

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

May 9, 2023

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on May 9, 2023, at the Village Hall by publishing in the Holdrege Daily Citizen on May 3, 2023, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees, Lucas Evans, Jason McNierney, and Brian Schroeder. Robert Dahlgren was absent.

The Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by McNierney, the consent agenda was accepted. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. The items on the consent agenda were as follows: minutes for Regular Meeting on April 11 and Special Meeting on April 20, 2023; the Village financials for the month of April; the Village payables for the month of April in an amount not to exceed \$140,000; the Village employees' salaries for the month of May not to exceed \$26,000. The April payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (April)	235.71	Salaries/Taxes/Benefits (April)	1,953.82
Jack Bowen GRO	500.00	C Plus GO	37.08
C Plus GO	96.22	First State Agency INS	1,443.30
Green Frog Fertilizer PF	350.00	NDEE – Fiscal Services BOND	28,794.56
REK Enterprises LLC ER	85.00	Southern Power UT	256.15
Select Sprayers & Equipment ER	36.26	Verizon TE	10.88
Southern Power UT	30.00		32,495.79
Van Deist Supply OS	844.82		
	2,178.01	<u>STREET</u>	
<u>GARBAGE COLLECTION</u>		Salaries/Taxes/Benefits (April)	6,991.30
Waste Connection of NE. GA	5,552.89	Barco Municipal Supply SU FR	386.98
	5,552.89	Black Hills Energy UT	425.28
		C Plus GO	199.72
<u>GENERAL</u>		First State Bank BOND	27,717.69
AMGL PF	2,250.00	Larson Land & Cattle GC	1,370.52
ATC Communications INT	40.65	Overton Sand & Gravel CM	1,700.72
Bertrand Area Chamber DF	40.00	Southern Power UT	1,293.20

<u>GENERAL (cont.)</u>		<u>STREET (cont.)</u>	
Black Hills Energy UT	205.41	Svoboda's ACE Hardware SU	24.97
Capital Business Solutions LP	115.20	Verizon TE	53.65
Chase Credit Card SCH OS ST	442.90		40,164.03
Cross Country Market FP	141.60	<u>WATER</u>	
DeWald Deaver L'Heureux LEG	10.00	Salaries/Taxes/Benefits (April)	14,194.59
Eakes OS	70.37	AMGL PF	2,250.00
Holdrege Daily Citizen PR	112.18	Black Hills Energy UT	533.49
NE Department of Revenue ST	4.98	BOK Financial BOND DF	3,216.25
One Call Concepts PF	19.80	C Plus GO	93.14
Pam Long CB	358.65	Cash Statement WT	20.00
Reliable Pest Control CB	40.00	Chase Credit Card SCH	938.82
Southern Power UT	248.00	Eakes OS	70.38
Spectrum IN TE DF	182.72	First State Bank BOND INT	750.00
Svoboda's ACE Hardware CB	49.78	Municipal Supply SU ST	8,238.96
USPS OS	378.00	NE Department of Revenue ST	615.11
Village Uniform CB	50.18	S & W Auto Parts	29.077
Walking A Surveying PF	377.50	NE Public Health Lab WT	258.00
Woodward's Disposal MI DF	15.00	Nebraska Crane RENT	659.38
	5,152.92	Southern Power UT	1,353.00
<u>LAW ENFORCEMENT</u>		Spectrum INT TE DF	153.92
Salaries/Taxes/Benefits (April)	1,401.71	Svoboda's ACE Hardware SU	37.996
C Plus GO SU	49.35	Verizon TE	21.79
DeWald Deaver L'Heureux LEG	292.50	Woodward's Disposal	15.00
Verizon TE	42.75		33,448.86
	1,786.31	<u>YARD WASTE/RECYCLING</u>	
<u>PARK</u>		Salaries/Taxes/Benefits (April)	235.71
Salaries/Taxes/Benefits (April)	667.81	ATC Communications INT	100.00
C Plus GO	96.24	Reliable Pest Control FU	57.00
Cross Country Market SU ST	121.91	South Central Sanitation LF	1,282.94
Chase Credit Card SU ST	23.53		1,675.65
Green Frog Fertilizer PF	350.00	<u>TOTAL</u>	
REK Enterprises LLC ER	85.00		136,9906.17
Select Sprayers & Equipment ER	36.26		
Southern Power UT	142.36		
Van Deist Supply OS	243.94		
	1,767.05		
<u>POOL</u>			
Chase Credit Card OS SU EQ FR	1,237.79		
Hawkins SU FR	1,395.87		
RMV Construction PP	10,000.00		
Southern Power UT	51.00		
	12,684.66		

