

MINUTES

July 10, 2018

The Village Board of Trustees held a Regular Meeting on Tuesday, July 10, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on July 5th and at the First State Bank, Post Office and Village Office. Present were Chairman, TJ Wilcox, and Trustees, Robert Dahlgren, Lucas Evans, Brian Schroeder and Jerold Weber. Dahlgren joined the meeting at 7:42 PM.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Weber, seconded by Schroeder, the minutes for the Regular Meeting held on June 12 and the Special Meeting held on June 28, 2018 were approved. Voting Aye, Weber, Schroeder, Evans, Wilcox.

On a motion by Schroeder, seconded by Weber, the financials for the month of June were accepted. Voting Aye, Schroeder, Weber, Evans, Wilcox.

On a motion by Weber, seconded by Schroeder, the payables for the month of June in the amount of \$63,519.74 were accepted. Voting Aye, Weber, Schroeder, Evans, Wilcox.

Legal Description:

EQ-Equipment	ER-Equipment Repair	FR-Freight	FU-Fumigating
GA-Garbage Collection	GO-Gas, Oil	GR-Gravel	INS-Insurance
INT-Internet	LAB-Labor	LF-Landfill	LP-Lease Payment
MI-Miscellaneous	MIL-Meals/Mileage	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PR-Printing/Publishing	RE-Repair/Main.	SCH-Schooling
ST-Sales Tax	SU-Supplies	TE-Telephone	UT-Utilities

<u>CEMETERY</u>		<u>POOL</u>	
Salaries/Benefits	281.70	Salaries/Benefits	6,749.56
Jack Bowen	500.00	Black Hills Energy UT	1,022.83
Van Diest Supply Co. SU	839.94	Chesterman Company PC	43.20
	1,621.64	Countryside Market PC SU	310.04
<u>FIRE DEPARTMENT</u>		Frontier TE	73.79
Airgas SU	207.60	NE Dept. of Revenue ST	110.73
Black Hills Energy UT	58.05	Rec Supply SU FR	61.20
Cash Statement MI	1.63	Sabrina Nielsen SCH	700.00
C Plus GO	173.96	Southern Power UT	392.00
Dearborn National INS	89.44	Tessa Callahan SU	157.72
Frontier TE	57.90	The Bertrand Herald PR	144.00
Matheson EQ	91.30	Vosler Electric ER LAB	232.25
Platt Valley Communications ER	916.80		9,997.32
Southern Power UT	140.00	<u>SEWER</u>	
The Auto Shack ER	1,174.25	Salaries/Benefits	1,742.74
Verizon TE	40.01	C Plus GO	47.81
	2,950.94	Cash Statement MI	2.50
<u>GARBAGE COLLECTION</u>		Southern Power UT	244.48
Waste Connection of NE GA	5,837.72	Verizon TE	13.49
	5,837.72		2,051.02
<u>GENERAL</u>		<u>STREET</u>	
ATC Communications INT	35.60	Salaries/Benefits	5,778.06

