

MINUTES

January 9, 2018

The Village Board of Trustee held a Regular meeting on January 9, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on January 4, 2018 and posting at the First State Bank, Post Office and Village Office. Present were Chairman TJ Wilcox, Trustees Robert Dahlgren, Lucas Evans, and Brian Schroeder. Dahlgren joined the meeting at 7:32 PM.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated to the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Evans, the minutes of the Regular meeting held on December 12, 2017 and the special meeting held on December 19, 2017 were accepted. Voting Aye, Schroeder, Evans, Wilcox.

On a motion by Schroeder, seconded by Evans, the Village Financials for the month of December were approved. Voting Aye, Schroeder, Evans, Wilcox.

On a motion by Evans, seconded by Schroeder, the Village Payables for the month of December in the amount of \$67,458.25 were approved. Voting Aye, Evans, Schroeder, Wilcox.

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Benefits	8.53	Salaries/Benefits	1,898.92
	8.53	Bertrand Herald PP	48.00
<u>FIRE DEPARTMENT</u>		C Plus GO	53.83
Air Gas SU	215.77	Southern Power UT	734.83
Auto Shack	50.00	Verizon TE	13.49
Black Hills Energy UT	356.32		2,749.07
Cash Statement MI	2.24	<u>STREET</u>	
C Plus GO	299.34	Salaries/Benefits	5,476.13
Danko Emergency Equip. EQ	632.74	Auto Shack AR GO	171.01
Dearborn National INS	158.24	Black Hills Energy UT	171.52
Frontier TE	58.07	C Plus GO	623.96
FYR-TEK SU	40.89	Michael Todd & Co. SU	119.75
Matheson EQ	85.40	Nebraskaland Tire ER	239.77
Penguin Management	1,548.00	Southern Power UT	1,642.33
Platte Valley Communications	228.00	Verizon TE	67.43
Southern Power UT	115.00	Young's Transportation	405.72
Verizon	40.01		8,917.62
	3,830.02	<u>WATER</u>	
<u>GENERAL</u>		Salaries/Benefits	16,533.92
Salaries/Benefits	3,365.70	Auto Shack SU ER	68.45
ATC Communications INT	35.60	Black Hills Energy UT	366.96
Bertrand Herald PP	757.78	C Plus GO	53.84
Black Hills Energy UT	121.72	Divine (card services) MI	50.00
Cash Statement MI	4.48	Frontier TE	59.08
Countryside Market	225.32	Gifts & Things (card services) MI	35.26
Frontier TE	143.55	Menards RM	380.66
Hometown Leasing LP	110.24	Municipal Supply SU	777.35
NE Dept. of Revenue ST	0.23	NE Dept. of Revenue ST	1,274.67

Office Solutions	36.75	NE Public Hlth. Env. Lab. WT	16.00
One Call Concepts PF	6.81	Southern Power UT	1,156.00
PCDC PF	1,500.00	US Post Office PF	112.50
<u>GENERAL (cont.)</u>		<u>WATER (cont.)</u>	
School Dist. #54 L&T Fees	520.00	Verizon TE	26.98
Southern Power UT	112.00	Vernon Manufacturing ER	412.50
Strobel Manufacturing CP	800.00	Volser Electric ER	60.00
US Post Office	98.00	Woodward's MI	10.00
US Post Office PF	112.50		21,414.17
Woodward's MI	10.00	<u>POOL</u>	
	7,960.68	Salaries/Benefits	34.28
<u>YARD WASTE/RECYCLING</u>		Black Hills Energy UT	33.69
Salaries/Benefits	303.90	Frontier TE	73.90
Frontier TE	119.79	Southern Power UT	60.00
Reliable Pest Control FU	43.00		201.87
Robert Wallander EXL	150.00	<u>LAW ENFORCEMENT</u>	
Schaben Sanitation LF	1,437.22	Phelps County Sheriff's Dept	1,666.67
	2,054.41		1,666.67
<u>PARK</u>		<u>GARBAGE COLLECTION</u>	
Salaries/Benefits	596.90	Waste Connection of NE GA	5,802.00
Bennett Construction IMP	11,371.43		5,802.00
Bertrand Herald PP	72.00		
Southern Power UT	81.00		
3E Company SU	731.88		
	12,853.21		

Nursing Home Administrator Amy Grube and RHD Representative Walt Dye gave the Nursing Home and Assisted Living report. On a motion by Schroeder, second by Dahlgren, the financials for the month of November were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Wilcox. On a motion by Evans, seconded by Schroeder, the payable from First State Bank in the amount of \$1,879.10 was approved. Voting Aye, Evans, Schroeder, Wilcox. Abstaining Dahlgren. On a motion by Evans, seconded by Schroeder, the remaining payables in the amount of \$159,300.59 were approved. Voting Aye, Evans, Schroeder, Dahlgren, Wilcox.

