

MINUTES

April 10, 2018

The Village Board of Trustees held a Regular meeting on Tuesday, April 10, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on March 29, 2018 at posting at the First State Bank, the Post Office and the Village Office. Present were Chairman TJ Wilcox, Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder and Jerold Weber. Schroeder joined the meeting at 7:33.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Dahlgren, seconded by Weber, the minutes for the Regular Meeting held on March 13, 2018 were accepted. Voting Aye, Dahlgren, Weber, Evans, Wilcox.

On a motion by Dahlgren, seconded by Evans, the Village Financials for the month of March were approved. Voting Aye, Dahlgren, Evans, Weber, Wilcox.

On a motion by Weber, seconded by Evans, the payables for the month of March in the amount of \$52,373.80 were approved. Voting Aye, Weber, Evans, Dahlgren, Schroeder, Weber, Wilcox.

<u>CEMETERY</u>		<u>POOL</u>	
Salaries/Benefits	137.54	Salaries/Benefits	0.00
Arrow Seed Co. Inc. SU	92.50	Black Hills Energy UT	34.01
Overton Sand & Gravel	788.21	C Plus SU	5.69
	1,018.25	DHHS SCH	120.00
<u>FIRE DEPARTMENT</u>		Frontier TEL	73.79
Airgas SU	215.77	Southern Power UT	56.00
Bertrand Fire Dept. SCH	330.00		289.49
Black Hills Energy UT	316.91	<u>SEWER</u>	
Breinig Diesel ER	1,137.52	Salaries/Benefits	1,777.93
Cash Statement MI	1.84	C Plus GO	48.80
C Plus GO	268.18	CHS Agri Service SU	12.99
CHS Agri Service GO	30.99	Holmes Plbg & Htg SU	24.75
Danko Emerg. Equip. EQ	635.29	Johnson Service Co. PF	1,937.40
Dearborn National INS	24.08	Southern Power UT	258.48
Frontier TE	57.90	Verizon TEL	13.51
Matheson EQ	85.40		4,073.86
Southern Power UT	126.00	<u>STREET</u>	
State Fire Marshal Training SCH	150.00	Salaries/Benefits	6,314.69
The Auto Shack ER	826.00	Black Hills Energy UT	315.39
Verizon TEL	40.01	C Plus GO	735.38
	4,245.89	Countryside Market SU	1.79
<u>GARBAGE COLLECTION</u>		Orschlen's (card services) SU	19.99
Waste Connection of NE GA	5,862.56	Ralph's Welding ER	39.89
	5,862.56	TractorSupply(card service) GO	118.75
<u>GENERAL</u>		Southern Power UT	1,306.27
Salaries/Benefits	0.00	Verizon TEL	81.08
ATC Communications INT	35.60		8,933.23
Bertrand Fire Dept. (donation)	500.00	<u>WATER</u>	
Black Hills Energy UT	126.06	Salaries/Benefits	10,530.68

Computer Assistance PF	67.50	Black Hills Energy UT	305.48
Countryside Market FP	177.72	Cash Statement MI	2.05
Eakes Office Solution OS	94.45	C Plus GO	48.81
First State Agency INS	466.13	CHS Agri Service GO	11.99
Frontier TEL	142.90	First State Agency INS	466.12
Hi-Line Golf Assc. (donation)	2,500.00	Frontier TEL	59.58
Hometown Leasing LP	110.24	Lori Vinzant SCH	126.31
Office Solutions OS	90.81	NE Dept. of Revenue ST	1,278.18
One Call Concepts PF	14.73	NE Public Health Env. Lab WT	237.00
Ramada Inn(card services) SCH	205.54	NE Rural Water Assc. SCH	550.00
Southern Power UT	116.00	NMPP PF	762.50
Svoboda's ACE SU	4.99	Ramada Inn(card services) SCH	205.54
Woodward's Disposal MI	10.00	Southern Power UT	1,247.00
	4,662.67	US Post Office OS	200.00
		Verizon TEL	13.51
<u>LAW ENFORCEMENT</u>		Vosler Electric ER LAB	99.11
Phelps County Sheriff's Dept.	1,666.67	Woodward's Disposal	10.00
	1,666.67		16,153.86
<u>PARK</u>		<u>YARD WASTE/RECYCLING</u>	
Salaries/Benefits	126.82	Salaries/Benefits	440.26
Arrow Seed Co. Inc. SU	92.50	Frontier TEL	120.34
CHS Agri Service SU	69.90	Reliable Pest Control FU	43.00
Southern Power UT	96.00	Schaben Sanitation LF	1,088.50
Stewart Tree Service PF	3,100.00	Southern Power UT	290.00
	3,485.22		1,982.10

Amy Grube, Nursing Home Administrator, and Walt Dye, RHD Representative, gave the Nursing Home and Assisted Living report. On a motion by Schroeder, seconded by Evans, the financials for the month of February were approved. Voting Aye, Schroeder, Evans, Dahlgren, Weber, Wilcox.

On a motion by Weber, seconded by Schroeder, the payable to First State Bank in the amount of \$1,879.10 was approved. Voting Aye, Weber, Schroeder, Evans, Wilcox. Abstaining, Dahlgren. On a motion by Schroeder, seconded by Evans, the remaining payables for the month of March in the amount of \$168,716.67 were approved. Voting Aye, Schroeder, Evans, Dahlgren, Weber, Wilcox.

