

MINUTES

November 9, 2021

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on November 9, 2021 at the Village Hall by publishing in the Holdrege Daily Citizen on November 1, 2021, and posting at the First State Bank, Post Office, and Village Office. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel.

The Chairman opened the meeting at 7:47 PM and publicly stated to all in attendance that a copy of the Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Dahlgren, the consent agenda was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The items on the consent agenda were: minutes of the Regular Meeting held on October 20, 2021; Village financials for October; Village payables for October in an amount not to exceed \$155,000; and Village employees' salaries for November not to exceed \$28,000. The Village October payables for the month of October are as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	GA-Garbage Collection	GC-Gravel/Cold Mix
GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant	GRO-Grave Opening
GS-Garage Sales	IMP-Improvement	INS-Insurance	INT-Internet
LAB-Labor	LAW-Law Enforcement	LEG-Legal	LF-Landfill
LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous	MIL-Mileage/Meals
NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions	PF-Professional Fees
PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance	REN-Rental
SCH-Schooling	SR-Snow Removal	ST-Sales Tax	SS-Shop Supplies
SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License	UT-Utilities
WT-Water Testing			

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (Oct.)	223.73	Salaries/Taxes/Benefits (Oct.)	1,808.18
Arrow Seed Company Inc. SU FR	893.00	C Plus GO	53.26
C Plus GO	18.68	Municipal Supply Inc. SU ST	235.40
Southern Power UT	36.00	NE Rural Water Assoc. SCH	45.00
	<u>1,171.41</u>	Pro Building Supply SU	14.95
<u>GARBAGE COLLECTION</u>		Sewer Bond Pymt/Int. BOND	29,158.527
Waste Connection of NE GA	5,911.13	Southern Power UT	271.47
	<u>5,911.13</u>	Verizon TE	10.47
<u>GENERAL</u>			<u>31,597.30</u>
Amazon (card services) OS ST	282.17	<u>STREET</u>	
ATC Communications INT ST	40.65	Salaries/Taxes/Benefits (Oct.)	6,535.30
Black Hills Energy UT	37.19	Black Hills Energy UT	55.028
Capital Business Systems LF DF	136.20	C Plus GO	340.44
Cross Country Market OS ST FP	51.83	NE Rural Water Assoc. SCH	45.00
Ana Estrada PF	60.00	Pro Building Supply SS	51.90
Holdrege Daily Citizen PR DF	74.56	S & W Auto Parts SU	11.58
Officenet OS	57.98	Southern Power UT	1,173.84
One Call Concepts PF	9.62	Verizon TE	51.49

GENERAL (cont.)		STREET (cont.)	
Southern Power UT	94.00		8,264.83
Spectrum INT TE ST	313.74	WATER	
Woodward's Disposal MI DF	10.50	Salaries/Taxes/Benefits (Oct.)	12,411.34
	1,168.44	Black Hills Energy UT	81.18
LAW ENFORCEMENT		BOK Financial BOND	38,688.75
Salaries/Taxes/Benefits (Oct.)	1,334.21	C Plus GO	106.52
C Plus GO	53.65	Cash Statement WT	14.95
Verizon TE	41.02	First State Bank BOND	16,350.00
	1,428.88	Holmes Plbg & Htg EQ GO	1,510.38
PARK		Municipal Supply Inc. SU ST	34.06
Salaries/Taxes/Benefits (Oct.)	633.89	NE Department of Revenue ST	534.24
C Plus GO	18.68	NE Rural Water Assoc. SCH	90.00
Southern Power UT	171.68	S & W Auto Parts SU	25.69
	824.25	Southern Power UT	1,969.00
POOL		Spectrum INT TE	124.97
JEO Consulting Group PP	30,069.00	Verizon TE	20.94
Jarrod Hird FUND	20.00	Woodward's Disposal MI DF	10.50
Nautical Rose FUND	100.00		71,972.52
	30,189.00	YARD WASTE/RECYCLING	
		Salaries/Taxes/Benefits (Oct.)	223.73
		ATC Communications INT	100.00
		Reliable Pest Control FU	47.00
		South Central Sanitation	745.68
			1,116.41

