MINUTES

January 11, 2022

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on Tuesday, January 11, 2022, by posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox and Trustees Brian Schroeder and Fred Spiegel. Absent were Robert Dahlgren and Lucas Evans.

The Chairman opened the meeting at 7:30 PM and publicly stated that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Spiegel, the consent agenda was approved. Items on the consent agenda are as follows: the minutes for the Regular Meeting held on December 14, 2021; the Village’s financials for the month of December; the Village payables for the month of December in an amount not to exceed $566,000; and the Village employees’ salaries for the month of January in an amount not to exceed $28,000. Voting Aye, Schroeder, Spiegel, Wilcox. Absent, Dahlgren, Evans. The payables are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CEMETERY |  |  | SEWER |  |
| Salaries/Taxes/Benefits (Dec.) | 225.46 |  | Salaries/Taxes/Benefits (Dec.) | 1,835.08 |
| Jack Bowen GO | 500.00 |  | C Plus GO | 46.66 |
| Natural Escapes MI | 1,091.00 |  | Southern Power UT | 382.57 |
| Southern Power UT | 37.00 |  | Verizon TE | 10.47 |
|  | **1,853.46** |  |  | **2,274.78** |
| GARBAGE COLLECTION |  |  | STREET |  |
| Waste Connection of NE GA | 5,923.04 |  | Salaries/Taxes/Benefits (Dec.) | 6,569.28 |
|  | **5,923.04** |  | Auto Shack GO | 19.00 |
| GENERAL |  |  | Black Hills Energy UT | 220.49 |
| Salaries/Taxes/Benefits (Dec.) | 3,660.10 |  | C Plus GO SU | 366.69 |
| ATC Communications INT ST | 40.30 |  | Murphy Tractor LAB ER | 1,705.55 |
| Bertrand Community Schools TL | 520.00 |  | Overton Sand & Gravel IMP | 320.00 |
| Black Hills Energy UT | 98.60 |  | Paulsen, Inc. IMP | 360.00 |
| Capital Business Solutions LP | 110.20 |  | Southern Power UT | 1,281.61 |
| Cash Statement (Postage) OS | 12.00 |  | Verizon TE | 51.49 |
| Cross Country Market OS FP ST | 58.33 |  |  | **10,894.11** |
| DeWald Deaver L’Heureux BHA | 82.50 |  | WATER |  |
| First State Bank I | 10,064.03 |  | Salaries/Taxes/Benefits (Dec.) | 15,031.88 |
| Holdrege Daily Citizen PR | 4.81 |  | Black Hills Energy UT | 226.51 |
| NIC Nebraska OS FR | 340.00 |  | C Plus GO | 93.33 |
| One Call Concepts PF | 26.95 |  | Central Dist. Health Dept. WT | 57.00 |
| PCDC PF | 1500.00 |  | NPHEL WT | 16.00 |
| Southern Power UT | 165.00 |  | NE Department of Revenue ST | 605.77 |
| Spectrum INT TE ST | 253.77 |  | NE Department of Revenue ST | 77.40 |
| United States Post Office OS | 116.00 |  | Southern Power UT | 1,893.00 |
| University of NE – Omaha SCH | 196.50 |  | Spectrum INT TE |  |
| Woodward’s Disposal MI DF | 10.00 |  | United States Post Office OS | 116.00 |
|  | **17,259.09** |  | University of NE – Omaha SCH | 196.50 |
| LAW ENFORCEMENT |  |  | **WATER (cont.)** |  |
| Salaries/Taxes/Benefits (Dec.) | 1,979.95 |  | Verizon TE | 20.94 |
| Verizon TE | 41.02 |  | Woodward’s Disposal MI | 10.00 |
|  | **2,020.97** |  |  | **18,344.33** |
| PARK |  |  | YARD WASTE/RECYCLING |  |
| Salaries/Taxes/Benefits (Dec.) | 638.76 |  | Salaries/Taxes/Benefits (Dec.) | 225.46 |
| Southern Power UT | 345.37 |  | ATC Communications INT ST | 100.35 |
|  | **984.13** |  | Reliable Pest Control FU | 47.00 |
| POOL |  |  | South Central Sanitation LF | 398.67 |
| Blue Moose FUND | 564.00 |  |  | **771.48** |
| Cash Statement FUND | 1,000.00 |  |  |  |
| Chase Card Services FUND ST | 2,855.86 |  |  |  |
| Construction Rental FUND ST | 531.15 |  |  |  |
| JEO Consulting PP | 11,058.75 |  | **TOTAL** | **565,674.10** |
| Kristy Hock FUND ST | 147.55 |  |  |  |
| RMV Construction PP | 489,191.40 |  |  |  |
|  | **505,348.70** |  |  |  |

