

MINUTES

June 12, 2018

The Village Board of Trustees held a Regular Meeting on Tuesday, June 12, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on June 7, 2018 and posting at the First State Bank, Post Office and Village Office. Present were Vice Chairman, Robert Dahlgren and Trustees, Lucas Evans, Brian Schroeder and Jerold Weber. Absent TJ Wilcox.

The Vice Chairman publicly state to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Evans, seconded by Weber, the minutes for the Regular meeting held on May 9 and the Special Meeting held on May 14, 2018 were approved. Voting Aye, Evans, Weber, Dahlgren, Schroeder.

On a motion by Schroeder, seconded by Evans, the financials for the month of May were accepted. Voting Aye, Schroeder, Evans, Dahlgren, Weber.

On a motion by Weber, seconded by Schroeder, the payables for the month of May in the amount of \$93,522.59 were accepted. Voting Aye, Weber, Schroeder, Dahlgren, Evans.

Legal Description:

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|--------------------------|-----------------------|-------------------------|----------------------|
| AR-Auto Repair | EMS-EMS Billing | EQ-Equipment | ER-Equipment Repair |
| FDEX-Fire Dept. Expense | FP-Food Pantry | FR-Freight | FU-Fumigation |
| GA-Garbage Collection | GO-Gas, Oil | GR-Gravel | INS-Insurance |
| INT-Internet | LAB-Labor | LF-Landfill | LP-Lease Payment |
| MI-Miscellaneous | MIL-Mileage/Meals | PC-Pool Concessions | PF-Professional Fees |
| PR-Printing & Publishing | OS-Operating Supplies | RE-Repair & Maintenance | SCH-Schooling |
| ST-Sales Tax | SU-Supplies | TE-Telephone | UT-Utilities |
| WT-Water Testing | | | |

| <u>CEMETERY</u> | | <u>POOL</u> | |
|---------------------------|-----------------|--------------------------|----------|
| Salaries/Benefits | 585.43 | Salaries/Benefits | 69.79 |
| J & C Repairs | 5,125.00 | American Red Cross SCH | 105.00 |
| Quality Memorials, Inc PF | 136.50 | Arnold Pool Co. SU EQ FR | 5,253.73 |
| The Auto Shack ER | 9.00 | Black Hills Energy UT | 34.01 |
| | 5,855.93 | Cash Statement SCH | 60.00 |
| <u>FIRE DEPARTMENT</u> | | Chesterman Company PC | 76.80 |
| Airgas SU | 215.77 | Countryside Market PC SU | 280.52 |
| Bertrand Fire Dept. SCH | 317.66 | Fastenal SU | 29.30 |
| Black Hills Energy UT | 117.08 | Frontier TE | 73.79 |
| C Plus GO | 104.14 | Menards SU | 31.94 |
| Danko Emerg. Equip. EQ | 1,684.58 | NE Dept of Revenue ST | 94.35 |
| Dearborn National INS | 89.44 | NE DOL PF | 24.00 |
| Frontier TE | 57.90 | Pro Building Supply SU | 67.20 |
| Matheson EQ | 93.94 | Rec Supply SU FR | 89.81 |
| Southern Power UT | 100.00 | Renken Electric PF | 45.00 |
| The Auto Shack ER | 293.39 | Southern Power UT | 64.00 |
| Verizon TE | 40.01 | Steele Pool Co. PF | 600.00 |
| | 3,113.91 | TYR Sport SU | 802.64 |

