

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

September 13, 2022

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on September 13, 2022, at the Village Hall by publishing in the Holdrege Daily Citizen on September 1, 2022, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel. Dahlgren joined the meeting at 7:37 PM.

The Chairman opened the meeting at 7:32 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Spiegel, seconded by Schroeder, the consent agenda was accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Dahlgren absent. The items on the consent agenda were as follows: minutes for Regular Meeting on August 9, Special Meeting on August 22, and Budget Work Session on August 22, 2022; the Village financials for the month of August; the Village payables for the month of August in an amount not to exceed \$76,000; the Village employees' salaries for the month of September not to exceed \$26,000. The August payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (August)	1,099.87	Salaries/Taxes/Benefits (August)	1,873.12
Auto Shack ER	16.88	Auto Shack ER	5.19
C Plus GO	101.19	C Plus GO	28.74
Chase Credit Card SU ST	170.04	League of NE Municipalities DF	120.00
Jack Bowen GRO	500.00	Menards SU	155.62
S &W Auto Parts GO SU DF	51.04	Midlands Contracting PF	350.00
Southern Power UT	31.00	NE Rural Water Assoc. SCH	37.50
	1,970.02	Southern Power UT	361.66
<u>GARBAGE COLLECTION</u>		Verizon TE	10.93
Waste Connection of NE. GA	5,620.44		2,942.76
	5,620.44	<u>STREET</u>	
<u>GENERAL</u>		Salaries/Taxes/Benefits (August)	7,016.35
ATC Communications INT	40.65	Auto Shack AR GO	5.19
Black Hills Energy UT	40.67	Black Hills Energy UT	35.02
Capital Business Solutions LP OS	625.54	C Plus GO	484.31

<u>GENERAL (cont.)</u>		<u>STREET (cont.)</u>	
Chase Credit Card DF ST	74.36	Choice Paint & Supply CG ST	149.20
Cross Country Market FP ST OS	102.12	Evans Repair ER LAB	141.34
Dana F. Cole PF	2,950.00	League of NE Municipalities DF	120.00
Eakes Office Solutions OS	45.72	Mid-Iowa Solid Waste ER FR	310.08
Holdrege Daily Citizen PR	161.32	NE Rural Water Assoc. SCH	37.50
League of NE Municipalities DF	684.50	Southern Power UT	1,171.73
NE Department of Revenue ST	3.41	Stewart Tree Service PF	500.00
NE Municipal Clerks Assoc. DF	25.00	Verizon TE	53.84
One Call Concepts PF	4.80		10,024.56
Pam Long OS	30.98		
Southern Power UT	170.00	<u>WATER</u>	
Spectrum IN TE DF	174.68	Salaries/Taxes/Benefits (August)	13,828.94
Woodward's Disposal MI DF	12.50	Auto Shack GO AR	10.37
	5,146.25	Black Hills Energy UT	85.86
		C Plus GO	57.48
<u>LAW ENFORCEMENT</u>		Chase Credit Card DF ST	74.37
Salaries/Taxes/Benefits (August)	1,400.67	FNIC INS	100.00
Bertrand Veterinary Clinic AN	87.50	K & D Motor & Electric IMP	404.42
Verizon TE	42.91	League of NE Municipalities DF	240.00
	1,531.08	League of NE Municipalities DF	684.50
		Maguire Iron, Inc. PF	1,632.00
<u>PARK</u>		NE Department of Revenue ST	601.47
Salaries/Taxes/Benefits (August)	2,401.18	NE Clerk's Association DF	25.00
Auto Shack ER	16.88	NE Public Health Enviro Lab WT	380.00
C Plus GO CG	101.20	NE Rural Water Assoc. SCH	75.00
Choice Paint & Supply IMP ST	232.38	Southern Power UT	3,511.00
K & J Elite Sports Turf GRA	10,000.00	Spectrum INT TE DF	129.97
S & W Auto Parts GO SU DF	51.05	Verizon TE	21.87
Southern Power UT	146.73	Woodward's Disposal MI	12.50
Stewart Tree Service PF	500.00		21,874.75
Svoboda's Ace Hardware RM	41.56		
	13,490.98	<u>YARD WASTE/RECYCLING</u>	
		Salaries/Taxes/Benefits (August)	334.57
<u>POOL</u>		ACT Communications INT	100.00
Salaries/Taxes/Benefits (August)	6,592.28	NE Department of Revenue	25.01
C Plus GO	42.04	Reliable Pest Control FU	47.00
Cash-Wa Distributing PC	164.80	Schaben Sanitation IMP	55.68
Chase Credit Card FUND	200.00	South Central Sanitation LF	1,666.98
Cross Country Market SU FUND	166.54		2,229.24
JEO Consulting PP	1,376.25		
NE Department of Revenue ST	132.00	<u>Total</u>	75,207.96
Southern Power UT	1,550.00		
Spectrum INT TE	87.97		
Those Blasted Signs SU	66.00		
	10,377.88		

