

MINUTES

June 9, 2020

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on June 9, 2020 at 7:30 PM at the Village Hall by publishing in the Holdrege Daily Citizen on June 1, 2020 and posting at the Post Office, Countryside Market, and Village Office. The agenda was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel. Dahlgren joined the meeting at 7:43 PM.

The Chairman opened the meeting and publicly stated to all in attendance that a copy of the Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Spiegel, the consent agenda was approved. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Absent, Dahlgren. The items were as follows:

- Minutes of Regular Meeting on May 11, 2020 and Special Meeting on May 27, 2020;
- Financials for May;
- Payables for May in an amount not to exceed \$56,000.00;
- Village employees' salaries for June in an amount not to exceed \$24,000.00;
- Special Designated Liquor license application from the Blue Moose Bar & Grill for a wedding reception on July 11, 2020 at the Bertrand Community Building;
- Special Designated Liquor license application from the Blue Moose Bar & Grill for a wedding reception on July 18, 2020 at the Bertrand Community Building;
- Special Designated Liquor license application from the Blue Moose Bar & Grill for a wedding reception on July 25, 2020 at the Bertrand Community Building;
- Building Permit request from Shane Patterson to construct a 30'x26' detached garage and a 780 sq. ft. driveway at 508 Knox Street.

The payables for May were listed as follows:

FR-Freight	FU-Fumigation	GA-Garbage Collection	GO-Gas, Oil, Tires
IMP-Improvement	INT-Internet	LAB-Labor	LEG-Legal
LF-Landfill	LP-Lease Payment	MI-Miscellaneous	OS-Office Supplies
PF-Professional Fees	PR-Printing/Publishing	RM-Repair & Main.	SS-Shop Supplies
ST-Sales Tax	SU-Operating Supplies	TE-Telephone	UT-Utilities
WT-Water Testing			

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits	1,655.24	Salaries/Taxes/Benefits	1,944.50
C Plus GO	114.32	CHS GO	12.17
Flag Desk (approx.)	20.00	Holdrege Irrigation RM LAB	548.70
J & C Repairs IMP	3,895.00	Southern Power UT	239.82
JandJ Faithscapes IMP	1,610.00	Svoboda's ACE Hardware SU	5.99
Latter Repair & Irrigation RM	202.72	Verizon TE	11.65
Overton Sand & Gravel IMP	193.16		2,762.83
Southern Power UT	29.00	<u>STREET</u>	
The Auto Shack SU	7.00	Salaries/Taxes/Benefits	6,440.65
Van Diest Supply SU	332.20	Black Hills Energy UT	60.90
	8,058.64	Barco Municipal Products SU FR	365.20
<u>GARBAGE COLLECTION</u>		C Plus GO	204.08
Waste Connection of NE GA	5,742.56	CHS GO	12.17

<u>GARBAGE COLLECTION (cont.)</u>		<u>STREET (cont.)</u>	
	5,742.56	Fastenal SS FR	38.22
<u>GENERAL</u>		S & W Auto Parts SU	57.99
ATC Communications INT	40.60	Southern Power UT	1,187.65
Black Hills Energy UT	44.26	Verizon TE	54.93
Capital Business Systems LP OS	260.46		8,421.79
Cash Statement MI	9.85	<u>WATER</u>	
Corporate Warehouse SU FR	1,559.60	Salaries/Taxes/Benefits	14,694.29
DeWald Deaver L'Heureux LEG	429.00	Black Hills Energy UT	114.31
Eakes Office Solutions PF	139.42	C Plus GO	9.27
Frontier TE	160.16	Cash Statement MI	57.10
Holdrege Daily Citizen PR	118.77	CHS GO	24.33
Hometown Leasing LP	110.24	Frontier TE	81.89
Integrated Security Solutions PF	136.00	NE Department of Revenue ST	1,258.76
NE Department of Revenue ST	0.19	NE Dept. of Revenue (April) ST	1,357.21
NE Dept. of Revenue (April) ST	0.10	NE Public Health Env. Lab WT	258.00
One Call Concepts PF	9.98	Southern Power UT	1,813.00
Phelps County Clerk PF	525.56	US Post Office OS	94.91
Southern Power UT	96.00	Verizon TE	23.28
US Post Office OS	94.91	Woodward's Disposal MI	10.00
Woodward's Disposal MI	10.00		19,796.35
	3,745.10	<u>YARD WASTE/RECYCLING</u>	
<u>LAW ENFORCEMENT</u>		Salaries/Taxes/Benefits	255.90
Salaries/Taxes/Benefits	1,252.52	Frontier TE	113.54
	1,252.52	Reliable Pest Control FU	43.00
<u>PARK</u>		South Central Sanitation LF	1,188.08
Salaries/Taxes/Benefits	2,503.26		1,600.52
C Plus GO	161.05		
Countryside Market SU	49.70		
Holdrege Auto Parts SU	122.30		
Latter Repair & Irrigation RM	202.73		
Southern Power UT	127.57		
The Auto Shack SU	7.00		
Van Diest Supply SU	332.20		
	3,505.81		
<u>POOL</u>			
Black Hills Energy UT	30.95		
Frontier TE	89.33		
Southern Power UT	59.00		
	179.28		

Amy Grube, Nursing Home & Assisted Living Administrator, gave the Nursing Home report. The current census for the Nursing Home is 17 residents and 9 residents for the Assisted Living. She stated that there is a 3rd Medicare stimulus package that will be available. This would allow the employees a \$1.00 bonus for all hours worked in the months of April and May. It would also allow them to bring in a coffee cart for the staff and residents and \$50.00 for each staff member to purchase new scrubs. The State of Nebraska is currently working on a plan of lifting some of the COVID restrictions. She will update the Board as things progress.