Amy Grube, Nursing Home and Assisted Living Administrator, gave the Nursing Home report to the Board. The current census for the Nursing Home is 14 residents and 7 residents in Assisted Living. On a motion by Schroeder, seconded by Spiegel, the purchase of a heating/air conditioning unit for a Private Pay Assisted Living room not to exceed \$8,500 was approved. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox. On a motion by Spiegel, seconded by Dahlgren, the Nursing Home's August financials were accepted. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. On a motion by Schroeder, seconded by Evans, a split in the Nursing Home's November payables to the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren. On a motion by Dahlgren, seconded by Evans, the Nursing Home's remaining payables for the month of October in an amount not to exceed \$72,000 were accepted. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox. On a motion by Spiegel, seconded by Dahlgren, the Nursing Home's employees' salaries for the month of December in an amount not to exceed \$145,000 were accepted. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The Nursing Home's payables and salaries are as follows:

NURSING HOME			
Paid			
Salaries/Taxes/Benefits	71,718.25	Nationwide	4,104.09
American Healthtech	397.38	Quill	127.92
Amy Grube	118.96	RHD	12,098.00
Black Hills Energy	382.75	Rx Care	26.46

NURSING HOME (cont.)			
Charter	117.97	Secrest Consulting	300.00
Direct TV	371.76	SFM	2,310.00
HCIS	80.00	Teresa Stadler	36.96
Monica Alvarez	101.71		92,292.21
Not Paid			
AACO	11,053.49	Holdrege Pharmacy	1,198.64
American Healthtech	42.50	Lincoln Journal Star	470.18
Barbara Metzger	278.10	Nurses Incorporated	6,936.75
CAMAS Publishing	30.40	Penner	80.43
Cash Wa	760.56	Providence Engraving	10.24
Compufact	88.00	Reliable Pest Control	46.00
C Plus	485.24	Secrest Consulting	300.00
Cross County Market	521.93	Shane Smith	300.00
Direct Supply	217.50	Southern Power District	1,497.00
Dollar General	9.75	Spartan Nash	138.56
Eakes	803.84	Stericycle	132.49
Ecolab	948.79	Svoboda's ACE Hardware	44.08
First State Bank	1,879.10	Sysco	5,941.38
Frontier	573.13	Village of Bertrand	513.99
Holdrege Daily Citizen	407.11	Woodward's Disposal	23.75
			35,462.93

Guest, Charles Brooks, expressed his concerns to the Board regarding the latest census information. He asked if there was any possibility for new growth in the community or any projects that can be done to get new houses built in the village.

On a motion by Schroeder, seconded by Evans, the split in the Village's October payables to the First State Bank in the amount of \$16,350 was accepted. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren.

The discussion regarding a vacation of the property located on Kennett Street between Mason Avenue and Marshfield Avenue was tabled until the Planning Commission can review the information.

On a motion by Dahlgren, seconded by Schroeder, the contract between Waste Connection of Nebraska and the Village of Bertrand for solid waste services to begin on January 1, 2022, for the term of 3 years was approved. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

Chairman Wilcox introduced Ordinance No. 734 regarding water, sewer, and garbage rates to begin on January 1, 2022. On a motion by Schroeder, seconded by Evans, the statutory rule requiring an ordinance to be fully and distinctly read on three different days was waived. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox. The motion to suspend the rule was adopted by three-fourths of the members elected to the Board and the statutory rule was declared suspended for consideration of said Ordinance. Thereupon said Ordinance No. 734 was then read by title and Trustee Spiegel moved for its final passage, which motion was seconded by Dahlgren. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. Said Ordinance reads as follows:

ORDINANCE NO. 734
of the
VILLAGE OF BERTRAND, NEBRASKA

AN ORDINANCE OF THE VILLAGE OF BERTRAND, NEBRASKA PROVIDING FOR WATER, SEWER, AND GARBAGE RATES; PROVIDING FOR THE REPEAL OF ANY PRIOR ORDINANCES, OR PARTS THEREOF, IN CONFLICT WITH; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

Section 1. WATER RATES. There is hereby established the following monthly water rates for water supplied by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>FRONT FOOTAGE</u>	<u>MONTHLY CHARGE</u>
Residential	0-50	\$32.46
Residential	over 51-60	\$34.32
Residential (Light)	over 61-70	\$35.10
Residential	over 61-70	\$36.14
Residential (Light)	over 71-80	\$36.98
Residential	over 71-80	\$37.97
Residential (Light)	over 81-90	\$38.78
Residential	over 81-90	\$39.82
Residential (Light)	over 91-125	\$40.60
Residential	over 91-125	\$41.64
Residential	over 125	\$43.47
Trailer Park Spaces	Not Applicable	\$32.46
Apartment Buildings	Not Applicable	\$28.84
Low Income Apartments	Not Applicable	\$15.00
Commercial Establishments	Not Applicable	\$36.14
2" Line to Lot	Not Applicable	\$97.53
4" Line to Lot	Not Applicable	\$183.56
Nursing Home	Not Applicable	\$189.06
School Facility	Not Applicable	\$189.06
School Athletic Field	Not Applicable	\$183.56
Golf Course	Not Applicable	\$97.53
CHS	Not Applicable	\$66.37
Lots Outside of Corporate Limits	Not Applicable	\$43.47