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 19 residents and 8 residents in Assisted Living. She reported that the State Surveys have been completed. The Nursing Home had two deficiencies for the annual survey and four deficiencies for the fire safety survey. On a motion by Schroeder, seconded by McNierney, the

Nursing Home’s financials for the month of March were accepted. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. On a motion by Schroeder, seconded by Evans, the Nursing Home’s payables for the month of May were accepted in an amount not to exceed \$130,000. Voting Aye, Schroeder, Evans, McNierney, Wilcox. Dahlgren absent. On a motion by Schroeder, seconded by McNierney, the Nursing Home’s employees’ salaries for the month of June were accepted in an amount not to exceed \$140,000. Voting Aye, Schroder, McNierney, Evans, Wilcox. Dahlgren absent. The Nursing Home’s payables and salaries were as follows:

<u>NURSING HOME</u>			
Paid			
Salaries/Taxes/Benefits (April)	73,148.86	Joey Kugler	563.00
American Healthtech	409.30	Monica Alvarez	202.06
Bertrand Chamber	40.00	Nationwide	4,637.99
Resident Trust Fund	100.00	Quill	122.83
Black Hills Energy	1,433.90	RHD	12,582.00
Charter	127.97	State Fire Marshal	50.00
Direct TV	381.07	Village of Bertrand	265.00
HCIS	80.00	West Bend Mutual	100.00
			94,243.98
Not Paid			
Horizon	273.95	Providence Engraving	15.49
Barbara Metzger	270.60	Queen Bee Staffing	417.5
Cash Wa	1,380.10	Quill	265.91
Cross Country Market	329.09	Reliable Pest Control	46.00
Eakes	173.93	Secrest Consulting	300.00
Eclipse Staffing	10,379.75	SFM	1,460.00
Ecolab	1,207.97	Primary Electric	420.00
First State Bank	1,879.10	Securitas Healthcare	686.93
Frontier	640.61	Shane Smith	300.00
Fusion Medical Staffing	5,161.50	Southern Power	2,236.00
Holdrege Pharmacy	1,256.33	Stericycle	138.79
Holmes Plumbing	216.81	Sysco	4,460.93
Hometown Leasing	186.50	TCI Business Capital	2,656.59
McKesson	3,380.81	Village of Bertrand	516.39
Midwest Automatic Sprinklers	575.00	The Waldinger Corporation	1,035.26
Nurses Incorporated	17,192.50	WeCare	1,449.00
Prioricare Staffing	1,385.14	Woodward’s Disposal	41.00
			62,335.48

On a motion by Schroeder, seconded by McNierney, the discussion regarding the Nursing Home’s insurance policies was tabled until the next regular meeting. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. On a motion by McNierney, seconded by Schroeder, the Nursing Home’s private pay rates were increased by 6%, beginning August 1, 2023. Voting Aye, McNierney, Schroeder, Evans, Wilcox. Dahlgren absent. Board members were given a copy of the Nursing Home’s 2023-2024 proposed budget to review before the Nursing Home Budget Hearing to be held on June 13, 2023.

Three minor guests spoke with the Board regarding recent vandalism at the Bertrand Aquatic Center. They apologized for their actions and asked that the Board consider allowing them to use the

facility if they were to perform community service for the Village. It was agreed that they would perform such community service.

On a motion by Evans, seconded by Schroeder, the Village's Lane Mile Report for 2023 was approved. Voting Aye, Evans, Schroeder, McNierney, Wilcox. Dahlgren absent.

On a motion by Evans, seconded by Schroeder, Resolution No. 495 regarding a four-way stop at the intersection of Kossuth Street and Medina Avenue was approved. Voting Aye, Evans, Schroeder, McNierney, Wilco. Dahlgren absent. The Resolution reads as follows:

RESOLUTION NO. 495

of the

VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, Section 5-214 of the Bertrand Municipal Code provides certain regulations for STOP signs within the municipal limits of the Village of Bertrand, Nebraska, and furthers authorizes the Governing Body to designate, by resolutions, any location where STOP signs shall be placed.

WHEREAS, the Board of Trustees considers it proper to designate certain locations where stop signs shall be placed within the Village of Bertrand, Nebraska.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA, AS FOLLOWS:

1. A STOP sign will be placed at the northeast corner of the intersection of Medina Avenue and Kossuth Street.
2. A STOP sign will be placed at the southwest corner of the intersection of Medina Avenue and Kossuth Street.

Any violation of this Resolution shall be subject to penalty provisions of Bertrand Municipal Code Section 5-501.

PASSED AND APPROVED THIS 9th DAY OF MAY 2023.