GENERAL (cont.)		STREET (cont.)	
Black Hills Energy UT	38.38	Aquacade Sprinklers RE	66.00
Cash Statement MI	1.21	Black Hills Energy UT	35.10
Countryside Market MI	138.30	C Plus GO	499.79
Eakes Office Solutions OS	94.45	Overton Sand & Gravel GR FR	192.80
Frontier TE	142.90	Ralph's Welding SU LAB	576.18
Graduate (card services) SCH	257.82	S&W Auto Parts SU	33.12
Hometown Leasing LP	110.24	Southern Power UT	1,289.07
NE Dept. of Revenue ST	0.33	The Auto Shack SU LAB	231.40
Office Solutions OS	291.50	Titan Machinery ER FR	420.91
One Call Concepts PF	9.81	Verizon TE	84.21
SCEDD PF	8,250.00		9,206.64
Southern Power UT	146.00	WATER	
The Bertrand Herald PR	503.62	Salaries/Benefits	11,970.65
Woodward's Disposal MI	10.00	Black Hills Energy UT	87.69
	10,030.16	Cash Statement MI	2.68
PARK		C Plus GO	47.82
Salaries/Benefits	660.92	Frontier TE	59.58
Barco Municipal Products SU	295.67	Graduate (card services) SCH	257.82
C Plus GO SU	318.28	Layne Christensen RM SU LAB ST	497.66
Diamond Vogel SU	213.89	Lori Vinzant (conference) MIL	243.90
Holdrege Auto Parts SU	26.40	NE Dept. of Revenue ST	1,336.70
Sam's Club SU	18.94	Platte Valley Medical	14.13
Southern Power UT	177.00	Roxanne Winheim (conf.) MIL	37.42
The Auto Shack LAB	18.00	Southern Power UT	2,865.00
Van Diest Supply Co. SU	839.95	Verizon TE	13.49
	2,569.05	Woodward's Disposal MI	10.00
			17,444.54
		YARD WASTE/RECYCLING	
		Salaries/Benefits	7.36
		Frontier TE	120.34
		Reliable Pest Control FU	43.00
		Schaben Sanitation LF	1,640.01
			1,810.71

Amy Grube, Nursing Home & Assisted Living Administrator, and Walt Dye, RHD Representative, gave the Nursing Home & Assisted Living report. On a motion by Schroeder, seconded by Evans, the financials for the month of May were approved. Voting Aye, Schroeder, Evans, Weber, Wilcox. On a motion by Weber, seconded by Evans, the payables in the amount of \$158,559.37 were accepted. Voting Aye, Weber, Evans, Schroeder, Wilcox.

NURSING HOME			
Salaries/Taxes/Benefits	91,835.76	Kris Kuch	50.00
AACO	937.00	Marlin Business Bank	1,264.48
American Healthtech	397.38	McKesson	1,458.25
Aquacade Sprinklers	908.00	Megan Stuart	61.93
Barb Metzger	293.10	Mid-American Research	456.10
Black Hills Energy	581.51	Midwest Automatic Sprinkler	404.70

<u>NURSING HOME (cont.)</u>			
C Plus	497.21	Nationwide	2,692.34
Cash-wa Distributing	1,988.79	Nurses Incorporated	5,341.75
Central Community College	372.00	Petty Cash	437.92
Central Valley Electric	207.05	Phelps County Rehab Services	6,355.46
Compufact	22.00	Reliable	41.00
Countryside Market	599.49	Renken Electric	35.55
Direct Supply	187.14	RHD	10,756.00
Direct TV	331.89	Sea Bay	41.59
Dollar General	35.00	Secrest LTC Consulting	475.76
Ecolab	71.45	Shane Smith	300.00
Family Medical Specialties	169.00	Shopko	17.89
First State Bank	1,879.10	Southern Power	2,878.00
Frontier	589.65	SpartanNash	142.42
HCIS	80.00	Stericycle	115.34
HD Supply	119.76	Svoboda's ACE	103.37
Holdrege Pharmacy	1,015.20	Sysco	12,587.76
Horizon HCS, Inc.	399.95	The Harry A. Koch Co.	260.00
HTMC	55.00	United Heartland	2,909.00
Intuit	899.60	Village of Bertrand	499.67
Joey Kugler	54.97	We Care	1,346.00

Sharon Hueftle, representative of SCEDD, presented the Board with the 2018 Nuisance Abatement Program. On a motion by Dahlgren, seconded by Schroeder, the Board approved Resolution No. 2017-375-2062 and Resolutions No. 2018-375: 3005, 3012, 3015, 3033, 3053, 3083 which state that the properties have been cleared of identified nuisances and the prior resolutions are rescinded. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Dahlgren, seconded by Weber, the Board approved to abate properties 2018-BERT:3002, 3006, 3008, 3009, 3014, 3023, 3034, 3035, 3089, 3096, 3098, 3102. Voting Aye, Dahlgren, Weber, Evans, Schroeder, Wilcox.