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| <u>GARBAGE COLLECTION</u> | | <u>POOL (cont.)</u> | |
| Waste Connection of NE GA | 5,818.09 | Unitech SU | 239.00 |
| | 5,818.09 | Walmart SU | 69.73 |
| <u>GENERAL</u> | | | 8,111.21 |
| Salaries/Benefits | 0.00 | <u>SEWER</u> | |
| ATC Communications INT | 35.60 | Salaries/Benefits | 1,773.83 |
| Bertrand Area Chamber PF | 35.00 | Sewer/Lift Station Bond & Int. | 29,956.20 |
| Black Hills Energy UT | 60.53 | C Plus GO | 57.48 |
| Cash Statement MI | 2.84 | Southern Power UT | 208.48 |
| Countryside Market FP | 176.11 | The Auto Shack GO | 15.28 |
| Dana F. Cole PF | 782.50 | Verizon TE | 13.49 |
| Eakes Office Solutions PF | 565.20 | | 32,024.76 |
| Frontier TE | 142.88 | <u>STREET</u> | |
| Hometown Leasing LP | 110.24 | Salaries/Benefits | 4,197.25 |
| NE Dept. of Revenue ST | 1.21 | Black Hills Energy UT | 83.09 |
| NE Municipalities League SCH | 362.00 | C Plus GO | 459.14 |
| Office Solutions OS | 80.18 | Michael Todd SU | 228.75 |
| One Call Concepts PF | 59.52 | Orschlens SU | 10.97 |
| Paulsen, Inc. (golf course) | 2,180.00 | Overton Sand & Gravel GR | 399.05 |
| Shopko SU | 9.27 | Ralph's Welding SU LAB | 39.85 |
| Southern Power UT | 77.00 | S & W Auto Parts SU | 15.00 |
| US Post Office (bulk mail) | 94.36 | Southern Power UT | 1,289.98 |
| Woodward's Disposal MI | 10.00 | Straight-Line Striping PF | 486.00 |
| | 4,784.36 | The Auto Shack GO | 30.57 |
| <u>LAW ENFORCEMENT</u> | | Verizon TE | 84.65 |
| Phelps County Sheriff's Dept. | 1,666.67 | | 7,324.30 |
| | 1,666.67 | <u>WATER</u> | |
| <u>PARK</u> | | Salaries/Benefits | 10,827.13 |
| Salaries/Benefits | 945.70 | Well Bond Interest | 1,937.50 |
| C Plus GO SU | 296.40 | Black Hills Energy UT | 174.96 |
| Countryside Market SU | 33.43 | Cash Statement MI | 2.47 |
| Fastenal SU | 29.29 | C Plus GO | 57.48 |
| Municipal Automation SU ST | 208.79 | Countryside Market SU | 7.65 |
| Newman's Tree Service PF | 1,300.00 | Dana F. Cole PF | 782.50 |
| Pro Building Supply SU | 328.24 | Frontier TE | 59.58 |
| Southern Power UT | 135.00 | Holmes Plbg & Htg Supply SU | 125.77 |
| The Auto Shack ER | 9.00 | Municipal Supply SU ST | 1,717.37 |
| | 3,294.85 | NE Dept. of Revenue ST | 1,400.30 |
| <u>YARD WASTE/RECYCLING</u> | | NE Municipalities League SCH | 362.00 |
| Salaries/Benefits | 187.92 | NE Public Health Env. WT | 216.00 |
| Frontier TE | 120.34 | Orschlens SU | 2.99 |
| Reliable Pest Control FU | 43.00 | Phelps Memorial INS | 598.90 |
| Schaben Sanitation LF | 1,220.44 | Southern Power UT | 1,551.00 |
| | 1,571.70 | The Auto Shack GO | 15.28 |
| | | US Post Office (bulk mail) | 94.36 |

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| | | WATER (cont.) | |
| | | Verizon TE | 13.49 |
| | | Woodward's Disposal MI | 10.00 |
| | | | 19,956.81 |

Amy Grube, Nursing Home Administrator, and Janet Lytton, RHD Representative, gave the Nursing Home and Assisted Living Report.

On a motion by Schroeder, seconded by Weber, the financials for the month of April were accepted. Voting Aye, Schroeder, Weber, Dahlgren, Evans.

On a motion by Schroeder, seconded by Weber, the payable to the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Weber, Evans. Abstaining, Dahlgren.

On a motion by Weber, seconded by Schroeder, the remaining payables in the amount of \$144,587.28 were accepted. Voting Aye, Weber, Schroeder, Dahlgren, Evans.