On a motion by Spiegel, seconded by Evans, the financials for the month of April were accepted. Voting Aye, Spiegel, Evans, Schroeder, Wilcox. Absent, Dahlgren. On a motion by Spiegel, seconded by Schroeder, the payables for the month of June were accepted in an amount not to exceed \$100,000.00. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren. On a motion by Spiegel, seconded by Schroeder, the Nursing Home employees' salaries for the month of July were accepted in an amount not to exceed \$145,000.00. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren. The Nursing Homes payables and salaries were as follows:

<u>NURSING HOME</u>			
Paid			
Salaries/Taxes/Benefits (May)	81,710.88	Direct TV	326.90
American Healthtech	397.38	HCIS	80.00
Black Hills Energy	599.27	Petty Cash	272.01
Charter	210.98	RHD	11,186.00
			94,819.42
Not Paid			
AACO	12,902.82	Nationwide	3,434.11
Aquacade Sprinklers	240.00	Nebraska.gov	16.00
Briggs	188.83	Nurses, Inc.	4,221.00
C Plus	134.68	Penner	115.00
CAMAS Publishing	25.60	Providence Engraving	9.91
Cash Wa Distributing	1,444.28	Quill	15.49
Compufact	11.00	Reliable Pest Control	41.00
Countryside Market	164.68	Sea Bay Game Company	41.59
Creative Forecasting	72.00	Secrest Consulting	191.00
Cummins Central Power	112.64	SFM	2,790.00
Direct Supply	2,904.84	Shane Smith	300.00
Ecolab	1,101.23	Southern Power	1,994.00
Family Medical Specialties	249.00	Spartan Nash	55.00
First State Bank	1,879.10	Stericycle	126.49
Frontier	588.43	Svoboda's ACE Hardware	704.79
Holdrege Daily Citizen	145.20	Sysco	6,841.06
Holdrege Pharmacy	1,612.64	Village of Bertrand	511.03
Marlin Bank	506.29	WeCare	644.50
McKesson	1,206.96	Woodward's Disposal	23.75
Barb Metzger	218.10		47,817.04
JUNE UNPAID	47,817.04	JULY PAYROLL (est.)	140,000.00
JULY PAYABLES (est.)	35,000.00	BOARD APPROVAL 6/9/20	145,000.00
	82,817.04		
BOARD APPROVAL 6/9/20	100,000.00		

The Nursing Home & Assisted Living Budget Hearing was held at 7:45 PM.

On a motion by Spiegel, seconded by Schroeder, the agreement between the Village of Bertrand and JEO Consulting Group for engineering services for the new swimming pool was approved. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the Village Office and Village Hall will be open to the public on June 15, 2020. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox. On a motion by Wilcox, seconded by Dahlgren, the billing procedures will return to normal on July 1, 2020. Late fees and

disconnection notices will be issued as usual. For those customers that are overdue with current payments due to the pandemic, they will have an option to set up a payment plan for up to six months to get current on bills. Voting Aye, Wilcox, Dahlgren, Evans, Schroeder, Spiegel.

On a motion by Dahlgren, seconded by Schroeder, the discussion regarding the State of Nebraska Tax Credit for donation made towards the new swimming pool will be tabled until more information can be provided. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

Brad Slaughter, Piper Jaffray Representative via phone, went over the options for the bond issuance for the new swimming pool. On a motion by Dahlgren, seconded by Schroeder, the Board approved to have issued \$2.5 million in revenue bonds for the swimming pool project. This will be finalized at the next meeting. Voting Aye, Dahlgren, Schroeder, Spiegel, Wilcox.

James Nelson, Village Ordinance Officer, gave his report. There are a few properties that will need lawn nuisance letters sent in the next couple of days. He will review properties and structures for nuisance abatement or rescinding for the next meeting. He informed the Board that the restriction for abandoned vehicle tickets was only for the months of April and May. On a motion by Dahlgren, seconded by Schroeder, it was approved to resume issuing abandoned vehicle tickets on June 15, 2020. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

Matt Gregg, Village Superintendent, gave his report. He informed the Board that one well is shut down due to malfunction. He is working to get it fixed, but Board approval will probably be needed because the amount of the repair will go over his allotted amount. He will be having Popple Construction do the cement work on the streets that need to be repaired. He also informed the Board of an issue with Bertrand Community Schools. During the last winter, there was damage done to a resident's property due to snow being pushed from the school's parking lot. Gregg will notify the school district that no snow is allowed to be on any property except their own.

Lori Vinzant, Village Clerk, gave her report. The terms of two Board members will be ending at the end of the year. If the members would like to re-run, they have until July 15, 2020 to file. Any non-members have until August 15, 2020 to file.

The meeting adjourned at 8:51 PM.

Lori Vinzant, Village Clerk

TJ Wilcox, Chairman of the Board