On a motion by Weber, seconded by Dahlgren, the Board approved Resolutions No. 2018-374: 3007, 3068, 3075, 3116, 3117 which state that the properties are declared to have nuisance on the property contrary to Bertrand Village Code of Ordinances. Voting Aye, Weber, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the following properties were granted a postponement of abatement until October 31, 2018: 2016-BERT-1011, 2018-BERT-1019. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Schroeder, seconded by Weber, property 2018-BERT-3002 was granted a postponement until January 30, 2019, property 2018-BERT-3009 was granted a postponement until August 31, 2018, property 2018-BERT-3068 was granted a postponement until September 30, 2018, property 2018-BERT-3098 was granted a postponement until September 1, 2018. Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

The Board discussed the parameters of the Ordinance Office position and the equipment that might be required. On a motion by Weber, seconded by Dahlgren, a 6-month trial contract with the opportunity to renegotiate salary after two (2) months. Voting Aye, Weber, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, a contract with James Nelson to represent the Village of Bertrand as the Village Ordinance Officer starting August 1, 2018 was approved. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Schroeder, seconded by Weber, Ordinance No. 671 regarding Building Permit time frames was approved with amendments and reads as follows:

ORDINANCE NO. 671

of the

VILLAGE OF BERTRAND, NEBRASKA

AN ORDINANCE OF THE VILLAGE OF BERTRAND, NEBRASKA PROVIDING FOR THE REPEAL OF ANY PRIOR ORDINANCES IN CONFLICT AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT.

BE IT ORDAINED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

Section 1. Section 9-102 of the Bertrand Municipal Code is hereby amended as follows: **"BUILDING PERMIT; LIMITAION.** If the work for which a permit has issued shall not have begun within six (6) months of the date thereof or if the constructions shall not be completed within one (1) year of the date thereof, the permit shall be void. Before work can be resumed, a new permit shall be obtained in the same manner and form as original permit."

Section 2. All prior Ordinances in conflict herewith are hereby repealed to the extent that they are contrary and inconsistent with this Ordinance.

Section 3. This Ordinance shall be if effect on July 10, 2018, and after its passage, approval and publication as required by law.

PASSED AND APPROVED THIS 10TH DAY OF JULY 2018.

Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox. On a motion by Dahlgren, seconded by Evans, the Statutory Rule requiring ordinances to be fully and distinctly read on three different days was waived. Voting Aye, Dahlgren, Evans, Schroeder, Weber, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, Resolution No. 369 which places STOP sign along Kennett Street was approved with corrections. The resolution reads as follows:

RESOLUTION NO. 369

of the

VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, Section 5-214 of the Bertrand Municipal Code provides certain regulations for STOP signs within the municipal limits of the Village of Bertrand, Nebraska and further authorizes the Governing Body to designate, by resolutions, any location where STOP signs shall be placed.

WHEREAS, the Board of Trustees considers it proper to designate certain locations where STOP signs shall be placed within the Village of Bertrand, Nebraska

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. A STOP sign will be placed at the southeast corner of the intersection of Marshall Avenue and Kennett Street.
2. A STOP sign will be placed at the southeast corner of the intersection of Melbourne Avenue and Kennett Street.

Any violation of this Resolution shall be subject to penalty provisions of the Bertrand Municipal Code Section 5-501.

PASSED AND APPROVED THIS 10TH DAY OF JULY 2018.

