

MINUTES

September 10, 2019

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on Tuesday, September 10, 2019 at 7:30 PM at the Village Hall by advertising in the Holdrege Daily Citizen on August 29, 2019 and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the Clerk’s Office. Present were Chairman TJ Wilcox and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, and Fred Spiegel. Dahlgren joined the meeting at 7:37 PM.

The Chairman opened the meeting and publicly stated to all in attendance that a copy of the Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Spiegel, the minutes for the Regular Meeting on August 13, the Special Meeting on August 19, and the Budget Work Session on August 19, 2019 were approved. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Absent, Dahlgren.

On a motion by Spiegel, seconded by Evans, the financials for the month of August were accepted. Voting Aye, Spiegel, Evans, Schroeder, Wilcox. Absent, Dahlgren.

On a motion by Spiegel, seconded by Schroeder, the payables for the month of August in the amount of \$112,142.44 were accepted. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren. The payables for the month of August are as follows:

AR – Auto Repair	C&G – Curb & Gutter	EL – Extra Labor
EQ – Equipment	ER – Equipment Repair	FP – Food Pantry
FR – Freight	FU – Fumigation	GA – Garbage Collection
GO – Gas, Oil, Tires	IMP – Improvement	INS – Insurance
INT – Internet	LAB – Labor	LEG – Legal
LF – Landfill	LP – Lease Payment	MI – Miscellaneous
MIL – Mileage/Meals	NH – Nursing Home Project	OS – Operating Supplies
PC – Pool Concessions	PF – Professional Fees	PP – Pool Project
PR – Printing/Publishing	RM – Repair & Maintenance	ST – Sales Tax
SU – Supplies	TE – Telephone	UT – Utilities
WT – Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits	1,904.02	Salaries/Taxes/Benefits	1,711.59
C Plus GO	94.87	AG Systems ER	405.44
Svoboda’s ACE Hardware SU	21.54	C Plus GO	48.23
	2,020.43	CHS GO	9.11
<u>GARBAGE COLLECTION</u>		League of NE Municipalities PF	120.00
Waste Connection of NE GA	5,828.79	S & W Auto Parts GO	13.91
	5,828.79	Southern Power UT	291.80
<u>GENERAL</u>		Verizon TE	14.49
ATC Communications INT	44.77	White’s Auto Glass AR LAB ST	60.00
Black Hills Energy UT	36.07		2,674.57
Capital Business Systems LP MI	226.21	<u>STREET</u>	
Cash Statement MI	6.65	Salaries/Taxes/Benefits	5,352.93
Corporate Warehouse SU FR	489.85	Street Bond Interest	590.00
Countryside Market FP	65.03	Black Hills Energy UT	31.91

<u>GENERAL (cont.)</u>		<u>STREET (cont.)</u>	
DeWald Deaver L'Heureux LEG	909.56	C Plus GO SU	315.11
Eakes Office Solutions OS	900.83	CHS GO	9.11
Frontier TE	153.47	Countryside Market SU	10.89
Holdrege Daily Citizen PR	161.17	League of NE Municipalities PF	120.00
Hometown Leasing LP	110.24	Orschlen's (card services) SU	42.79
Jeffery Consulting NH	25,000.00	Popple Construction C&G	23,312.50
NE Labor Law Posters OS	79.50	S & W Auto Parts GO	13.91
Office Solutions OS	9.58	Southern Power UT	1,286.24
One Call Concepts PF	8.45	Verizon TE	111.36
Phelps Count Clerk MI	50.00	White's Auto Glass AR LAB ST	60.00
Southern Power UT	190.00		31,229.75
State Treasurer of NE PF	254.98	<u>WATER</u>	
US Post Office OS	93.95	Salaries/Taxes/Benefits	12,776.22
Woodward's Disposal MI	10.00	LaDonna Bennett EL	80.00
	28,800.31	Black Hills Energy UT	74.65
<u>LAW ENFORCEMENT</u>		C Plus GO	96.47
Salaries/Taxes/Benefits	1,252.52	CHS GO	18.24
Straight Talk (card services) TE	38.52	First State Agency INS	100.00
	1,291.04	Frontier TE	80.72
<u>PARK</u>		Holdrege Auto Parts EQ GO	1,114.99
Salaries/Taxes/Benefits	3,074.13	League of NE Municipalities PF	240.00
Aquacade Sprinklers IMP	595.00	League of NE Municipalities PF	1,099.00
C Plus GO	94.86	Municipal Pipe LAB SU ST	2,415.00
Southern Power UT	129.62	Municipal Supply SU ST	672.38
	3,893.61	NE Department of Revenue ST	1,311.65
<u>POOL</u>		NE Public Health Env. Lab WT	380.00
Salaries/Taxes/Benefits	5,601.66	S & W Auto Parts GO	27.83
Alpha Heating & Air RM MIL	122.08	Southern Power UT	2,548.00
Black Hills Energy UT	334.72	US Post Office OS	93.94
Countryside Market SU PC	11.46	Verizon TE	28.98
Frontier TE	67.89	White's Auto Glass AR LAB ST	120.00
JEO Consulting Group PP	4,295.00	Woodward's Disposal MI	10.00
NE Department of Revenue ST	9.76		23,288.07
Southern Power UT	357.00	<u>YARD WASTE/RECYCLING</u>	
	10,799.57	Salaries/Taxes/Benefits	210.25
		Frontier TE	122.15
		NE Waste Reduction PF	25.00
		Ralph's Welding ER LAB	173.82
		Reliable Pest Control FU	43.00
		Schaben Sanitation LF	1,122.08
		South Central Sanitation EQ	620.00
			2,316.30

