

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

May 16, 2024

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on May 16, 2024, at the Village Hall by posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Trustees Robert Dahlgren, Lucas Evans, Jason McNierney, and Brian Schroeder. Chairman TJ Wilcox absent.

The Vice-Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Evans, seconded by McNierney, the consent agenda was accepted. Voting Aye, Evans, McNierney, Dahlgren, Schroeder. Wilcox absent. The items on the consent agenda were as follows: minutes for Regular Meeting on April 16, 2024; the Village financials for the month of April; the Village payables for the month of April in an amount not to exceed \$145,000; the Village employees' salaries for the month of May not to exceed \$35,000. The April payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (Apr.)	2,145.47	Salaries/Taxes/Benefits (Apr.)	3,876.41
Auto Shack AR GO	32.47	Auto Shack GO	271.83
Jack Bowen GRO	100.00	C Plus GO	54.76
C Plus GO	200.10	First State Agency INS	1,443.30
Ralph Stehl ER	260.93	NDEE Fiscal Services BOND PF	28,416.46
Southern Power UT	31.00	Southern Power UT	262.47
Van Diest SU	395.12	Verizon TE	10.92
	3,165.09		34,336.15
<u>COMMUNITY BUILDING</u>		<u>STREET</u>	
Black Hills Energy UT	314.21	Salaries/Taxes/Benefits (Apr.)	3,735.19
Pam Long PF	120.00	Auto Shack AR GO	1,877.83
Menards SU	9.28	Bill's Trailer Sales EQ	9,649.00
Reliable Pest Control FU	40.00	Black Hills Energy UT	189.28
Southern Power UT	114.00	C & I Equipment EQ	7,990.00
Svoboda's ACE Hardware RM	150.00	C Plus GO	282.27
Village Uniform PF	38.85	Croell CM	2,221.40
	786.34	First State Bank LOAN	27,717.69
<u>GARBAGE COLLECTION</u>		Mosca Design GRA IMPR	7,839.59
Waste Connection of NE. GA	5,669.44	Paulsen, Inc. SU	201.32

<u>GARBAGE COLLECTION (cont.)</u>		<u>STREET (cont.)</u>	
	5,669.44		
<u>GENERAL</u>			
Salaries/Taxes/Benefits (Apr.)	4,129.09	Richter Walls, LLC IMP	1,300.00
ATC Communications INT	40.65	Southern Power UT	1,254.99
Black Hills Energy UT	110.18	Van Diest SU	87.15
Brew & BBQ (Chamber) GRANT	500.00	Verizon TE	53.78
Bryan Health INS	500.00		64,399.49
Capital Business Solutions LP	121.20	<u>WATER</u>	
Chase Credit Card SCH OS ST	376.37	Salaries/Taxes/Benefits (Apr.)	8,027.19
Clearly TE	86.48	Auto Shack GO AR	543.65
Cross Country Market FP	391.79	Black Hills Energy UT	278.42
Eakes OS	3.08	BOK Financial BOND PF	2,946.25
Holdrege Daily Citizen PR	2033.60	Bryan Health INS	500.00
IIMC DF	92.50	C Plus GO	11099.52
NE Department of Revenue ST	5.32	Central District Health WT	0.00
One Call Concepts PF	16.34	Chase Credit Card	526.35
Southern Power UT	91.00	Downey Drilling Inc. WT ST GO	431.24
Spectrum IN TE DF	182.73	Eakes OS	3.07
Woodward's Disposal MI DF	15.00	First State Bank BOND	350.00
	6,865.33	IIMC DF	92.50
<u>LAW ENFORCEMENT</u>		NE Public Health Envir. Lab WT	237.00
Salaries/Taxes/Benefits (Apr.)	1,443.96	NE Department of Revenue ST	656.40
Chase Card Services OS	104.76	Southern Power UT	1,410.00
Verizon TE	42.86	Spectrum INT TE DF	317.84
	1,591.58	Verizon TE	21.85
<u>PARK</u>		Woodward's Disposal	15.00
Salaries/Taxes/Benefits (Apr.)	2,973.64		16,466.28
Auto Shack GO	32.48	<u>YARD WASTE/RECYCLING</u>	
C Plus GO	200.10	Salaries/Taxes/Benefits (Apr.)	553.45
Evans Repair SU LAB	392.24	ATC Communications INT	100.00
Overton Sand & Gravel IMPR FR	78.43	Platte Valley Communications PF	296.25
Pro Building IMPR	51.90	Reliable Pest Control FU	57.00
Ralph Stehl ER	260.94	South Central Sanitation LF	1,249.69
Southern Power UT	173.43		2,256.39
Svoboda's ACE Hardware SU	135.00	<u>POOL</u>	
Van Diest SU	604.88	Clearly TE	42.60
	4,903.04	Hawkins, Inc. SU FR	1,746.26
<u>TOTAL</u>	142,643.64	Holmes Plbg & Htg SU	14.82
		NDEE SCH	160.00
		Southern Power UT	57.00
		Spectrum TE INT	129.98
		Svoboda's ACE Hardware SU	53.85
			2,204.51