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|-----------------------------|-----------|------------------------------|-------------------|
| NURSING HOME | | | |
| Salaries/Taxes/Benefits | 76,032.42 | Holdrege Pharmacy | 1,953.51 |
| AACO | 2,531.35 | Marlin Bank | 682.25 |
| American Healthtech | 397.38 | McKesson | 1,707.02 |
| AMGL | 125.00 | Nationwide | 2,692.33 |
| Amy Grube | 345.95 | Nurses Incorporated | 8,747.50 |
| Barb Metzger | 285.60 | Penner | 220.00 |
| Bertrand Chamber | 35.00 | Petty Cash | 132.69 |
| Bertrand Herald | 35.00 | Phelps County Rehab Services | 4,778.02 |
| Black Hills Energy | 802.13 | Prioricare | 317.26 |
| Bryns Floorcovering | 787.66 | Pro Building Supply | 212.50 |
| C Plus | 571.78 | Providence Engraving | 24.82 |
| Cash-wa Distributing | 2,022.03 | Quill | 405.57 |
| Charter | 84.99 | Reliable | 47.00 |
| CHS | 51.99 | RHD | 10,342.00 |
| Compufact | 55.00 | Secrest LTC Consulting | 475.79 |
| Countryside Market | 297.05 | Shane Smith | 300.00 |
| Creative Forecasting | 60.00 | Shopko | 66.51 |
| D&M Security | 172.50 | Southern Power District | 2,126.00 |
| Direct TV | 331.89 | Spartan Nash | 130.98 |
| NURSING HOME (cont.) | | | |
| Dollar General | 38.50 | Stanley | 506.40 |
| Ecolab | 327.52 | Stericycle | 115.34 |
| Encounter Telehealth | 25.00 | Svoboda's ACE | 141.79 |
| Family Medical Specialties | 18.00 | Sysco | 13,630.40 |
| Farm & Ranch | 58.00 | The Waldinger Corporation | 685.69 |
| First State Bank | 1,879.10 | United Heartland | 5,909.00 |
| Froid Piano Tuning | 57.00 | Village of Bertrand | 499.67 |
| Frontier | 593.78 | WeCare | 1,441.00 |
| HCIS | 80.00 | Woodward's Disposal | 23.75 |
| Holdrege Daily Citizen | 56.00 | | 146,466.38 |

Sharon Hueftle and Fran Hernandez, representative of SCEDD, presented the Board with the 2018 Nuisance Abatement Program.

On a motion by Schroeder, seconded by Weber, Resolution No. 2018-BERT-1014 states that the property BERT-1014 was rescinded because it has been cleared of nuisances was approved. Voting Aye, Schroeder, Weber, Dahlgren, Evans.

On a motion by Weber, seconded by Schroeder, Resolution Nos. 2018-BERT-3002; 3003; 3005; 3006; 3008; 3009; 3012; 3014; 3015; 3023; 3033; 3034; 3035; 3053; 3083; 3089; 3093; 3096; 3098; and 3012 were declared and state that specific properties contain nuisances and are therefore in violation of Ordinance No. 649. Voting Aye, Weber, Schroeder, Dahlgren, Evans.

On a motion by Weber, seconded by Evans, property 2018-BERT-3089 was granted a postponement until September 7, 2018.

The unresolved properties will be discussed at the July Board Meeting.

The Board discussed the Job Description for the Village Ordinance Officer. Further discussion will be had at a later date.

On a motion by Schroeder, seconded by Weber, the contract between the Village of Bertrand and the Phelps County Sheriff's Department was cancelled. On an amended motion by Schroeder, seconded by Weber, the contract will be cancelled on June 30, 2018. The Village Clerk will notify the Phelps County Board of Commissioners and the Phelps County Sheriff's Department of said cancellation. Voting Aye, Schroeder, Weber, Dahlgren, Evans.

On a motion by Schroeder, seconded by Weber, Resolution No. 368 was amended and reads as follows:

RESOLUTION NO 368

OF THE VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, THE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA DEEMS IT ADVISABLE TO ADOPT CERTAIN RULES AND REGULATIONS WITH RESPECT TO THE USE OF AND ACCESS TO THE VILLAGE'S YARD WASTE SITE.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

The use and access to the Village of Bertrand's Yard Waste Site shall be governed by the following rules and regulations:

1. **Access.** Access to the Yard Waste Site shall be controlled by gate access cards issued by the Village. Except as specifically provided otherwise herein, cards shall be issued to residents of the Village of Bertrand ("residents") and to non-residents who have contracted with the Village to have water service provided to their residence or business ("non-resident water users").
2. **Card Issuance.** One card will be issued per qualifying household and/or business. Residential card holders are prohibited from lending their card to anyone who is not a member of their immediate household. Business card holders are prohibited from lending their card to anyone who is not an owner or employee of the business and, in any event, only yard waste relating to the qualifying business shall be taken to the Yard Waste Site. If such household or business allows such use, a fine of two hundred and fifty dollars (\$250.00) per violation and suspension of the card will be enforced.
3. **Card Fees.** No fee is required for issuance of the first card per household or business. However, a five dollar (\$5.00) fee must be paid to the Village prior to the issuance of a replacement card in the event the initial card is lost or destroyed.
4. **Trees.** Non-residents who have not contracted with the Village to have water service provided to their residence or business may apply to the Village to dump trees and branches at the

designated area(s) of the Yard Waste Site; provided that such individuals' or businesses' access to and use of the Yard Waste Site shall be limited to the dumping of trees and branches. Prior to receiving an access card for the limited use of dumping of trees and branches, such individuals and businesses shall be subject to the following rules and regulations:

