

MINUTES

December 17, 2018

The Village Board of Trustees held a Regular Meeting on Monday, December 17, 2018 at 7:30 PM at the Village Hall by posting in the Bertrand Herald on December 6, 2018 and at the Post Office, First State Bank, and Village Office. Present were Chairman TJ Wilcox, and Trustees Robert Dahlgren, Lucas Evans, Brian Schroeder, Jerold Weber, and Fred Spiegel.

The Chairman publicly stated to all in attendance that a copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Dahlgren, seconded by Schroeder, the minutes for the Regular Meeting on November 13, 2018 and the Board of Adjustments Hearing on November 13, 2018 were approved. Voting Aye, Dahlgren, Schroeder, Evans, Weber, Wilcox.

On a motion by Schroeder, seconded by Weber, the financials for the month of November were accepted. Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, the payable to Strobel in the amount of \$4,500.00 was accepted. Voting Aye, Schroeder, Dahlgren, Evans, Wilcox. Abstaining, Weber. On a motion by Schroeder, seconded by Evans, the remaining payables in the amount of \$129,399.62 were accepted. Voting Aye, Schroeder, Evans, Dahlgren, Wilcox. Abstaining, Weber.

EMS-EMS Billing	EQ-Equipment	ER-Equipment Repair
FP-Food Pantry	FU-Fumigation	GA-Garbage Collection
GO-Gas, Oil	GT-Grant	IMP-Improvement
INS-Insurance	INT-Internet	LAB-Labor
LF-Landfill	LP-Lease Payment	MI-Miscellaneous
MM-Mileage/Meals	OS-Operating Supplies	PF-Professional Fees
PR-Printing/Publishing	RM-Repair & Maintenance	ST-Sales Tax
SU-Supplies	TE-Telephone	UT-Utilities
WT-Water Testing		

<b><u>CEMETERY</u></b>		<b><u>POOL</u></b>	
Salaries/Taxes/Benefits	48.19	Black Hills Energy UT	33.07
Newman Tree Service PF	1,000.00	Frontier TE	68.93
	<b>1,048.19</b>	Southern Power UT	60.00
			<b>162.00</b>
<b><u>FIRE DEPARTMENT</u></b>		<b><u>SEWER</u></b>	
Airgas SU	23.40	Salaries/Taxes/Benefits	1,626.78
Black Hills Energy UT	284.86	Sewer/Lift Station Bond/Interest	29,846.50
C Plus GO	166.82	C Plus GO	30.84
Danko Emerg. Eq. EQ	1,589.21	CHS GO	30.25
Dearborn National INS	75.68	S & W Auto Parts SU	9.99
EMS Billing EMS	432.67	Southern Power UT	245.48
Frontier TE	58.47	Verizon TE	14.34
Matheson EQ	91.30		<b>31,804.18</b>
Platte Valley Comm. ER	802.57		
Southern Power UT	130.00	<b><u>STREET</u></b>	
Verizon TE	40.01	Salaries/Taxes/Benefits	5,329.11
	<b>3,904.99</b>	Black Hills Energy UT	137.54
<b><u>GARBAGE COLLECTION</u></b>		Breinig Diesel LLC ER LAB	758.30
Waste Connection of NE GA	5,777.62	C Plus GO SU	432.09