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 17 residents and 5 residents in Assisted Living. On a motion by McNierney, seconded by Dahlgren, the Nursing Home's financials for the month of March were accepted. Voting Aye, McNierney, Dahlgren, Evans, Schroeder. Wilcox absent. On a motion by Dahlgren,

seconded by McNierney the Nursing Home's payables for the month of May were accepted in an amount not to exceed \$158,000. Voting Aye, Dahlgren, McNierney, Evans, Schroeder. Wilcox absent. On a motion by Dahlgren, seconded by Evans, the Nursing Home's employees' salaries for the month of June were accepted in an amount not to exceed \$100,000. Voting Aye, Dahlgren, Evans, McNierney, Schroeder. The Nursing Home's payables and salaries were as follows:

<u>NURSING HOME</u>			
Paid			
Salaries/Taxes/Benefits (Apr.)	72,140.79	Indeed	502.13
American Healthtech	409.30	Jenna Wheat	67.36
Black Hills Energy	1,053.67	Monica Alvarez	225.74
Charter	134.98	Nationwide	4,921.73
Clearly	604.90	RHD	13,085.00
Direct TV	363.30	Southern Power	2,201.99
HCIS	80.00	Cindy Boehler	75.00
			95,865.89
Not Paid			
AMGL	181.00	Penner Patient Care	144.39
Aquacade Sprinklers	247.81	Primary Electric	530.00
Babara Metzger	285.60	Queen Bee Staffing	4,361.35
C Plus	524.13	Quill	451.26
Cash-Wa Distribution	1,576.80	Reliable Pest Control	46.00
Compufact	66.00	Scale Funding	13,071.90
Cross Country Market	603.29	Secrest Consulting	350.00
Cummins	951.51	Securitas Healthcare	302.00
D&N Lammel's	594.60	Shane Smith	300.00
Dannull	485.88	SMF	1,523.00
Dollar General	9.00	Spartan Nash	135.43
Eakes	208.84	State Fire Marshall	50.00
Eclipse Staffing	9,060.70	Stericycle	145.40
Fusion Medical Staffing	32,318.10	Svoboda's ACE Hardware	429.75
General Glass	127.60	Sysco	6,284.74
Holdrege Floral Expressions	57.00	The Waldinger Corporation	1,821.24
Hometown Leasing	186.50	U-Save Pharmacy	76.75
Inspire Rehab	6,070.80	Village of Bertrand	522.73
McKesson	5,200.86	WeCare	833.50
Nurses Incorporated	18,359.07	Woodward's Disposal	40.00
			108,534.53

On a motion by Dahlgren, seconded by Evans, the discussion regarding the Nursing Home's wind and hail insurance was tabled to a later meeting. Voting Aye, Dahlgren, Evans, McNierney, Schroeder. Wilcox absent. The Board reviewed the proposed 2024-2025 budget for the Nursing Home and Assisted Living. The Nursing Home Budget Hearing will be held at the next regular board meeting. On a motion by McNierney, seconded by Evans, it was approved to move fund's from the Nursing Home's memorial fund account to the general fund for the gazebo project. Voting Aye, McNierney, Evans, Dahlgren, Schroeder. Wilcox absent.

On a motion by Evans, seconded by McNierney, the payment to McElhinny Builders for Application No. 7 for the Bertrand Housing Authority Housing project in the amount of \$149,036.40 was approved. Voting Aye, Evans, McNierney, Dahlgren, Schroeder. Wilcox absent. On a motion by

McNierney, seconded by Evans, the Chairman was given the authority to sign the Certificate of Occupancy for the Bertrand Housing Authority project. Voting Aye, McNierney, Evans, Dahlgren, Schroeder. Wilcox absent.

On a motion by Dahlgren, seconded by McNierney, a split in the Village's April payables to Evans Repair in the amount of \$392.24 was accepted. Voting Aye, Dahlgren, McNierney, Schroeder. Evans abstained. Wilcox absent.

On a motion by McNierney, seconded by Evans, Lori Vinzant and Pam Long were approved to attend the financial conference in Lincoln on June 12-14, 2024. Voting Aye, McNierney, Evans, Dahlgren, Schroeder. Wilcox absent.

On a motion by Evans, seconded by McNierney, the 2024 Lane Mile Report was approved. Voting Aye, Evans, McNierney, Schroeder. Dahlgren and Wilcox absent.

On a motion by Evans, seconded by Schroeder, the retainer agreement for the Rural Water Cost Recovery Program was approved. Voting Aye, Evans, Schroeder, Evans, McNierney. Wilcox absent.

The Board reviewed the 2022-2023 fiscal year audit. On a motion by Dahlgren, seconded by Evans, the 2022-2023 audit was approved. Voting Aye, Dahlgren, Evans, McNierney, Schroeder. Wilcox absent.

