

VILLAGE OF BERTRAND  
REGULAR BOARD MEETING

June 18, 2024

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on Tuesday, June 18, 2024, at the Village Hall by posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees Robert Dahlgren, Lucas Evans, Jason McNierney, and Brian Schroeder.

The Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by McNierney, the consent agenda was accepted. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. The items on the consent agenda were as follows: minutes for Regular Meeting on May 16, 2024; the Village financials for the month of May; the Village payables for the month of May in an amount not to exceed \$157,000; the Village employees' salaries for the month of June not to exceed \$32,000. The May payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<b><u>CEMETERY</u></b>		<b><u>SEWER</u></b>	
Salaries/Taxes/Benefits (May)	2,303.78	Salaries/Taxes/Benefits (May)	3,876.42
Braco Municipal Supply SU	1,100.00	Auto Shack GO	38.15
Chase Card Services SU ST	331.06	C Plus GO	36.01
C Plus GO	215.51	NDEE Fiscal Services BOND PF	28,544.10
Evans Repair GO	22.47	Southern Power UT	211.10
Holdrege Auto Parts EQ	206.21	Verizon TE	21.85
REK Enterprises ER LAB	565.69		<b>32,727.63</b>
S & W Auto Parts GO	39.12	<b><u>STREET</u></b>	
Southern Power UT	30.00	Salaries/Taxes/Benefits (May)	3,944.93
S & W Auto Parts GO	10.00	Auto Shack AR LAB GO	59.65
Van Diest SU	439.95	Black Hills Energy UT	53.50
	<b>5,263.79</b>	C Plus GO	371.02
<b><u>COMMUNITY BUILDING</u></b>		F & A Concrete Finish	2,500.00
Black Hills Energy UT	127.70	First State Bank LOAN	14,183.08
Cross Country Market Su	91.73	Green Frog Fertilizing PF	883.00
Pam Long PF	195.00	Larson Land & Cattle GC FR	1,474.00
Ne Dept. of NR REFUND	500.00	Overton Sand & Gravel CM	350.00
Reliable Pest Control FU	80.00	Paulsen, Inc. CM	720.00

<b><u>COMMUNITY BUILDING (cont.)</u></b>		<b><u>STREET (cont.)</u></b>	
Southern Power UT	110.00	Southern Power UT	1,182.43
Village Uniform PF	77.70	Verizon TE	107.56
	<b>1,182.13</b>		<b>25,829.17</b>
<b><u>GARBAGE COLLECTION</u></b>		<b><u>WATER</u></b>	
Waste Connection of NE. GA	5,669.44	Salaries/Taxes/Benefits (May)	8,027.19
	<b>5,669.44</b>	AMGL PF	4,250.00
<b><u>GENERAL</u></b>		Auto Shack AR LAB	76.30
Salaries/Taxes/Benefits (May)	4,129.09	Black Hills Energy UT	155.85
AMGL PF	4,250.00	Capital Business Systems OS	218.86
Aquacade Sprinklers BHA	9,875.00	C Plus GO	81.03
ATC Communications INT	40.65	Chase Credit Card SCH OS ST	1,096.99
Black Hills Energy UT	52.31	Dave Waggoner Plbg RM WT	1,194.0
Capital Business Solutions LP OS	340.07	Eakes OS	30.99
Cash Statement OS	99.85	K & D Electric ER LAB	241.27
Chase Credit Card SCH OS ST	1,062.25	Pam Long MIL	126.52
Clearly TE	86.05	NE Public Health Envir. LAB WT	216.00
C Plus GO	16.60	NE Department of Revenue ST	652.82
Cross Country Market FP	70.16	Southern Power UT	1,351.00
Eakes OS	30.99	Spectrum INT TE DF	317.84
I.S.S. PF	160.00	Verizon TE	43.69
J & J Faithscapes BHA	4,652.47	Lori Vinzant MIL	139.19
Pam Long MIL	126.51	Woodward's Disposal	15.00
NE Department of Revenue ST	8.00		<b>18,234.64</b>
One Call Concepts PF	7.12	<b><u>YARD WASTE/RECYCLING</u></b>	
SCEDD PF	2,000.00	Salaries/Taxes/Benefits (May)	553.44
Southern Power UT	97.00	ATC Communications INT	100.00
Spectrum IN TE DF	182.73	Reliable Pest Control FU	114.00
Lori Vinzant MIL	139.20	South Central Sanitation LF	2,211.81
Woodward's Disposal MI DF	15.00		<b>2,979.25</b>
	<b>27,351.05</b>	<b><u>POOL</u></b>	
<b><u>LAW ENFORCEMENT</u></b>		Salaries/Taxes/Benefits (May)	631.61
Salaries/Taxes/Benefits (May)	1,443.96	Arnold Pool Co. SU	1,058.20
Verizon TE	85.72	Barco Municipal Supply SU	361.00
	<b>1,529.68</b>	Cash-Wa Distributing PC	1,860.81
<b><u>PARK</u></b>		Chase Credit Card OS SU EQ FR	1,869.29
Salaries/Taxes/Benefits (May)	3,316.76	Chesterman Coca-Cola PC	290.50
Central Valley Electric ER	98.27	Clearly TE	43.03
Chase Credit Card SU ST	59.90	C Plus SU	24.20
C Plus GO	208.91	Cross Country Market	68.73
Cross Country Market SU ST	147.03	Eakes OS	14.49
Engineering Unlimited OS FR	170.03	EPCO LLC, Inc.	249.00
Evans Repair RM LAB GO	22.47	Hawkins, Inc. SU FR	2,485.16
Holdrege Auto Parts EQ	206.20	K & D Electric ER LAB	1,720.34
IES Commercial ER LAB	7,335.59	Pam Long OS ST	28.30
K & D Electric SU LAB	6,050.69	Nebraska Lock & Key SU	80.00
REK Enterprises ER LAB	565.68	NDEE Swimming Pool SCH	488.00