<u>NURSING HOME</u>			
Salaries/Benefits	116,558.94	Holdrege Pharmacy	623.97
AACO	2,206.00	Kearney Regional	462.00
American Healthtech	397.38	Marlin Business Park	506.29
Barb Metzger	285.60	McKesson	2,007.89
Black Hills Energy	1,266.82	Mid-American Research	584.73
C Plus	653.22	Midwest Automatic Sprinkler	404.70
Cash-wa Distributing	2,394.51	Nationwide	2,692.32
Central Valley Electric	2.64	Nebraska.Gov	52.50
Charter	84.99	Nurses Incorporated	1,256.00
CHS	1,025.46	PMHC	98.55
Countryside Market	226.22	Providence Engraving	42.60
D&M Security	87.00	Quill	116.41
D&N Lammel's	91.60	Reliable	41.00
Diane Mead	146.70	RHD	10,342.00

NURSING HOME (cont.)			
Direct Supply	3,031.00	Secrest LTC Consulting	459.76
Direct TV	331.89	Shane Smith	300.00
Dollar General	36.00	Southern Power District	2,785.00
Family Medical Specialties	42.00	SpartanNash	62.37
First State Bank	1,879.10	Stericycle	110.16
Frontier	593.03	Svoboda's ACE	186.21
Frontier Home Medical	8.00	Sysco	14,002.79
Green Landscapes	285.00	Village of Bertrand	499.67
HCIS	80.00	WeCare	1,177.00
Holdrege Floral	45.00	Woodward's Disposal	23.75
			170,595.77

Guest, Ron Tillery, Executive Director of PCDC, gave a presentation of the Phelps County Development Corporation's Target Industry Study and an activity summary of their projects throughout Phelps County. He stated that the home located 304 Keopple will be demolished in the upcoming week. If any contractors are interested submitting bids to work on the property, contact PCDC.

Attendee, Bev Lashley, spoke her concerns regarding motorized scooters and riders' safety.

Attendees, Renee Davis and Janean McCracken spoke their concerns about the Nursing Home and Assisted Living. Grants will be researched for the upkeep of the building.

On a motion by Schroeder, seconded by Evans, the street dance, sponsored by the Bertrand Chamber, the Bertrand Ag Society and the Bertrand Lions Club, will be located at the Village Park and Nelson Street. Voting Aye, Schroeder, Evans, Dahlgren, Wilcox. Abstaining Weber.

On a motion by Dahlgren, seconded by Weber, Linda Schmidt was re-appointed to the Bertrand Housing Authority board. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Weber, seconded by Dahlgren, a discussion regarding the dog ordinances was tabled until the next board meeting. More information is needed before a decision can be made.

On a motion by Weber, seconded by Schroeder, the Yard Waste Site violation fine was raised to \$250.00. A resolution will be approved at the May board meeting. Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Weber, seconded by Dahlgren, the following bids for armor coating were approved:

Kellogg – Minor to Miller = 6,134 sq yd
 Minor – Kellogg to Hwy 23 = 8,348 sq yd
 Kossuth – Minor to Hwy 23 = 4,700 sq yd
 Total Armor Coat = 19,182 sq yd
 \$1.30 per Square Yard = \$24,936.00

Voting Aye, Weber, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Weber, the following bids for chip seal were approved:

Medina – Knight to Kossuth = 1,549 sq yd
 Montrose – Knight to Kossuth = 1,640 sq yd
 Highland – Knight to Hwy 23 = 1,541 sq yd
 School – Medina to Keopple = 3,291 sq yd
 Minor – Hwy 23 to Tracks = 447 sq yd
 Total Chip Seal = 8,468 sq yd
 \$1.30 per Square Yard = \$11,008.00

Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

No action was taken on the parking restriction near intersections or the sales tax survey.

On a motion by Dahlgren, seconded by Evans, the building permit request from Kevin Jauken to construct a 10x12' utility shed and the demolish permit request to demolish a 12x12' wood shed at 909 Montrose were approved. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox. Abstaining Weber.

On a motion by Schroeder, seconded by Evans, the building permit requests from Robert Dahlgren to move a 20x30' wood barn/garage to 73819 A Road, to move a 12x12' wood shed to 73819 A Road, to move a 12x12' wood shed to 73819 A Road, and to move a 24x30' wood garage to 812 Medina were approved. Voting Aye, Schroeder, Evans, Weber, Wilcox. Abstaining, Dahlgren.

On a motion by Dahlgren, seconded by Schroeder, a building permit request from Luke and Jessica Evans to construct a privacy fence at 507 Marshall was approved upon Matt's inspection. Voting Aye, Dahlgren, Schroeder, Weber, Wilcox. Abstaining, Evans.

On a motion by Dahlgren, seconded by Weber, the building permit request from AJ Jeffery to construct a privacy fence and a demolish permit request to demolish a shed at 501 Montrose were approved. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

Matt Gregg, Utilities Superintendent, advised the Board that there will be a different pool manager – Tessa Callahan will replace Kate Chesterman. The sewer lagoon will be completed some time this month. The Board reviewed a quote and diagram of the structure to be installed at the Veteran's Park. There is a possibility that a tree will need to be removed.

Lori Vinzant, Village Clerk, review some highlights of the conference that she attended March 25-29th in Grand Island. She asked that she and the Village Treasurer, Roxanne Winheim, be allowed to attend a finance conference to be held in June. An insurance rebate was received from EMC Insurance in the amount of \$3,872.96. According to Aaron Long, First State Agency (not present at meeting), this is the highest rebate that the company has issued to the Village. Employee evaluation sheets have been given to the Trustees. These will be reviewed by the selected board members and the review by the entire board at the May board meeting. They need to be returned to the Clerk so that they can remain in the employee files.

On a motion by Schroeder, seconded by Evans, the meeting adjourned at 9:40. Voting Aye, Schroeder, Evans, Dahlgren, Weber, Wilcox.

Lori Vinzant
Village Clerk

TJ Wilcox
Chairman of the Board