<u>NURSING HOME</u>			
Salaries/Taxes/Benefits	80,703.06	Intuit	583.97
AACO	1,125.85	Joey Kugler	172.59
American Healthtech	397.38	Marlin Business Park	506.29
AMGL	11,842.50	McKesson	1,296.52
Amy Grube	237.10	Megan Stuart	73.10
Barb Metzger	285.60	Nurses Incorporated	14,906.11
Black Hills Energy	1,191.08	Petty Cash	260.65
Cash-wa Distributing	1,188.39	Phelps County Rehab Services	9,696.72
Charter	79.99	Providence Engraving	9.91
Compufact	55.00	Quill	94.77
Countryside Market	178.39	Reliable	41.00
C Plus	363.86	RHD	10,342.00

D&M Security	227.00	Secret LTC Consulting	467.76
Diane Mead	38.58	Shane Smith	300.00
Direct TV	331.89	Southern Power	2,925.00
Dollar General	21.00	Spartan Nash	82.39
Family Medical Specialties	684.00	Stericycle	110.16
<u>NURSING HOME (cont.)</u>			
First State Bank	1,879.10	Svoboda's ACE	32.45
Frontier	580.83	Sysco	9,474.79
HCIS	80.00	United Heartland	6,528.00
Holdrege Daily Citizen	75.00	Village of Bertrand	493.80
Holdrege Floral	35.00	We Care	635.00
Holdrege Pharmacy	522.45	Woodward's	23.75

Lori Vinzant was sworn in as the new Village Clerk by the outgoing Village Clerk, Carol Johnston.

On a motion made by Dahlgren, seconded by Schroeder, Resolution No. 361 was adopted and read as follows:

I HEREBY CERTIFY, that I am Clerk of the Bertrand Village Board of Trustees of the Village of Bertrand of Bertrand, Nebraska, Phelps County, Nebraska, corporation organized and existing under the laws of the State of Nebraska.

I FURTHER CERTIFY, that a meeting of the Village Board of Trustees of said Corporation was duly called and held at the Bertrand Village Hall of Bertrand, Nebraska and State of Nebraska on the 9th day of January, 2018, that at said meeting a quorum was present and voting throughout, and that the following resolution was duly adopted and is now in full force and effect.

RESOLVED, the First State Bank of Bertrand, 601 Minor Avenue, Bertrand, NE 68927 be and it is hereby designated as a depository of the funds of this Corporation and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money.

RESOLVED, that the above named Firm is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders and also to receive the same for the credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds thereof, even if drawn to the individual order of any signing officer or payable to said Firm or others for this account, or tendered in payment of his individual obligation. The following savings account is required to have only one (1) signature:

37699 Swimming Pool Fund

With one (1) of the following person authorized to sign for the Village of Bertrand.

Lori Vinzant, Village Clerk

TJ Wilcox, Chairman of the Board

Roxanne Winheim, Village Treasurer

Robert Dahlgren, Vice-Chairman

RESOLVED, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit of collection made with the said Firm may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

RESOLVED, that said Firm be promptly notified in writing by the Secretary or any other officer of this Corporation of any change in these resolutions or our By-Laws and that until it has actually received

such notice in writing said Firm is authorized to act in pursuance of these resolutions.

I FURTHER CERTIFY, that these resolutions are within the power of the Village Board of Trustees to pass as provided in the Charter and By-Laws of this Corporation:

<u>Name</u>	<u>Title</u>
_____	Village Clerk
_____	Village Treasurer
_____	Chairman of the Board
_____	Vice-Chairman

IN WITNESS WHEREOF, I have hereunto set my hand as Clerk and affixed the corporate seal this 9th day of January 2018.