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 21 residents and 6 residents in Assisted Living. On a motion by Schroeder, seconded by Spiegel, the Nursing Home's financials for the month of July were accepted. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Dahlgren absent. On a motion by Schroeder, seconded by

Evans, the Nursing Home's September payables were accepted in an amount not to exceed \$120,000. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Dahlgren absent. On a motion by Schroeder, seconded by Spiegel, the Nursing Home's employees' salaries for the month of October were accepted in an amount not to exceed \$100,000. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Dahlgren absent. The Nursing Home's payables and salaries were as follows:

NURSING HOME			
Paid			
Salaries/Taxes/Benefits (August)	73,977.74	Marlin Business Bank	11.14
Ability Network	3,433.26	McKesson	652.71
American Healthtech	397.38	Monica Alvarez	116.48
Becky Wier	71.68	Nationwide	4,315.76
Black Hills Energy	677.85	Pam Hansen	50.00
Charter	127.97	Petty Cash	269.87
Direct TV	376.19	RHD	12,582.00
Eclipse Staffing	591.00	Southern Power	2,706.00
HCIS	80.00		100,437.03
Not Paid			
Auto Shack	11.82	McKesson	4,324.85
Barbara Metzger	218.10	Midwest Automatic Sprinklers	508.25
C Plus	403.22	NE Orthopedic Center	82.0
CAMAS Publishing	14.00	Nurses Incorporated	19,592.64
Cash Wa	871.77	Penner Patient Care	144.71
CHS	419.20	Providence Engraving	10.24
Compufact	33.00	Queen Bee Staffing	7,317.00
Cross Country Market	423.74	Quill	42.99
Direct Supply	871.96	Reliable Pest Control	46.00
Dollar General	109.90	Sabrina Nielsen	750.00
Dustin Pierce	559.25	Scrubs on Wheels	510.88
Eclipse Staffing	4,012.50	Sea Bay Consulting	106.67
Ecolab	561.79	Secrest Consulting	300.00
EZ Way	657.55	SFM	2,022.00
First State Bank	1,879.10	Shane Smith	300.00
Frontier	602.70	Spartan Nash	287.45
HD Supply	658.32	Stanley Healthcare	643.50
Hobart	667.37	Stericycle	138.79
Holdrege Daily Citizen	144.00	Svoboda's ACE Hardware	113.52
Holdrege Pharmacy	40.67	Sysco	6,146.29
InSPIRE	4,935.20	TCI Business Capital	8,379.10
Integrated Security Solutions	396.00	Village of Bertrand	511.70
Lincoln Journal Star	207.74	Woodward's Disposal	25.00
			59,110.42

On a motion by Spiegel, seconded by Evans, the purchase of a new sit/stand lift for the Bertrand Nursing Home in the amount of \$4,415.75 was approved. Voting Aye, Spiegel, Evans, Dahlgren, Schroeder, Wilcox.

Guest Melissa Nevarez, C4K, spoke with the Board regarding the program. She stated that the YMCA will be sponsoring an afterschool program to be held at the Hi-Line Golf Course club house. She

thinks this will only be temporary. She is contacting local churches to see if a daycare program can be implemented in their buildings. She also approached the Board of possibly have a daycare ran out of the Bertrand Nursing Home. She will have a presentation for the Board to review at a later meeting.

Guest Kab Brewer, spoke with the Board regarding the denial of his Building Permit request to move a 20'x12' accessory building to 808 Kellogg. This was denied at the Special Meeting on August 22, 2022, because the location of the accessory building was inside of the 3' setback requirements for accessory buildings. Kab stated that the new building will be in the same location that a carport used to be before it was damage by a windstorm. The new building will also align with a current structure on the property. Meeting as the Board of Adjustments, on a motion by Spiegel, seconded by Evans, the Variance Request from Kab Brewer requesting to forgo the setback requirement of three feet (3') from the property line for any accessory building was approved. Voting Aye, Spiegel, Evans, Dahlgren, Schroeder, Wilcox. On a motion by Schroeder, seconded by Evans, the Building Permit request from Kab Brewer to move a 20'x12' accessory building to 808 Kellogg Street was approved. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, the Village's restricted funds were approved to increase by 1%. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. On a motion by Spiegel, seconded by Dahlgren, Resolution No. 473 to set the final property tax request for the 2022-2023 fiscal year was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The Resolution reads as follows:

RESOLUTION NO. 473
of the
VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, Nebraska Revised Statute 77-1632 and 77-1633 provides that the Governing Body of the Village of Bertrand, Nebraska passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a Special Public Hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Village of Bertrand, Nebraska resolves that:

1. The 2022-2023 property tax request be set at:
General Fund: \$173,352.65
Bond Fund: \$175,000.00
2. The total assessed value of property differs from last year's total assessed value by 6.37 percent.
3. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.974788 per \$100 of assessed value.
4. The Village of Bertrand proposes to adopt a property tax request that will cause its tax rate to be 1.004752 per \$100 of assessed value.
5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the Village of Bertrand will increase (or decrease) last year's budget by -23.47 percent.
6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 15, 2022.