<b><u>GARBAGE COLLECTION (cont.)</u></b>		<b><u>STREET (cont.)</u></b>	
	<b>5,777.62</b>		
<b><u>GENERAL</u></b>			
ATC Communications INT	35.60	CHS GO SU	689.05
Black Hills Energy UT	91.22	Landmark Implement GO	119.25
Cash Statement OS	25.00	Murphy's Tractor ER	148.27
Countryside Market FP OS	77.46	Orschlen's (card services) SU	24.99
Dana F. Cole PF	1,250.00	S & W Auto Parts RM	52.77
Eakes Office Solutions PF OS	1,109.63	Sam's Club SU	19.88
Frontier TE	116.84	Southern Power UT	1,420.39
Gifts & Things (card services) MI	37.40	Verizon TE	68.41
Hometown Leasing LP	110.24		<b>9,200.05</b>
Immanuel Benevolent Fund GT	300.00	<b><u>WATER</u></b>	
NE Department of Revenue ST	1.03	Salaries/Taxes/Benefits	13,777.35
Norwex (card services) OS	43.80	Water Bond	20,020.00
Office Solutions OS	38.44	Water Bond Interest	7,147.50
One Call Concepts PF	5.67	Well Bond	20,020.00
Phelps County Clerk PF	102.42	Well Bond Interest	1,937.50
SCEDD PF LAB MI MM	4,557.16	Black Hills Energy UT	222.71
Southern Power UT	127.00	Cash Statement MI OS	33.75
The Bertrand Herald PR	233.83	C Plus GO	61.69
US Post Office OS	93.66	CHS GO	60.54
Woodward's Disposal MI	10.00	CHS (refund) SU	(280.77)
	<b>8,366.40</b>	Dana F. Cole PF	1,250.00
<b><u>LAW ENFORCEMENT</u></b>		Frontier TE	80.64
Salaries/Taxes/Benefits	1,170.60	NE Department of Revenue ST	1,263.26
Straight Talk (card services) TE	37.06	NE Public Health Env. Lab WT	55.00
	<b>1,207.66</b>	Rozanne Winheim MM	47.42
<b><u>PARK</u></b>		Southern Power UT	1,112.00
Salaries/Taxes/Benefits	93.48	US Post Office OS	93.66
CHS SU	30.49	Verizon TE	28.68
S & W Auto Parts SU	9.99	Woodward's Disposal MI	10.00
Southern Power UT	100.00		<b>66,940.93</b>
Strobel IMP	4,500.00	<b><u>YARD WASTE/RECYCLING</u></b>	
	<b>4,733.96</b>	Salaries/Taxes/Benefits	212.42
		Frontier TE	123.67
		Reliable Pest Control FU	43.00
		Schaben Sanitation LF	374.55
			<b>753.64</b>

Amy Grube, Nursing Home & Assisted Living Administrator, and Janet Lytton, RHD Representative, gave the Nursing Home report. The ending census for the month of October had the Nursing Home at 18 residents and the Assisted Living at 11. Lytton reminded the Board of the conference in Lincoln on December 19, 2018. Interested parties can view the conference on a live stream.

On a motion by Schroeder, seconded by Weber, the financials for the month of October were accepted. Voting Aye, Schroeder, Weber, Dahlgren, Evans, Wilcox.

On a motion by Schroeder, seconded by Weber, the payable for the First State Bank in the amount of \$1,879.10 was accepted. Voting Aye, Schroeder, Weber, Evans, Wilcox. Abstaining, Dahlgren.

On a motion by Weber, seconded by Schroeder, the remaining payables for the month of December in the amount of \$148,986.16 were accepted. Voting Aye, Weber, Schroeder, Dahlgren, Evans, Wilcox.

<b>NURSING HOME</b>			
Salaries/Taxes/Benefits	83,630.73	Mid-American Research	456.40
All American Sewer & Drain	233.40	Midwest Automatic Sprinkler	514.00
American Healthtech	397.38	Nurses Incorporated	1,587.25
Amy Grube	384.02	Oak Haven Aviaries	230.00
Barb Metzger	263.10	Penner	7.09
Black Hills Energy	1,047.21	Penny Martinez	215.28
C Plus	416.21	Phelps County Rehab Services	6,649.42
Cash-wa Distributing	2,402.06	Phelps County Senior Center	60.00
Central Valley Electric	2.09	Precision Hearing	4,400.00
Charter	171.25	Providence Engraving	14.91
Compufact	11.00	Quill	378.31
Countryside Market	194.27	Reliable Pest Control	41.00
D & M Security	230.00	RHD	10,756.00
Direct TV	331.89	Secrest LTC Consulting	499.76
Eakes Office Solutions	9.82	Shane Smith	300.00
Ecolab	1,114.93	Southern Power District	2,713.20
Family Medical Specialties	86.00	Spartan Nash	56.92
First State Bank	1,879.10	Stericycle	115.34
Frontier	596.14	Svoboda's ACE Hardware	125.68
HCIS	80.00	Sysco	10,814.46
HD Supply	165.00	The Clinical Advantage KCI	100.73
Hobart	105.38	United Heartland	11,818.00
Holdrege Daily Citizen	75.00	Village of Bertrand	502.17
Holdrege Pharmacy	1,204.56	WeCare	1,747.00
Intuit	214.98	Woodward's Disposal	23.75
McKesson	1,493.07		<b>150,865.26</b>

