

MINUTES

March 13, 2018

The Village Board of Trustees held a Regular Meeting on March 13, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on March 8, 2018 and posting at the First State Bank, Post Office and Village Office. Present were Chairman TJ Wilcox, Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder and Jerold Weber. Dahlgren joined the meeting at 7:32.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated to the location of such copy posted in the room where the meeting was being held.

On a motion made by Weber, seconded by Schroeder, the minutes for the Regular Meeting held on February 13, 2018 and the 1 & 6 Year Hearing held on February 13, 2018 were accepted. Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Weber, the Village Financials for the month of February were approved. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Evans, the payable to Brian Schroeder in the amount of \$338.20 was approved. Voting Aye, Dahlgren, Evans, Weber, Wilcox. Abstaining Schroeder. On a motion by Evans, seconded by Weber, the remaining payables in the amount of \$60,898.70 were approved. Voting Aye, Evans, Weber, Dahlgren, Schroeder, Wilcox.

<u>CEMETERY</u>		<u>POOL</u>	
Salaries/Benefits	--	Salaries/Benefits	--
Holdrege Auto Parts SU	96.59	Black Hills Energy UT	33.86
Jack Bowen	500.00	DHHS PF	40.00
	596.59	Frontier TE	73.90
<u>FIRE DEPARTMENT</u>		Southern Power UT	53.00
Airgas EQ	193.91		200.76
ALS Affiliates, Inc. SCH	500.00	<u>SEWER</u>	
Black Hills Energy UT	589.25	Salaries/Benefits	2,003.16
Cash Statement MI	1.63	C Plus GO	33.78
C Plus GO	32.20	S&W Auto Parts GO	1.58
Central Comm. College SCH	150.00	Southern Power UT	307.48
Danko Emerg. Equipment EQ	226.86	Verizon TE	16.13
Dearborn National INS	--		2,362.13
Frontier TE	58.54	<u>STREET</u>	
Matheson EQ	78.20	Salaries/Benefits	5,140.27
Platte Valley Comm.	480.75	Black Hills Energy UT	310.52
Smoke Eaters Publications PF	232.00	C Plus GO	692.93
Southern Power UT	135.00	CHS GO	337.23
Spectrum INT	160.84	Countryside Market SU	15.54
State Fire Marshal SCH	100.00	First State Bank (bond-principal)	20,000.00
The Auto Shack ER	50.00	First State Bank (bond-interest)	870.00
Verizon TEL	40.01	First State Bank (bond-fee)	20.00
	3,029.19	Jim Bennett	18.00
<u>GARBAGE COLLECTION</u>		Landmark Implement EQ GO	447.15
Waste Connection of NE GA	5,795.15	S&W Auto Parts GO	6.32
	5,795.15	Sam's Club SU	38.41

GENERAL		Southern Power UT	1,366.67
Salaries/Benefits	--	The Auto Shack ER SU	159.38
ATC Communications INT	35.60	Verizon TE	86.31
GENERAL (cont.)		STREET (cont.)	
Bertrand Vet Clinic PF	240.00		29,508.73
Black Hills Energy UT	185.13	WATER	
Brian Schroeder SCH	338.20	Salaries/Benefits	10,012.47
Computer Assistance PF	589.99	Black Hills Energy UT	397.27
Countryside Market FP	100.82	Cash Statement MI	12.55
Eakes Office Solution OS	132.23	C Plus GO	33.78
Frontier TE	143.55	Frontier TE	59.08
Hometown Leasing LP	110.24	League of NE Municipal SCH	177.05
League of NE Municipal SCH	177.50	Marriot Hotels (card) SCH	128.41
Marriot Hotels (card) SCH	128.41	NE Dept. of Revenue ST	1,271.60
NE Dept. of Revenue ST	0.96	S&W Auto Parts GO	1.58
Office Solutions OS	145.40	Southern Power UT	1,481.00
One Call Concepts PF	--	US Post Office (bulk mail) OS	43.59
Rural Fire Board MI	730.73	US Post Office (bulk mail) OS	93.30
Southern Power UT	149.00	Verizon TE	16.12
Svoboda's ACE Hardware SU	11.76	Woodward's MI	10.00
US Post Office (bulk mail) OS	43.58		13,738.25
US Post Office (bulk mail) OS	93.30	YARD WASTE/RECYCLING	
Woodward's MI	10.00	Salaries/Benefits	187.75
	3,366.40	Frontier TE	119.79
LAW ENFORCEMENT		Reliable Pest Control	43.00
Phelps County Sheriff's Dept.	1,666.67	Schaben Sanitation LF	401.41
	1,666.67		751.95
PARK			
Salaries/Benefits	--		
Fastenal SU	27.48		
Holdrege Auto Parts SU	69.60		
Southern Power UT	97.00		
	221.08		