The Board reviewed bids for a new mini excavator. The bids were as follows:

Landmark Implement	\$57,990.00
Titan Machinery	\$59,300.00
Bobcat	\$52,022.00

On a motion by Schroeder, seconded by McNierney, the bid from Landmark Implement in the amount of \$57,990.00 was approved. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent.

On a motion by Schroeder, seconded by McNierney, Resolution No. 494 regarding the loan to purchase a mini excavator was approved. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. The Resolution reads as follows:

RESOLUTION NO. 494

of the

VILLAGE OF BERTRAND, NEBRASKA

WHEREAS, the Village Board of Trustees of the Village of Bertrand, Nebraska deems it advisable to authorize the borrowing of certain funds for the purpose of the operations of the Street Department and to purchase a new street sweeper.

NOW, THEREFORE, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

1. That the Village of Bertrand, Nebraska should be and hereby is authorized to borrow and obtain loans and extensions of credit from the First State Bank Bertrand, Nebraska for purposes of the

operations of the Village of Bertrand, Nebraska with the principal amount of said borrowings, loans, and extensions of credit not to exceed the total sum of Fifty-Seven Thousand and Nine Hundred and Ninety and No Dollars (\$57,990.00) to be paid back in a five-year time period; and

2. That the Chairman of the Board of Trustees shall be and hereby is authorized to enter into said borrowings, loans and extensions of credit on behalf of the Village of Bertrand, Nebraska, and he is hereby authorized to execute any Promissory Notes, Loan Agreements and other instruments as the First States Bank, Bertrand, may require in relation to said borrowings, loans, and extensions of credit.

PASSED AND APPROVED THIS 20th DAY OF APRIL, 2023.

On a motion by McNierney, seconded by Schroeder, the Board entered Executive Session at 6:30 PM. Voting Aye, McNierney, Schroeder, Evans, Wilcox. Dahlgren absent. On a motion by McNierney, seconded by Schroeder, the Board exited Executive Session at 6:33 PM. Voting Aye, McNierney, Schroeder, Evans, Wilcox. Dahlgren absent.

On a motion by Schroeder, seconded by McNierney, the Village employees were give a 3% raise for their 2023-2024 wages. The 3% will be a combined average for all full-time/part-time employees. An individual 3% will be for all contract employees. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. The employees' wages will be as follows:

<u>Employee</u>	<u>2022-2023 Wages</u>	<u>2023-2024 Wages</u>
Matt Gregg	\$53,689.00	\$55,053.56
Marcus Schwarz	\$41,787.00	\$43,151.56
Lori Vinzant	\$43,703.00	\$45,067.56
Pam Long	\$37,463.00	\$38,827.56
James Nelson	\$14,775.00	\$15,218.25

On a motion by Schroeder, seconded by McNierney the Special Designated Liquor license request from the Blue Moose for a street dance for Bertrand Days on June 24, 2023, was approved. Voting Aye, Schroeder, McNierney, Evans, Wilcox. Dahlgren absent. On a motion by Wilcox, seconded by Schroeder, the Fence Permit request from Roxann Hunhoff to construct a fence at 310 Minor Avenue was approved. Voting Aye, Wilcox, Schroeder, McNierney, Evans. Dahlgren absent. On a motion by Schroeder, seconded by McNierney, the Fence Permit request from Steve Bieker to construct a wood privacy fence at 307 Minor Avenue was approved. Voting Aye, Schroder, McNierney, Evans, Wilcox. Dahlgren absent. On a motion by Schroeder, seconded by Evans, the Building Permit request from Craig Newcomb to construct a concrete pad at 103 Medina Avenue was approved. Voting Aye, Schroeder, Evans, McNierney, Wilcox. Dahlgren absent.

Voting as the Board of Adjustment, on a motion by Evans, seconded by Schroeder, the Variance request from Don Tomes to construct a garage with ten-foot walls, instead of the allowed nine-foot walls, was approved. Voting Aye, Evans, Schroeder, McNierney, Wilcox. Absent Dahlgren.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed the Board that the pool will be filled on May 15th. However, the sub-contractors will not be on site until May 23rd. He also informed the Board that the Bertrand Fair and Rodeo Commission has been awarded a donation for handicapped bleachers at the rodeo arena. He will be pricing these over the next few weeks.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that there has been a complaint filed regarding the state of the lawn at 711 Marshfield Avenue. She will send a certified letter to the property owner. But the Village will more than likely have to maintain the

property. Owner will be billed accordingly. She also informed the Board that Pam Long has agreed to clean the Community Building when required. She is asking for \$30/hour.

The meeting adjourned at 6:58 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board