James Nelson, Village Ordinance Officer, gave the Ordinance Officer's report. He stated that he has ticketed several vehicles that were left on the street during the snow storms. The ordinance regarding parking fines fee schedule will be reviewed at the January meeting. He is still working with Phelps County to possible obtain a vehicle.

Trustee Fred Spiegel read the oath of office and was sworn into office by the Village Clerk.

The Board took nominations for the Chairman of the Board position. On a motion by Spiegel, seconded by Schroeder, the nominations for the Chairman of the Board position ceased. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox. By a ballot vote, TJ Wilcox was reappointed Chairman of the Board.

The Board took nominations for the Vice Chairman of the Board position. On a motion by Evans, seconded by Schroeder, the nominations for the Vice Chairman of the Board position ceased. Voting Aye, Evans, Schroeder, Dahlgren, Spiegel, Wilcox. By a ballot vote, Brian Schroeder was appointed Vice Chairman of the Board.

On a motion by Evans, seconded by Dahlgren, the Committees were approved as assigned. Voting Aye, Evans, Dahlgren, Schroeder, Spiegel, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, Lori Vinzant was reappointed Village Clerk. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Evans, seconded by Schroeder, Roxanne Winheim was reappointed Village Treasurer. Voting Aye, Evans, Schroeder, Dahlgren, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Dahlgren, Matt Gregg was reappointed the Municipal Utilities Superintendent and Water/Sewer Superintendent. Voting Aye, Schroeder, Dahlgren, Evans, Spiegel, Wilcox.

On a motion by Dahlgren, seconded by Spiegel, Christopher Miller was reappointed the Street Superintendent. Voting Aye, Dahlgren, Spiegel, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Evans, Taylor L'Heureux was appointed the Village Attorney. Voting Aye, Schroeder, Evans, Dahlgren, Spiegel, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, James Nelson was appointed the Village Ordinance Officer. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Spiegel, seconded by Dahlgren, Resolution No. 387 to appoint representatives to the Alliance for Community Energy was approved. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox. The resolution reads as follows:

**RESOLUTION NO. 387 of the  
VILLAGE OF BERTRAND, NEBRASKA**

**WHEREAS**, THE Village of Bertrand, Nebraska is a party to the Interlocal Agreement creating the PUBLIC ALLIANCE for COMMUNITY ENERGY (ACE) and, pursuant to the terms of said Agreement, it is the responsibility of the Village to designate a representative of the Village of Bertrand, Nebraska to the PUBLIC ALLIANCE for COMMUNITY ENERGY Board of Directors provided for under the terms of said Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and Village Board of Trustees of the Village of Bertrand, Nebraska that:

1. The Village Clerk is hereby directed to give written notice to the PUBLIC ALLIANCE for COMMUNITY ENERGY of the appointment of Roxanne Winheim as the Village's representative to said Board of Directors.
2. The Village Clerk is hereby directed to give written notice to the PUBLIC ALLIANCE for COMMUNITY ENERGY of the appointment of Matt Gregg as the Village's alternate representative to said Board of Directors.