DISCONNECT/RECONNECT AT REQUEST OF OWNER:

Disconnect Fee	\$25.00
Reconnect Fee	\$25.00

DISCONNECT DUE TO NON-PAYMENT OF BILL:

During Working Hours	\$25.00
After Hours	\$50.00

Section 2. SEWER RATES. There is hereby established the following monthly sewer rates for sewer service supplied by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$24.71
Commercial Establishments	\$24.71
Trailer Park Spaces	\$24.71
Apartment Buildings	\$24.71 per unit

Low Income Apartments	\$20.00 per unit
Nursing Home	\$123.02
School Facility	\$123.02
School Athletic Field	\$24.71
Golf Course	\$24.71

Section 3. GARBAGE RATES. It is hereby established the following monthly garbage rates for the disposal of solid waste service provided by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$14.00
Commercial – Minimum 90-gallon container	\$14.00
Commercial – Shared 400-gallon (2 yard) container	\$18.62
Commercial – 400-gallon (2 yard) container	\$37.23
Commercial – 600-gallon (3 yard) container	\$48.78
Commercial – 2- & 3-yard containers	\$86.01
Commercial – (4) 3-yard containers	\$195.12
Commercial – (5) 3-yard containers	\$243.90

Section 4. RECYCLING FEE. It is hereby established the following monthly recycling fee for the disposal of recycled materials.

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$1.00
Commercial	\$1.00

Section 5. YARD WASTE FEE. It is hereby established the following monthly yard waste site fee for the Village’s Yard Waste Site.

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$3.50
Commercial	\$3.50

Section 6. In the event the fees for water, sewer, and/or garbage are not paid on or before the 15th day of the month, the utility customer shall be subject to a late fee of \$10.00. When a billing is made by the Village of Bertrand for supplying water or furnishing equipment required by this title to any premises becomes delinquent in whole or in part on or after the 22nd day of the month, or when the water service to any premises is being used or maintained contrary to any of the other requirements of this title, the Water/Sewer Superintendent may order the water service to such premises discontinued until such billing be paid or until such contrary use of the maintenance cease.

Section 7. All prior ordinances and resolutions, or parts thereof, are hereby repealed to the extent that they are contrary and inconsistent with this Ordinance.

Section 8. This Ordinance shall be in effect and in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED THIS 9TH DAY OF NOVEMBER 2021.

On a motion by Dahlgren, seconded by Schroeder, the Change Order request from RMV Construction to change east exterior fence gate to add emergency hardware for an additional amount of \$1,970 was approved with JEO Consulting Group’s recommendations. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, Resolution No. 457 regarding the signing of the Year-End Certification of Street Superintendent was approved. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. Said Resolution reads as follows:

RESOLUTION NO. 457
of the
VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

WHEREAS, the State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annual certify (by December 31st of each year) the appointment of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

WHEREAS, the NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and the type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

WHEREAS, the NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Chairperson.

BE IT RESOLVED that the Village Chairperson TJ Wilcox is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this 9th day of November 2021, at Bertrand, Nebraska.

On a motion by Dahlgren, seconded by Schroeder, the Village's employees' paid holiday has been moved to January 3, 2022, due to the fundraiser event to be held on December 31, 2021. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

The discussion regarding the nuisance properties has been tabled until the January meeting. Clerk will send reminder letters to those properties still in abatement.

On a motion by Schroeder, seconded by Dahlgren, the Special Designated Liquor license request from the Blue Moose Bar & Grill for a fundraiser to be held on December 31, 2021, with an alternate date of January 1, 2022, at the Bertrand Community Building was approved. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox.

James Nelson, Village Ordinance Officer, gave his report to the Board. He stated that he had a dog impounded, but the vet clinic released the dog before the owners could get current registration at the Village Office. He also stated that cats-at-large were still an issue. Several properties were given courtesy letters for potential nuisances.

Matt Gregg, Village Utilities Superintendent, gave his report to the Board. He stated that grass seed was purchased for the cemetery.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. The Employee Appreciation Party will be held on December 10, 2021, at the Blue Moose. She advised the Board that the Village

Office will be able to take credit card payments by the beginning of next month. She also advised the Board that the annual audit will take place November 30 through December 3.

The meeting adjourned at 8:41 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board