Marcy Luth, AMGL, presented the Nursing Home & Assisted Living's annual audit report for 2018-2019 to the Board. The following are financial highlights that were reviewed in the report:

- The Home's net position decreased \$31,174 as a result of the year's operations.

- The assets of the Bertrand Nursing Home exceeded its liabilities at the close of the most recent fiscal year by \$328,235 (*net position*) of this amount, unrestricted net position is a deficit of \$(74,106).
- Operating revenue increased \$344,495 (20.6 percent), while operating expenses increased \$181,421 (9.7 percent) compared to prior year. As a result, the Home experienced an operating loss of \$(38,915) compared to an operating loss of \$(201,989) the prior year.

Amy Grube, Nursing Home & Assisted Living Administrator, gave the Nursing Home report. She stated that the current census has the Nursing Home at 20 residents and the Assisted Living has 11 residents.

On a motion by Spiegel, seconded by Schroeder, the Nursing Home & Assisted Living’s financials for the month of July were accepted. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Schroeder, seconded by Evans, a split in the payables to the First State Bank for the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren. On a motion by Schroeder, seconded by Dahlgren, the remaining payables for the month of September in the amount of \$197,437.71 were accepted. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox. The payables for the month of September are as follows:

NURSING HOME			
Salaries/Taxes/Benefits	116,757.73	InSPIRe	6,315.72
AACO Health Care	9,236.08	Marline Business Bank	506.29
Ability	2,951.39	McKesson	1,985.60
American Healthtech	397.38	Nationwide	3,070.77
Amy Grube	218.33	Nebraska.gov	16.00
Barb Metzger	308.10	Nurses Incorporated	11,790.88
Black Hills Energy	519.78	Penner	478.77
Cash-wa Distributing	1,662.75	Penny Martinez	84.79
Central Valley Electric	18.00	Providence Engraving	41.42
Charter	89.99	Quill	290.93
Compufact	44.00	Reliable Pest Control	41.00
Countryside Market	528.64	RHD	11,186.00
Direct Supply	74.17	Secrest LTC Consulting	517.52
Direct TV	354.04	Shane Smith	300.00
Dollar General	18.23	Southern Power	3,082.03
Donna Nichelson	60.00	SpartanNash	20.47
Durable Service	202.26	Stanley Healthcare	1,950.05
Family Medical Specialties	226.00	Stericycle	120.78
First State Bank	1,879.10	Sysco	10,583.58
Frontier	602.73	United Heartland	5,131.00
Fulmer U-Save	6.56	University of Nebraska – Lincoln	40.00
HCIS	80.00	Village of Bertrand	505.05
Henry Doorly Zoo	348.00	Vosler Electric	292.19
Hobart	442.20	WeCare	1,109.00
Holdrege Pharmacy	2,909.49	Woodward’s Disposal	23.75
Holdrege Soft Water	78.25		199,316.81

The Budget Hearing and Special Hearing to Set Final Tax Levy were held at 8:00 PM.