Amy Grube, Bertrand Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 17 residents and 9 residents in the Assisted Living. Grube informed the Board that the Nursing Home received a Level G for the last survey, due to pressure ulcers. Because of this, the Nursing Home is on probation for 90 days and cannot admit Medicare/Medicaid residents until they have been cleared. They can still admit Private Pay residents and Medicare/Medicaid residents in the Assisted Living section. The Nursing Home received a Phase 4 and Rural Development grant. There is a window in the Assisted Living that will need to be replaced. The Board informed her to order the window and bring quotes for installation when available. On a motion by Schroeder, seconded by Spiegel, the Nursing Home financials for the month of November were accepted. Voting Aye, Schroeder, Spiegel, Wilcox. Absent, Dahlgren, Evans. On a motion by Schroeder, seconded by Spiegel, the Nursing Home payables for the month of January were accepted in an amount not to exceed $75,000. Voting Aye, Schroeder, Spiegel, Wilcox. Absent, Dahlgren, Evans. On a motion by Spiegel, seconded by Schroeder, the Nursing Home employees’ salaries for the month of February were accepted in an amount not to exceed $100,000. Voting Aye, Spiegel, Schroeder, Wilcox. Absent, Dahlgren, Evans. The payables and salaries for the Nursing Home are as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| NURSING HOME |  |  |  |  |
| Paid |  |  |  |  |
| Salaries/Taxes/Benefits (Dec.) | 121,108.41 |  | HCIS | 80.00 |
| American Healthtech | 397.38 |  | Intuit | 234.97 |
| Black Hills Energy | 1,094.26 |  | Petty Cash | 258.52 |
| Charter | 117.97 |  | Prioricare Staffing | 550.65 |
| D & M Security | 90.00 |  | RHD | 12,098.00 |
| Direct TV | 371.76 |  | Southern Power | 2,221.00 |
| Dollar General | 16.00 |  | State Fire Marshal | 50.00 |
|  |  |  |  | **138,688.92** |
| Not Paid |  |  |  |  |
| Auto Shack | 39.85 |  | Mighty Ducts | 250.00 |
| Barbara Metzger | 278.10 |  | Monica Alvarez | 110.25 |
| Beck Wier | 116.23 |  | Nurses Incorporated | 11,094.51 |
| **NURSING HOME (cont.)** |  |  |  |  |
| CAMAS Publishing | 30.40 |  | PMHC | 354.35 |
| Cash Wa | 1,038.39 |  | Providers Plus | 859.25 |
| CHS | 388.55 |  | Quill | 264.54 |
| Compufact | 44.00 |  | Reliable Pest Control | 46.00 |
| C Plus | 515.02 |  | Secrest Consulting | 300.00 |
| Cross Country Market | 323.41 |  | SFM | 1,468.00 |
| Culligan | 48.50 |  | Shane Smith | 300.00 |
| Direct Supply | 235.99 |  | Spartan Nash | 97.53 |
| Dollar General | 15.50 |  | Stanley | 686.39 |
| EZ Way | 454.80 |  | Stericycle | 132.49 |
| Family Medical Specialties | 127.00 |  | Svoboda’s ACE Hardware | 387.55 |
| First State Bank | 1,879.10 |  | Sysco | 6,065.36 |
| Frontier | 576.43 |  | Village of Bertrand | 513.99 |
| Holdrege Pharmacy | 441.85 |  | WeCare | 1,266.50 |
| Integrated Security Solutions | 400.00 |  | Woodward’s Disposal | 24.75 |
| McKesson | 3,163.13 |  |  | **34,637.71** |

On a motion by Spiegel, seconded by Schroeder, the Contractor’s Application for Payment No. 4 from RMV Construction, as approved by JEO Consulting, in the amount of $140,751.90 and the Contractor’s Application for Payment No. 5 from RMV Construction, as approved by JEO Consulting, in the amount of $348,439.50 for work completed on the pool project was accepted. Total amount $489,191.40. Voting Aye, Spiegel, Schroeder, Wilcox. Absent, Dahlgren, Evans.

The Board discussed the possibility of reviewing insurance carriers. It was decided that since it was just changed in 2021, that it could wait for another year.

Lori Vinzant, Village Clerk/Treasurer, was given permission to attend the annual Clerk’s Conference in March that is held in Grand Island, Nebraska.

On a motion by Schroeder, seconded by Spiegel, the Special Designated Liquor license request from the Blue Moose Bar & Grill for a fundraiser to be held on February 5, 2022, at the Bertrand Community Building was approved. Voting Aye, Schroeder, Spiegel, Wilcox. Absent, Dahlgren, Evans.

James Nelson, Village Ordinance Officer, gave his report to the Board. He informed the Board that 2 vehicles were towed off of the railroad property. He also informed the Board that he is still actively trying to catch the dog-at-large that has been living at the golf course.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that the New Year’s Eve fundraiser was a huge success. She will have final numbers at the next Board Meeting. She also informed the Board that both she and Pam Long, Office Assistant, will be gone the week of January 24 through January 28. Carol Johnston will be filling in for them. Vinzant request that a staggered schedule could be had during this week. She will post it when it is confirmed with Johnston.

The meeting adjourned at 8:01 PM.

Lori Vinzant, Village Clerk/Treasurer TJ Wilcox, Chairman of the Board