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF DECEMBER 2018.**

On a motion by Dahlgren, seconded by Evans, Resolution No. 388 to appoint members to the Nebraska Municipal Power Pool members' council was approved. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox. The resolution reads as follows:

**RESOLUTION NO. 388 of the  
VILLAGE OF BERTRAND, NEBRASKA  
MEMBERSHIP FOR NMPP MEMBERS' COUNCIL**

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman of the Village of Bertrand, State of Nebraska that:

1. Such Village of Bertrand is a member of the Nebraska Municipal Power Pool/
2. The Chairman of the Village of Bertrand, State of Nebraska, does hereby appoint Matthew Gregg as Representative of the Village of Bertrand, State of Nebraska to the Members' Council of the Nebraska Municipal Power Pool.
3. The Chairman of the Village of Bertrand, State of Nebraska, does hereby appoint Brian Schroeder as the Alternate Representative of the Village of Bertrand, State of Nebraska to the Members' Council of the Nebraska Municipal Power Pool.

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF DECEMBER 2018.**

On a motion by Dahlgren, seconded by Evans, a postponement request from Kent Flint regarding the abatement process for the property 2018-BERT-3068 was approved for May 12, 2019. Voting Aye, Dahlgren, Evans, Schroeder, Spiegel, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the 2019 area to be assessed by SCEDD was approved. This area will contain properties south of Kellogg and east of Minor. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Evans, Resolution No. 389 to authorize officers to make deposits and withdrawals was approved. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren. The resolution reads as follows:

**RESOLUTION NO. 389 of the  
VILLAGE OF BERTRAND, NEBRASKA**

**AUTHORIZING OFFICERS TO MAKE DEPOSITS AND WITHDRAWALS**

**I HEREBY CERTIFY**, that I am the Clerk of the Bertrand Village Board of Trustees of the Village of Bertrand, Phelps County, Nebraska, a corporation organized and existing under the laws of the State of Nebraska.

**I FURTHER CERTIFY**, that a meeting of the Village Board of Trustees of said Corporation was duly called and held at the Bertrand Village Hall of Bertrand, Nebraska and the State of Nebraska on the 17<sup>th</sup> day of December 2018, that at said meeting a quorum was present and voting throughout, and that the following resolution was duly adopted and is now in full force and effect.

**RESOLVED**, that the First State Bank, 601 Minor Avenue, Bertrand, NE 68927 be and it is hereby designated as a depository of the funds of this Corporation, and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other funds for the payment of money. All accounts, except the Utility Deposit Account, are required to have double (2) signatures. Persons authorized to sign the checks for the Village of Bertrand are the Clerk, Treasurer, Chairman of the Board, and Vice Chairman of the Board. Any two (2) of the following are authorized to sign the above reference documents for the Village of Bertrand:

Lori Vinzant, Village Clerk

Roxanne Winheim, Village Treasurer

TJ Wilcox, Chairman of the Board

Brian Schroeder, Vice Chairman of the Board

**RESOLVED**, that the above named Firm is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders and also to receive the same for the credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds thereof, even if drawn to the individual order of any signing officer or payable to said Firm or others for his account, or tendered in payment of his individual obligation. The following accounts must have two (2) signatures on the above referenced documents:

**100-116**

**Premier Operating Checking**

**100-391**

**Premier Savings Account**

With two (2) of the following persons authorized to sign for the Village of Bertrand:

Lori Vinzant, Village Clerk

Roxanne Winheim, Village Treasurer

TJ Wilcox, Chairman of the Board

Brian Schroeder, Vice Chairman of the Board

The following checking and savings accounts are required to have only one (1) signature:

**100-138**

**Utility Deposit Checking**

**29637**

**Food Pantry**

**33886**

**EMS Billing**

With one (1) of the following persons authorized to sign for the Village of Bertrand:

Lori Vinzant, Village Clerk

Roxanne Winheim, Village Treasurer

TJ Wilcox, Chairman of the Board

Brian Schroeder, Vice Chairman of the Board

**RESOLVED**, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made with the said Firm may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

**RESOLVED**, that said Firm be promptly notified in writing by the Secretary or any other officer of this Corporation of any change in these resolutions or our By-Laws and that, until it has actually received such notice in writing, said Firm is authorized to act in pursuance of these regulations.