On a motion by Evans, seconded by McNierney, the Board adjourned into Executive Session at 6:41 PM. Voting Aye, Evans, McNierney, Dahlgren, Schroeder. Wilcox absent. On a motion by McNierney, seconded by Dahlgren, the Board exited out of Executive Session at 6:44PM. On a motion by McNierney, seconded by Dahlgren, the Village employees were given a 4% wage increase. The wages are as follows:

<u>Employee</u>	<u>2023-2024</u>	<u>2024-2025</u>
Matt Gregg	\$55,053.56/year	\$56,874.56/year
Lori Vinzant	\$45,067.56/year	\$46,888.56/year
Marcus Schwarz	\$43,151.56/year	\$44,972.56/year
Pam Long	\$38,827.56/year	\$40,648.56/year
James Nelson	\$15,218.25/year	\$15,826.98/year

On a motion by Evans, seconded by Dahlgren, the Demo Permit request from Josh Vinzant to demolish the existing deck at 318 Keopple was approved. Voting Aye, Evans, Dahlgren, McNierney, Schroeder. Wilcox absent.

On a motion by Evans, seconded by McNierney, the Building Permit request from Rick Gennerich to move a 10'x12'x10' gazebo between 614 and 612 Minor Avenue was approved. Voting Aye, Evans, McNierney, Dahlgren, Schroeder.

On a motion by Evans, seconded by McNierney, the Variance Permit request from John Anders to increase the square footage limitations for accessory buildings on a property. Voting Aye, Evans, McNierney, Dahlgren, Schroeder. Wilcox absent. On a motion by McNierney, seconded by Evans, the Building Permit request from John Anders to construct a 54'x30'x10.6 detached garage at 607 Melbourne Avenue was approved. Voting Aye, McNierney, Evans, Dahlgren, Schroeder. Wilcox absent.

On a motion by Evans, seconded by Schroeder, the Building Permit request from Larry Fitzgerald to construct a 27'x24'x10' building at 802 Marshfield was approved. Voting Aye, Evans, Schroeder, Dahlgren, McNierney. Wilcox absent.

On a motion by McNierney, seconded by Dahlgren, the Demo Permit request from the Bertrand Rural Fire Protection District to demolish the existing structure at 516 Minor Avenue was approved. Voting Aye, McNierney, Dahlgren, Schroeder. Evans abstained. Wilcox absent. On a motion by

McNierney, seconded by Dahlgren, the Building Permit request from the Bertrand Rural Fire Protection District to construct a 80'x120'x16' fire hall at 516 Minor Avenue. Voting Aye, McNierney, Dahlgren, Schroeder. Evans abstained. Wilcox absent.

On a motion by Dahlgren, seconded by Evans, the Special Designated Liquor license request from the Blue Moose Bar & Grill for the BBQ and street dance to be held June 22, 2024 on Minor Avenue was approved. Voting Aye, Dahlgren, Evans, McNierney, Schroeder. Wilcox absent.

James Nelson gave his report to the Board. On a motion by McNierney, seconded by Dahlgren, Resolution No. 526 to declare property 2024-BERT-9002 a nuisance was approved. Voting Aye, McNierney, Dahlgren, Evans, Schroeder. Wilcox absent. The Resolution reads as follows:

RESOLUTION NO. 526
of the
VILLAGE OF BERTRAND, NEBRASKA
DECLARED NUISANCE

The Chairperson and Village Board of Trustees for the Village of Bertrand (hereinafter the Village), in regular session assembled at the Village Office Building in Bertrand, Nebraska on this 16th day of May, 2024, hereby resolve as follows:

WHEREAS, the Village of Bertrand desires to declare Nuisances pursuant to the Village Code of Ordinances, Ordinance No. 649-01, Articles 1 and 2.

NOW THEREFORE:

BE IT RESOLVED that the following property located within the nuisance jurisdiction of the Village of Bertrand, Nebraska has been submitted to the Village Board at its regular meeting on May 16, 2024, to wit:

2024-BERT-9002	BERTRAND ORIGINAL TOWN, LOTS 7-8, BLOCK 8
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BE IT FINALLY RESOLVED, that the Village shall proceed as determined under the administrative procedure of Ordinance No. 649-01, Article 3(A).

INTRODUCE AND PASSED THIS 16TH DAY OF MAY 2024.

On a motion by Evans, by McNierney, the removal of the vehicles from private property located at 1102 Kane Street. Voting Aye, Evans, McNierney, Dahlgren, Schroeder. Wilcox absent.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He discussed the light pole issue at the ballfield with the Board. IES Commercial was on site to fix the issue of sliding boxes on the pole. The microsealing approved at a prior meeting will be starting in a month. A Road and School Street will need to be crack filled prior to the project. The picnic shelters will be completed in the next month as well. The pool should be ready to go around Memorial Day despite the numerous setbacks.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board about the Rural Community Recovery Grant Program grant that the Village will be applying for that is due in July. On a motion by Dahlgren, seconded by McNierney, the Rural Community Recovery Grant Program project was approved. Voting Aye, Dahlgren, McNierney, Evans, Schroeder. Wilcox absent.

The meeting adjourned at 7:21 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board