- a. Commercial tree service businesses shall first pay a deposit of fifty dollars (\$50.00) to the Village. The access card shall be valid for a period of two (2) days from issuance. The deposit shall be returned if the access card is returned to the Village before it becomes invalid.
- b. Individuals and businesses who are not commercial tree service businesses shall first pay a deposit of twenty-five dollars (\$25.00) to the Village. The access card shall be valid for a period of twenty-four (24) hours from issuance. The deposit shall be returned if the access card is returned to the Village before it becomes invalid.
- c. In addition to the applicable deposit required, any individuals and/or businesses (other than residents and non-resident water users) shall be subject to the following fees for the dumping of trees and/or branches:
 - i. Trucks \$20.00 per load
 - ii. Pickups \$10.00 per load
 - iii. Cars \$5.00 per load

5. Violations.

- a. A. Any violation of this Resolution shall subject the person and/or entity violating the Resolution to a fine of up to, but no more than, two-hundred and fifty dollars (\$250.00).
- b. The Municipal Utilities Superintendent is hereby authorized to assess a fine of up to, but no more than, two hundred and fifty dollars (\$250.00) and or suspension of use of card per violation, in which event the fine shall be due and payable to the Village Clerk within ten (10) days after the date of issuance of the citation.
- c. The following shall be subject persons and/or entities to an immediate loss of privileges to access to and use of the Yard Waste Site, and require immediate return of the access card to the Village Clerk;
 - i. A second or further violation of this Resolution; and/or
 - ii. Failure to pay a fine on or before the due date thereof.
- d. Subsequent issuance of an access card after a second or further violation shall be at the discretion of the Village Board of Trustees or designated representative thereof.

This resolution repeals all prior resolutions in conflict herewith.

PASSED AND APPROVED THIS 12TH DAY OF JUNE 2018.

**BOARD OF TRUSTEES OF THE
VILLAGE OF BERTRAND, NEBRASKA**
TJ Wilcox, Chairman of the Board

Attest:

Lori Vinzant, Village Clerk

Property liens, with specific properties will be discussed at the July meeting.

On a motion by Weber, seconded by Schroeder, the 2017 Uncollectable Accounts to be Written Off were accepted. Voting Aye, Weber, Schroeder, Dahlgren, Evans.

On a motion by Schroeder, seconded by Weber, a discussion regarding raising the license fees for cats and dogs was tabled. Voting Aye, Schroeder, Weber, Dahlgren, Evans.

The various building permit applications were reviewed by the Board. The Clerk will revise the Building Permit application and it will be reviewed and discussed at the July Board Meeting.

On a motion by Evans, seconded by Weber, the Blue Moose Bar & Grill's application for a Special Designated Liquor license for Estrada's birthday party to be held on July 14, 2018 at the Bertrand Community Building was approved. Voting Aye, Evans, Weber, Dahlgren, Schroeder.

On a motion by Evans, seconded by Schroeder, the Building Permit request from Don Tomes to construct a 6'x16' deck at 511 Marshfield was approved. Voting Aye, Evans, Schroeder, Dahlgren, Weber.

On a motion by Evans, seconded by Weber, the Building Permit request from Nick Hock to construct an 8'x12' garden shed at 318 Medina was approved. Voting Aye, Evans, Weber, Dahlgren, Schroeder.

Matt Gregg, Utilities Superintendent, advised the Board that he attended a Bertrand School Board Meeting with Brad Slaughter, Ameritas, to discuss the possibility of a collaboration for the swimming pool. He thought the meeting was successful. He will keep the Board posted as the situation progresses.

Lori Vinzant, Village Clerk, advised the Board that she and Roxanne Winheim, Village Treasurer, will be attending a conference in Lincoln on June 21st – June 22nd.

On a motion by Schroeder, seconded by Weber, the Board adjourned into Executive Session at 10:15 PM. Voting Aye, Schroeder, Weber, Dahlgren, Evans.

On a motion by Schroeder, seconded by Evans, the Board reconvened into Regular Session at 10:30 PM. Voting Aye, Schroeder, Evans, Dahlgren, Weber.

On a motion by Evans, seconded by Schroeder, the meeting adjourned at 10:31 PM. Voting Aye, Evans, Schroeder, Dahlgren, Weber.

Lori Vinzant
Village Clerk

Robert Dahlgren
Vice Chairman of the Board