**I FURTHER CERTIFY**, that these resolutions are within the power of the Village of Trustees to pass as provided in the Charter and By-Laws of this Corporation, and that the present officers of this Corporation and their respective titles are as follows:

Lori Vinzant

Village Clerk

Roxanne Winheim

Village Treasurer

TJ Wilcox

Chairman of the Board

Brian Schroeder

Vice Chairman of the Board

**IN WITNESS WHEREOF**, I have hereunto set my hand as Clerk and affixed the corporate seal this 17<sup>th</sup> day of December 2018.

On a motion by Schroeder, seconded by Spiegel, Resolution No. 390 authorizing officers to make deposits and withdrawals for the Bertrand Nursing Home & Assisted Living was approved. Voting Aye, Schroeder, Spiegel, Evans, Wilcox. Abstaining, Dahlgren. The resolution reads as follows:

**RESOLUTION NO. 390 of the  
VILLAGE OF BERTRAND, NEBRASKA  
AUTHORIZING OFFICERS TO MAKE DEPOSITS AND WITHDRAWALS FOR THE  
BERTRAND NURSING HOME AND ASSISTED LIVING**

**I HEREBY CERTIFY**, that I am the Clerk of the Village of Bertrand, Phelps County, Nebraska, owner of the Bertrand Nursing Home and Assisted Living, a corporation organized and existing under the laws of the State of Nebraska.

**I FURTHER CERTIFY**, that a meeting of the Village Board of Trustees of said Corporation was duly called and held at the Bertrand Village Hall of Bertrand, State of Nebraska on the 17<sup>th</sup> day of December 2018, that at said meeting a quorum was present and voting throughout, and that the following resolution was duly adopted and is now in full force and effect.

**RESOLVED**, that the First State Bank, 601 Minor Avenue, Bertrand, NE 68927 be and it is hereby designated as a depository of the funds of this Corporation, and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money. All accounts are required to have double (2) signatures as follows:

**Signature of one (1) of the following Village of Bertrand Officers:**

Lori Vinzant, Village Clerk

Roxanne Winheim, Village Treasurer

TJ Wilcox, Chairman of the Board

Brian Schroeder, Vice Chairman of the Board

**Signature of one (1) of the following from the Bertrand Nursing Home:**

Amy Grube, Nursing Home Administrator

Joey Kugler, Office Manager

Shana Barnes, Social Services

**RESOLVED**, that above named Firm is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders and also to receive the same for the credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds thereof, even if drawn to the individual order of any signing officer or payable to said Firm or others for his account, or tendered in payment of his individual obligation. The following checking accounts must have two (2) signatures:

**100-266**  
**264-412**

**Now Account**  
**Resident Trust Account**

**RESOLVED**, that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes, or instruments for deposit or collection made with the said Firm may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

**RESOLVED**, that said Firm be promptly notified in writing by the Secretary or any other officer of this Corporation of any change in these resolutions or our By-Laws and that, until it has actually received such notice in writing, said Firm is authorized to act in pursuance of these resolutions.

**I FURTHER CERTIFY**, that these resolutions are within the power of the Village Board of Trustees to pass as provided in the Charter and By-Laws of this Corporation, and that the present officer of this Corporation and their respective titles are as follows:

Lori Vinzant	Village Clerk
Roxanne Winheim	Village Treasurer
TJ Wilcox	Chairman of the Board
Brian Schroeder	Vice Chairman of the Board
Amy Grube	Nursing Home Administrator
Joey Kugler	Nursing Home Office Manager
Shana Barnes	Nursing Home Social Services

**IN WITNESS WHEREOF**, I have hereunto set my hand as Clerk and affixed the corporate seal this 17<sup>th</sup> day of December 2018.