RHD representative, Walt Dye, gave the Nursing Home and Assisted Living report. On a motion by Dahlgren, seconded by Schroeder, the financials for the month of January were approved. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox. On a motion by Schroeder, seconded by Weber, the payable to First State Bank in the amount of \$1,879.10 was approved. Voting Aye, Schroeder, Weber, Evans, Wilcox. Abstaining, Dahlgren. On a motion by Schroeder, seconded by Weber, the remaining payables in the amount of \$120,134.91 were approved. Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

NURSING HOME			
Salaries/Benefits/Taxes	76,406.99	McKesson	1,095.25
AACO	1,780.43	Megan Stuart	81.15
American Healthtech	397.38	Mid-American Research Chem	128.77
Barb Metzger	218.10	Nationwide	2,692.31
Black Hills Energy	1,784.16	Nurses Incorporated	4,416.75
C Plus	302.63	Oak Haven Aviaries	269.95

Cash-wa Distributing	1,583.54	Penner Patient Care	110.00
Central Valley Electric	51.78	Phelps County Rehab Services	873.64
Charter	84.99	Providence Engraving	9.91
CHS Service Center	51.99	Quill	205.56
Compufact	33.00	Reliable	41.00
Countryside Market	248.50	RHD	10,342.00
<u>NURSING HOME (cont.)</u>			
Cummins	702.70	Secrest LTC Consulting	459.76
Direct Supply	168.80	Shane Smith	300.00
Direct TV	331.89	Shopko	7.98
Dollar General	15.00	Southern Power District	3,242.00
D&M Security	252.25	SpartanNash	44.03
First State Bank	1,879.10	Stericycle	110.16
Frontier	585.17	Svoboda's Ace	80.91
HCIS	80.00	Sysco	8,437.23
Holdrege Floral Expressions	70.00	Village of Bertrand	493.80
Holdrege Pharmacy	218.04	WeCare	796.00
Marlin Business Bank	506.29	Woodward's	23.75
			122,014.01

The Village's contract with the Phelps County Sheriff's Department is up for renewal in June 2019. Gene Samuelson, Phelps County Sheriff's Department, spoke to the Board about a possible rate increase of the Sheriff's Department fees for the Village. This will be discussed again at a later date.

On a motion by Dahlgren, seconded by Schroeder, a discussion regarding parking restrictions near intersections was tabled. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Dahlgren, seconded by Weber, Diann Corbitt was appointed to the Housing Authority board. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Weber, a discussion regarding the Board of Health potential member was tabled. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Weber, a discussion regarding the Village's city sales tax was tabled. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Evans, the purchase of ADA approved steps for the swimming pool was approved. Voting Aye, Dahlgren, Evans, Schroeder, Weber, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, a discussion regarding Exempt/Non-Exempt employees was tabled. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Dahlgren, seconded by Weber, the building permit request from Chris Davison to construct a privacy fence at 310 Highland Ave was approved upon inspection from Village Utilities Superintendent. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Weber, the building permit request from Dustin Way to construct a privacy fence at 314 Highland Ave. was approved upon inspection from Village Utilities Superintendent. Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Evans, the building permit request from Dakota Besmer to construct a privacy fence at 324 Miller Ave. was approved upon inspection from Village Utilities Superintendent. Voting Aye, Dahlgren, Evans, Schroeder, Weber, Wilcox.

On a motion by Weber, seconded by Dahlgren, the demolish request from Scott Richards to demolish a current 10'x12' storage shed and building permit to construct a new 12'x14' storage shed at 316 Highland Ave. was approved. Voting Aye, Weber, Dahlgren, Evans, Schroeder, Wilcox.

Matt Gregg, Utilities Superintendent, reported that the Village has applied for three grants to help support the Veteran's Park. The electrical has been installed in the lagoon pump. Stewart's Tree Service was in town and cleared away several tree limbs in the park and throughout the Village. A violation has occurred at the Yard Waste Site. The violator will be contacted by letter and fined \$100.00. Non-payment of this violation will result in the revocation of Yard Waste Site privileges.

Lori Vinzant, Village Clerk, discussed the upcoming Community Clean Up. The dates will be May 1st through June 1st. Flyers and advertisements will be out sometime in April. There will be no tires, batteries, or chemicals/paint allowed this year. The Village will also be participating in the Keep Nebraska Beautiful campaign sponsored by Grow Big Red. Trash bags will be provided by Grow Big Red for citizens and will be available at the Village Office. SCEDD will be doing courtesy assessments for the 2018/2019 Bertrand NA Area from April 30th through May 4th.

On a motion by Weber, seconded by Evans, the meeting adjourned at 8:33 PM. Voting Aye, Weber, Evans, Dahlgren, Schroeder, Wilcox.

Lori Vinzant
Village Clerk

TJ Wilcox
Chairman of the Board