Voting Aye, Schroeder, Dahlgren, Evans, Weber, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, Resolution No. 370 regarding the Multi-Jurisdictional Hazard Mitigation Plan was approved. The resolution reads as follows:

RESOLUTION NO. 370

of the

VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed into law on October 30, 2000, placing the new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by the Tri-Basin Natural Resources District, with assistance from JEO Consulting Group, Inc. of Lincoln, NE, which includes the Village of Bertrand; and

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Natural Resources District and participating jurisdictions located within the planning boundary by identifying the hazards that affect the Village of Bertrand and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards; and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the Village of Bertrand in the form of a resolution and further requesting approval of the plan at the Federal Level.

NOW, THEREFORE, the governing body of the Village of Bertrand does herewith adopt the Tri-Basin Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety.

PASSED AND APPROVE THIS 10TH DAY OF JULY 2018.

Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Weber, seconded by Dahlgren, Resolution No. 371 assessing costs and expenses of abating nuisance on properties was approved. The resolution reads as follows:

RESOLUTION NO. 371

of the

VILLAGE OF BERTRAND, NEBRASKA

A RESOLUTION OF THE VILLAGE OF BERTRAND, NEBRASKA ASSESSING COSTS AND EXPENSES OF ABATING NUISANCE ON PROPERTY.

WHEREAS, the Village of Bertrand, Nebraska incurred certain costs and expenses with respect to the abatement of nuisance(s) upon the following properties located within the Village of Bertrand, Nebraska, or within its zoning jurisdiction:

Property Owner(s)	Property Address and Legal Description	Nature of Nuisance & Abatement Action Taken by Village	Amount of Cost and Expenses Incurred by Village of Bertrand
Gregg Mossop	323 Keopple Street Bertrand Keopple 1 st Addition Lot 2 Block 5	Mobilization Fee Labor for 2 Haul 1 Load of Branches	\$393.75
John Bostic	708 School Street Bertrand Keopple 1 st Addition	Mobilization Fee Labor for 2 Materials for Doors	\$588.00

	S.50' of S.150' Lot 1		
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And the owner(s) of the properties described above have failed to pay the costs and expenses applicable to the particular property.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. That the costs and expenses listed above are hereby levied as a special assessment to and against the applicable particular property to which the costs and expenses are associated;
2. That the special assessment shall constitute a lien against the particular property in the amount set forth opposite the particular property;
3. That the special assessment shall be collected in the same manner provided for special assessments.

PASSED AND APPROVED THIS 10TH DAY OF JULY 2018.

Voting Aye, Weber, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, the amended 2017 Uncollectable Accounts to Be Written Off was accepted. Voting Aye, Schroeder, Dahlgren, Evans, Weber, Wilcox.

On a motion by Weber, seconded by Schroeder, the Building Permit request from Robert Dahlgren to construct a 30'x36' office addition at 702 Montrose was approved. Voting Aye, Weber, Schroeder, Evans, Wilcox. Abstaining, Dahlgren.

On a motion by Evans, seconded by Weber, the Building Permit request from Robert Dahlgren to move a 24'x30' building onto the property located at 812 Medina with the regulation that he has sixty (60) days to move the other accessory buildings currently located on the property was approved. Voting Aye, Evans, Weber, Schroeder, Wilcox. Abstaining, Dahlgren.

Matt Gregg, Utilities Superintendent, discussed the progress of the potential new swimming pool. The School Board has discussed it, but further information is being sought. Gregg also discussed the state of the crop on the land that the Village leases out.

Lori Vinzant, Village Clerk, stated that the community-wide garage sales will be held on Saturday, July 28, 2018. Sign up sheets will need to be handed in by July 20. Posters and maps will be provided to participants. A citizen has approached the Board regarding a potential lot split. The Board would require a survey to be preformed before they would approve.

Robert Dahlgren, Trustee, spoke with the Board regarding a meeting for the Upper Platte River Basin that he attended in May.

On a motion by Schroeder, seconded by Evans, the meeting adjourned at 9:35 PM. Voting Aye, Schroeder, Evans, Dahlgren, Weber, Wilcox.

Village Clerk
Lori Vinzant

Chairman of the Board
TJ Wilcox