Voting Aye, Dahlgren, Schroeder, Evans, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, Resolution No. 362 was adopted and reads as follows:

I HEREBY CERTIFY, that I am Clerk of the Bertrand Village Board of Trustees of the Village of Bertrand of Bertrand, Nebraska, Phelps County, Nebraska, a corporation organized and existing under the laws of the State of Nebraska

I FURTHER CERTIFY, that a meeting of the Village Board of Trustees of said Corporation was duly called and held at the Bertrand Village Hall of Bertrand, Nebraska and State of Nebraska on the 9th day of January 2018, that at said meeting a quorum was present and voting throughout, and that the following resolution was duly adopted and is now in full force and effect.

RESOLVED, that the First State Bank, 601 Minor Avenue, Bertrand, NE 68927 be, and it is hereby designated as a depository of the funds of this Corporation, and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money. All accounts, except the Utility Deposit Account, are required to have double (2) signatures. Persons authorized to sign the checks for the Village of Bertrand are the Clerk, Treasurer, Chairman of the Board, and Vice Chairman of the Board. Any two (2) of the following are authorized to sign the above referenced documents for the Village of Bertrand:

<u>Roxanne Winheim</u> , Village Treasurer	<u>Lori Vinzant</u> , Village Clerk	<u>TJ</u>
<u>Wilcox</u> , Chairman of the Board	<u>Robert Dahlgren</u> , Vice-Chairman	

RESOLVED, that above named Firm is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders and also to receive the same for the credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds thereof, even if drawn to the individual order of any signing officer or payable to said Firm or others for his account, or tendered in payment of his individual obligation. The following accounts must have two (2) signatures on the above reference documents.

100-116	Premier Operating Checking
100-391	Premier Savings Account

<u>Roxanne Winheim</u> , Village Treasurer	<u>Lori Vinzant</u> , Village Clerk
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TJ Wilcox, Chairman of the Board

Robert Dahlgren, Vice-Chairman

The following checking & savings accounts are required to have only one (1) signature:

100-138	Utility Deposit Checking
29637	Food Pantry
33886	EMS Billing

With one (1) of the following persons authorized to sign for the Village of Bertrand

Roxanne Winheim, Village Treasurer

Lori Vinzant, Village Clerk

TJ Wilcox, Chairman of the Board

Robert Dahlgren, Vice-Chairman

RESOLVED, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made with the said Firm may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

RESOLVED, that said Firm be promptly notified in writing by the Secretary or any other officer of this Corporation of any change in these resolutions or our By-Laws and that until it has actually received such notice in writing said Firm is authorized to act in pursuance of these resolutions.

I FURTHER CERTIFY, that these resolutions are within the power of the Village Board of Trustees to pass as provided in the Charter and By-Laws of this Corporation:

<u>Name</u>	<u>Title</u>
<u>Lori Vinzant</u>	Clerk
<u>Roxanne Winheim</u>	Treasurer
<u>TJ Wilcox</u>	Chairman of the Board
<u>Robert Dahlgren</u>	Vice-Chairman of the Board

IN WITNESS WHEREOF, I have hereunto set my hand as Clerk and affixed the corporate seal this 9th day of January 2018.

Voting Aye, Schroeder, Dahlgren, Evans. Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the request for abatement postponement for the property 2016-BERT-1019 was approved.

Shari Kuck submitted a building permit application to build a new grain bin on the N ½ SW ¼ Section 31, Township 7 North, Range 20 West of the 6th p.m., Phelps County, NE. On a motion by Dahlgren, seconded by Evans, this request was approved. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox.

Village Superintendent Matt Gregg discussed plotting out a section of the cemetery land. This will be further discussed at a later meeting. The Village's road grader is getting a new transmission. The Village is prepared for any upcoming inclement weather.

The Board members were given a list of bills that are currently being reviewed by the Nebraska State Legislature. Village Clerk Lori Vinzant stated that there will be an open house for Carol Johnston's retirement. The open house will be at the Village Hall of January 25th from 1:30-3:30 PM.

The Board would like to have 2 board members attend the Nebraska Mid-Winter Conference. An amendment Ordinance No. 11-101A will be added to agenda for the February Board Meeting.

On a motion by Dahlgren, seconded by Schroeder, the meeting was adjourned at 8:21 PM. Voting Aye, Dahlgren, Schroeder, Evans, Wilcox.

Lori Vinzant
Village Clerk

TJ Wilcox
Chairman of the Board