24
Heartland Refrigeration	433.00	Sysco	8,469.51
Holdrege Floral Expressions	46.00	Village of Bertrand	513.99
Holdrege Pharmacy	3,874.66	WeCare	1,180.50
InSpire	6,397.77	Woodward's Disposal	23.75
			64,650.64

On a motion by Spiegel, seconded by Schroeder, the Contractor's Application for Payment No. 3 from RMV, as approved by JEO Consulting, for the pool project in the amount of \$169,851.60 was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, Resolution No. 451 regarding the Nebraska Public Agency Investment Trust to invest surplus or excess funds was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The resolution reads as follows:

RESOLUTION NO. 451
of the
VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, Nebraska law expressly allows public agencies to invest surplus or excess funds; and
WHEREAS, the Interlocal Cooperative Act, §13-801 et seq. Neb. Rev. Stat. (Reissue 1991) provides that two or more public agencies may jointly cooperate in the exercise or in the performance of their respective governmental functions, powers or responsibilities and may enter into joint agreements as may be deemed appropriate for such purposes when such agreements have been adopted by appropriate action by the governing bodies of the participating public agencies; and
WHEREAS, the Declaration of Trust (Interlocal Agreement) and an Information Statement relating to the Nebraska Public Agency Investment Trust and Fixed Term Investment Service has been presented to this Governing Body; and

WHEREAS, the Declaration of Trust authorized public agencies to adopt and enter into the Declaration of Trust and become participants of such trust and to participate in the Fixed Term Investment Service; and

WHEREAS, this Governing Body deems it advisable for this Public Agency to adopt and enter into the Declaration of Trust and become a participant of the Nebraska Public Agency Investment Trust for the purpose of the joint investment of this Public Agency’s money with those other public agencies so as to enhance the investment earnings accruing to each such public agency and to participate in the Fixed Term Investment Service.

NOW, THEREFORE, be it resolved as follows:

1. This Public Agency shall and does hereby join with other Nebraska public agencies in accordance with the provisions of Nebraska law and in accordance with the Interlocal Cooperative Act, as applicable, by becoming a participant of the Nebraska Public Agency Investment Trust, and the Declaration of Trust and Interlocal Agreement is hereby adopted by this reference with the same effect as if it had been set out verbatim in this Resolution. A copy of the Declaration of Trust is attached hereto and incorporated herein by this reference and shall be filled with the minutes of the meeting at which Resolution was adopted.
- 2a. This Public Agency hereby delegates all authority ad duties which the law otherwise authorizes it to delegate in accordance with the Declaration of Trust. The following officers and officials of this Public Agency and the respective successors in office each are hereby designated as “Authorized Officials” and are authorized to take actions and execute any and all such documents and agreements as they deem necessary and appropriate to effectuate the entry by this Public Agency into the Declaration of Trust, to effectuate the investment and withdrawal of monies of the Public Agency from time to time in accordance with the Declaration of Trust, and to make use of the Fixed Term Investment Service through the intermediaries PMA Financial Network, LLC and PMA Securities, LLC, who are authorized to act on behalf of this Public Entity as its agent with respect to such agreements:

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
TJ Wilcox	Chairman of the Board	_____
Lori Vinzant	Village Clerk/Treasurer	_____

- 2b. The Authorized Officials of this Public Agency hereby authorize the following “Authorized Signers” to invest the Public Agency’s available funds from time to time and to withdrawal such funds from time to time in accordance with the provisions of the Declaration of Trust, including in the Fixed Term Investment Service:

<u>NAME</u>	<u>TITLE</u>	<u>DATE OF BIRTH</u>	<u>SIGNATURE</u>
TJ Wilcox	Chairman of the Board	_____	_____
Lori Vinzant	Village Clerk/Treasurer	_____	_____

An Authorized Official of this Public Agency shall advise the Nebraska Public Agency Investment Trust of any changes in the Authorized Signers in accordance with the procedures established by the trust.

3. The Trustees of the Nebraska Public Agency Investment Trust are hereby designated as having official custody of this Public Agency’s monies which are invested in accordance with the Declaration of Trust.

4. Authorization is hereby given for members of this Governing Body and its officials of this Public Agency to serve as Trustees of the Nebraska Public Agency Investment Trust from time to time if elected as such pursuant to the Declaration of Trust.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution being the same are hereby rescinded.

PASSED AND APPROVED THIS 20TH DAY OF OCTOBER 2021.

On a motion by Spiegel seconded, by Dahlgren, Resolution No. 455 regarding swimming pool rates was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The resolution reads as follows:

**RESOLUTION NO. 455
of the
VILLAGE OF BERTRAND, NEBRASKA**

BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. That the rates of the Bertrand Municipal Swimming Pool will be as follows beginning in the 2022 Summer Season:

Residents within the corporate limits of the Village	Free Admission
Family Season Pass	\$100.00
Individual Season Pass	\$50.00
Senior (65 years and over) Season Pass	\$40.00
Daily Pass	\$4.00 per individual
	\$2.00 for 2 yrs. and younger
Party Rental	\$100.00 for 1 st hour
	\$15.00 per lifeguard required
	\$50.00 for each additional hour
Swimming Lessons	\$35.00 for Private Lessons
	\$30.00 for Semi-Private Lessons

2. That all prior Resolutions in conflict herewith are hereby repealed.

PASSED AND APPROVED THIS 20TH DAY OF OCTOBER 2021.

No action was taken regarding the rate changes for 2022.

Matt Gregg, Utilities Superintendent, presented the Board with estimates from Sargent Drilling in the amount of \$2,100 to survey Well #2 and Downey Drilling, Inc. in the amount of \$927.20 to remove the irrigation pump from Well #2. The Board authorized Gregg to move forward with this project.

On a motion by Dahlgren, seconded by Schroeder, the Change Order request from RMV Construction to extend the 6" sewer line an additional 48' and to clean out and connect existing 4" sewer for the additional amount of \$7,418.00 was approved. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Schroeder, the addendum for the One- and Six-Year Standardized System of Annual Reporting was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

No action was taken regarding variance permit procedures.

The Board held a discussion for the annual Employee Appreciation Party. A tentative date of December 3, 2021, has been set.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from Larry and Cheryl White to construct a 36'x22' addition to the existing garage and a 22'x8' concrete pad at 705 Melbourne Avenue was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans. Abstaining, Wilcox.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from Roland White to construct a 21'x18'x7' metal carport at 407 Mason was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans. Abstaining, Wilcox.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from Larry Fitzgerald to construct a 40'x30'x10' building at the lot located on Marshfield Avenue between Kennett Street and Highway 23 was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from Andrea March to construct a fenced patio at 323 Montrose was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the Manure Application Permit request from Scott Davis to apply manure at the W ½ of SW ¼. Section 6, Township 6N, Range 20W property was approved. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

James Nelson, Village Ordinance Officer, gave his report to the Board. He advised that he is still dealing the cat issue throughout the Village. He also informed the Board that a vehicle belonging to Nick Whitehead was towed due to invalid license plates after several warnings.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed the Board that the sewer lagoon will need soil samples and possibly a survey. The Nebraska Department of Environment and Energy have changed the standards for plumbing services. Gregg will have more information regarding testing after the Cross Connection surveys are returned in December. Lastly, he informed the Board that Murphy Tractor will be inspecting the grader.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that the New Year's Eve fundraiser is coming along. Board members will be asked to participate during the event.

The meeting adjourned at 8:13 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board