Dated this 13th day of September 2022.

Chairman Wilcox introduced Ordinance No. 756 regarding the budget statement and appropriation of sums for necessary expenses and liabilities of the Village of Bertrand for the 2022-2023 fiscal year. On a motion by Spiegel, seconded by Dahlgren, the statutory rule requiring an ordinance to be fully and

distinctly read on three different days was waived. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The motion to suspend the rule was adopted by three-fourths of the members elected to the Board and the statutory rule was declared suspended for consideration of said Ordinance. Thereupon said Ordinance No. 756 was then read by title and Trustee Schroeder moved for its final passage, which motion was seconded by Dahlgren. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. Said Ordinance reads as follows:

ORDINANCE NO. 756

of the

VILLAGE OF BERTRAND, NEBRASKA

AN ORDINANCE OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE VILLAGE BOARD OF THE VILLAGE OF BERTRAND, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2022, through September 30, 2023. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the Village of Bertrand. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Phelps County, Nebraska, for use by the levying authority.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

PASSED AND APPROVED THIS 13TH DAY OF SEPTEMBER 2022.

On a motion by Schroeder, seconded by Dahlgren, a split in the Village's August payables to Evans Repair in the amount of \$141.34 was accepted. Voting Aye, Schroeder, Dahlgren, Spiegel, Wilcox. Evans abstained.

On a motion by Dahlgren, seconded by Schroeder, the selling price of the lots located at 516-520 Minor Avenue is \$1,400 per lot, \$8,400 for all six lots. Voting Aye, Dahlgren, Schroeder, Wilcox. Voting Nay, Spiegel. Evans abstained.

On a motion by Dahlgren, seconded by Schroeder, Resolution No. 474 regarding the sale of Village property located at 516-520 Minor Avenue to the Bertrand Rural Fire District in the amount of \$8,400 was approved. Voting Aye, Dahlgren, Schroeder, Wilcox. Voting Nay, Spiegel. Evans abstained. The Resolution reads as follows:

RESOLUTION NO. 474

of the

VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, THE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA DEEMS IT ADVISABLE TO CONSIDER THE CONVEYANCE AND TRANSFER OF CERTAIN REAL ESTATE OWNED BY THE VILLAGE. NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. The Board of Trustees shall consider the conveyance and transfer to the Bertrand Rural Fire District (or its designee) of the following-described real estate presently owned by the Village:

Part of Lot Eleven (11), and all of Lots Twelve (12), Thirteen (13), Fourteen (14), Fifteen (15), and Sixteen (16) of Block Eighteen (18), Original Town of Bertrand, Phelps County, Nebraska

2. The Board of Trustees believes that the above-described real estate has a fair market value of value of Eight Thousand Four Hundred dollars (\$8,400.00).
3. The Bertrand Rural Fire District (or its designee) shall agree to pay one-half (1/2) of the closing costs and survey costs to plat the lot and adjoining roads.
4. The real estate shall be conveyed and transferred to the Bertrand Rural Fire District (or its designee), upon the foregoing terms and conditions following the posting of this Resolution (giving notice of the conveyance) for a period of seven days.
5. The grantee of said real estate shall receive the property subject to any and all easements and restrictions, whether visible or of record.
6. This resolution and notice contained herein shall be posted in three (3) prominent places within the Village for a period of not less than seven (7) days.
7. The transfer and conveyance of the above-described real estate shall not take effect until subsequently confirmed by Ordinance of the Board of Trustees of the Village of Bertrand.

PASSED AND APPROVED THIS 13TH DAY OF SEPTEMBER 2022.

On a motion by Dahlgren, seconded by Wilcox, the Contractor's Application for Payment No. 13 from RMV Construction, as approved by JEO Consulting, in the amount of \$120,465.75 was tabled until a later meeting. Voting Aye, Dahlgren, Wilcox, Evans, Schroeder, Spiegel.

James Nelson, Ordinance Officer, gave his report to the Board. He informed that the dog-at-large issue has been resolved. He is currently working on catching stray cats in the Village. He also informed the Board that he will be taking continuing education classes in the upcoming week. The Holdrege Police Department is donating a body camera to the Village.

Marcus Schwarz, Street Foreman gave the Utilities Superintendent's report to the Board. The Board reviewed the letter sent from RMV to Evans Construction regarding the pool project. He informed the Board that the Village will be working directly with Kidwell Electric to fix the sump pump problem at the swimming pool. He also advised the Board of a possible pick-up truck that the Village might be interested in purchasing.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that a copy of the 2020-2021 was now available for review at the office of the Village Clerk. She also informed the Board that the 2021-2022 audit is scheduled with AMGL on November 3, 2022. She inquired if the Board would be interested in the selling the Village property located at 906 Mason Avenue. This discussion will be held at a later meeting.

The meeting adjourned at 8:35 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board