On a motion by Schroeder, seconded by Evans, Resolution No. 391 regarding closing the Bertrand Charitable Fund, Inc. checking account. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren. The resolution reads as follows:

**RESOLUTION NO. 391 of the  
VILLAGE OF BERTRAND, NEBRASKA**

**WHEREAS**, THE Bertrand Village Charitable Fund, Inc. has been formally incorporated and it is necessary that the Board of Trustees of the Village of Bertrand approve the closing of the Bertrand Village Charitable Fund checking account held at the First State Bank, 601 Minor Avenue, Bertrand, NE 68927;

**WHEREAS**, the Board of Trustees has reviewed the articles of incorporation and by-laws of the Bertrand Charitable Fund, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and the Board of Trustees of the Village of Bertrand, Nebraska that the following accounts are hereby closed:

**238947**

**Advantage Checking**

**PASSED AND APPROVED THIS 17<sup>TH</sup> DAY OF DECEMBER 2018.**

The Hi-Line Golf would like to purchase a John Deere Gator, 4-wheel utility vehicle. On a motion by Schroeder, seconded by Spiegel, the Board approved to purchase the vehicle to be repaid full in by the Hi-Line Golf Course. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox.

The Board discussed budgeting possibilities for the Bertrand Nursing Home & Assisted Living. No action was taken at this time. Further discussion will take place at a later meeting.

The Village Staff is working with JEO Consulting Group, Inc. on an application for planning grant for an Aquatic Center Feasibility Study. On a motion by Spiegel, seconded by Schroeder, the Board approved to send a letter of intent to the Civic and Community Center Financing Fund. Voting Aye, Spiegel, Schroeder, Dahlgren, Evans, Wilcox.

The Board discussed the tentative additions that the Bertrand Community Schools would like to complete. No action was taken at this time. Further discussion will take place at a later meeting, once the plans have been finalized.

On a motion by Spiegel, seconded by Dahlgren, upon the completion of the merger between the Bertrand Fire Department and the Bertrand Rural Fire Protection District, the amount the Village of Bertrand will give from the General Fund will not exceed \$225,000.00. Voting Aye, Spiegel, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Schroeder, seconded by Evans, the Board approved the purchase of a direct deposit module from Red Wing Software for the Village Staff. Voting Aye, Schroeder, Evans, Spiegel, Wilcox. Abstaining, Dahlgren.

On a motion by Dahlgren, seconded by Schroeder, the Board approved a \$250.00 bonus for Lori Vinzant, Roxanne Winheim, Matt Gregg, and Marcus Schwarz. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Schroeder, seconded by Spiegel, the Special Designated Liquor License request from the Blue Moose Bar & Grill for the Hi-Line Golf Course's fund raiser to be held on February 2, 2019 at the Bertrand Community Building was approved. Voting Aye, Schroeder, Spiegel, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the Demolish Permit request from Michelle Lee to demolish a house located at 505 Marshfield was approved. Voting Aye, Dahlgren, Schroeder, Evans, Spiegel, Wilcox.

On a motion by Evans, seconded by Dahlgren, the Fence Permit request from Dale Weeder to add 48' of wood fence to the west side of property and 18' of wood fence to the east side of property at 901 Medina was approved. Voting Aye, Evans, Dahlgren, Schroeder, Spiegel, Wilcox.

Matt Gregg, Utilities Superintendent, expressed to the Board that vehicles need to be moved off of the street prior to a snow storm. It is virtually impossible to clear the streets with all of the obstructions.

Lori Vinzant, Village Clerk, informed the Board that the Mid-Winter Conference will be held on February 25 – 26<sup>th</sup> in Lincoln, NE. Any Board Member interested in attending should contact Vinzant. Craig Bennett has offered to redraw the maps for the cemetery and will be working with Vinzant to set up a software program that can be used for the cemetery.

The meeting adjourned at 9:05 PM.

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Lori Vinzant  
Village Clerk

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TJ Wilcox  
Chairman of the Board