James Nelson, Village Ordinance Officer, gave his monthly report to the Board. He stated that there were no dog complaints this last month, but the amount of weed letters and complaints

increased. The property located at 506 Marshfield has made some improvements. He would monitor the situation and, if needed, add it to the October Board Meeting agenda to have it deemed a nuisance.

On a motion by Spiegel, seconded by Dahlgren, Resolution No. 407 regarding property liens was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The resolution reads as follows:

RESOLUTION NO. 407

of the

VILLAGE OF BERTRAND, NEBRASKA

A RESOLUTION OF THE VILLAGE OF BERTRAND, NEBRASKA ASSESSING COSTS AND EXPENSES OF ABATING NUISANCE ON PROPERTY.

Whereas, the Village of Bertrand, Nebraska incurred certain costs and expenses with respect to the abatement of nuisance(s) upon the following properties located within the Village of Bertrand, Nebraska, or within its zoning jurisdiction:

Property Owner(s)	Property Address and Legal Description	Nature of Nuisance & Abatement Action Taken by Village	Amount of Cost and Expenses Incurred by Village of Bertrand
Terry Blum	905 Medina Avenue Bertrand Original Town L. 3-4, B. 2	Mobilization Fee; Labor; Equipment; Dump Fee	\$1,585.00
Terry Blum	911 Medina Avenue Bertrand Original Town L. 1-2, B. 2	Mobilization Fee; Labor; Equipment; Dump Fee	\$1,585.00

And the owner of the properties described above have failed to pay the costs and expenses applicable to the particular properties.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. That the costs and expenses listed above are hereby levied as a special assessment to and against the applicable particular property to which the costs and expenses are associated;
2. That the special assessment shall constitute a lien against the particular property in the amount set forth opposite the particular property; and
3. That the special assessment shall be collected in the same manner provided for special assessments.

PASSED AND APPROVED THIS 10TH DAY OF SEPTEMBER 2019.

On a motion by Dahlgren, seconded by Evans, an inspection of the Village's pivot towers at \$40 per tower by Holdrege Irrigation was approved. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox.

The Board met as the Board of Adjustments and approved the following Building/Fence Permits:

On a motion by Schroeder, seconded by Spiegel, the Building Permit request from Gloria Eppley to construct a 25x22x8' carport at 323 Union Street was approved. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, the Building Permit request from Colby Gardine to construct a 26x26' addition with basement at 302 Highland Avenue was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Evans, the Variance Permit request from Brian Schroeder to install a thermal heat pump at 702 Minor Avenue was approved. Voting Aye, Dahlgren, Evans, Spiegel, Wilcox. Abstaining, Schroeder.

On a motion by Spiegel, seconded by Schroeder, the Variance Permit request from AJ Jeffery to construct a deck that would extend within the 25' of the front property line. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren.

On a motion by Spiegel, seconded by Schroeder, the Building Permit request from AJ Jeffery 36' deck at 501 Montrose Avenue was approved. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren.

On a motion by Spiegel, seconded by Schroeder, the Fence Permit request from John Cantrall to construct a partial privacy fence at 909 Kellogg Street was approved. Voting Aye, Spiegel, Schroeder, Evans, Wilcox. Absent, Dahlgren.

Matt Gregg, Utilities Superintendent, gave his monthly report. He stated that the Kennett street project is getting started. He is working with a property owner on the drainage situation. He has received two bids to repair the lift station at about \$3,000. each. However, he would like to see if the concrete can be replaced for about the same price. The propane tank has settled about 2". He has spoken with Southern Power to see if they can remove the power lines around 906 Mason Avenue. The Village is in the process of purchasing this property and would like to have the fire department burn the structure. Taking out the power poles would also remove the power poles, but they were in need of replacing anyways. The sewer line on Bailey Drive was inspected. There is a significant amount of tree roots in the system.

Lori Vinzant, Village Clerk, gave her monthly report. She informed the Board that a personal injury claim has been filed by Medicare against the Village's insurance, EMC. This was due to an accident at the fairgrounds during the rodeo. It is an investigation only as of now. Brad Slaughter has left Ameritus. He will contact the Village with his new contact information. Vinzant informed the Board that she will have a resolution at the October meeting to place a lien on a property for unpaid water bills.

Dahlgren left the meeting at 8:30 PM. The meeting adjourned at 8:36 PM.

Lori Vinzant
Village Clerk

TJ Wilcox
Chairman of the Board