S & W Auto Parts GO	39.13	NE Dept. of Revenue ST	44.91
Southern Power UT	211.67	Julie Nelson SU ST	522.00
Ralph Stehl Er	220.00	Pretty & Fabulous SU	200.09
Svoboda's ACE Hardware SU	9.99	Eve's Scantling SCH	90.00
Those Blasted Signs SU	270.00	Southern Power UT	551.00
Van Diest SU	439.95	Spectrum TE INT	129.98
	<b>19,372.27</b>	Svoboda's ACE Hardware SU	263.41
		Unitech SU	211.60
		United Industries ER FR	122.78
<b><u>TOTAL</u></b>	<b>153,107.48</b>		<b>12,968.43</b>

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 18 residents and 5 residents in Assisted Living. On a motion by Schroeder, seconded by Dahlgren, the Nursing Home's financials for the month of April were accepted. Voting Aye, Schroeder, Dahlgren, Evans, McNierney, Wilcox. On a motion by Dahlgren, seconded by Schroeder, the Nursing Home's payables for the month of June were accepted in an amount not to exceed \$150,000. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox. On a motion by Schroeder, seconded by McNierney, the Nursing Home's employees' salaries for the month of July were accepted in an amount not to exceed \$100,000. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. The Nursing Home's payables and salaries were as follows:

<b><u>NURSING HOME</u></b>			
<b><u>Paid</u></b>			
Salaries/Taxes/Benefits	104,593.89	Midwest Automatic Sprinklers	475.00
AACO	1,311.05	Nationwide	4,921.73
American Healthtech	409.30	Nurse Life Medical Staffing	1,559.90
A-United Glass	2,122.00	Petty Cash	296.44
Black Hills Energy	518.40	Primary Electric	3,136.95
Charter	134.98	Prioricare	2,137.60
Clearly	604.90	Queen Bee Staffing	938.85
D&N Lammel's	266.10	Quill	121.98
Direct TV	363.30	RHD	13,085.00
Fusion Medical Staffing	5,634.45	Scale Funding	1,986.50
HCIS	80.00	Southern Power	1,546.82
Holdrege Pharmacy	819.00	Stericycle Inc.	7.27
Hometown Leasing	186.50	Sysco	1,099.26
InSPIRE	3,448.80		<b>151,805.97</b>
<b><u>Not Paid</u></b>			
Barbara Metzger	323.10	Nurses Incorporated	16,843.15
C Plus	475.84	Penner Patient Care	144.39
Cash-Wa Distributing	2,124.43	Prioricare	2,361.96
Compufact	33.00	Queen Bee Staffing	4,345.80
Cross Country Market	558.74	Quill	351.96
D&N Lammel's	213.60	Reliable Pest Control	46.00
Dannull	7.29	Scale Funding	2,369.00
Eclipse Staffing	10,638.45	Secrest LTC Consulting	350.00
Exstream Cleaning	460.00	SFM	1,523.00
EZ Way	670.85	Shane Smith	300.00

<b>NURSING HOME (cont.)</b>			
Family Medical Specialties	126.10	Spartan Nash	297.04
Fusion Medical Staffin	27,772.85	Stericycle, Inc.	145.40
Holdrege Floral Expressions	60.00	Svoboda's ACE Hardware	34.577
Holdrege Pharmacy	860.17	Sysco	2,892.17
InSPIRE	9,032.40	Village of Bertrand	522.73
Jenna Wheat	74.04	WeCare	622.50
McKesson	4,006.08	Woodward's Disposal	40.00
Nurse Life Medical Staffing	9,545.45		<b>100,172.06</b>

On a motion by Dahlgren, seconded by Schroeder, the payment request from McElhinny Builders for Application No. 8 in the amount of \$131,673.60 was approved. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox.

On a motion by Schroeder, seconded by McNierney, a split in the Village's June payables to Evans Repair in the amount of \$44.94 was accepted. Voting Aye, Schroeder, McNierney, Dahlgren, Wilcox. Evans abstained.

On a motion by McNierney, seconded by Dahlgren, Resolution No. 527 regarding the approval of Special Designated Liquor license request by the Village Clerk without prior Board approval was approved. Voting Aye, McNierney, Dahlgren, Evans, Schroeder, Wilcox. The Resolution reads as follows:

**RESOLUTION NO. 527**

of the

**VILLAGE OF BERTRAND, NEBRASKA**

**WHEREAS**, Neb. Rev. Stat. §53-124.11 permits local governing bodies to approve or deny the issuance of special designated licenses for consumption of alcoholic liquors; and

**WHEREAS**, Neb. Rev. Stat. §53-14.11 also permits local governing bodies to establish criteria for approving or denying the issuance of such special designated licenses, and to designate such authority to an agent to make such determinations; and

**WHEREAS**, the Village Board desire to establish certain criteria for approving or denying the issuance of such special designated licenses; and

**WHEREAS**, the Village Board desire to designate the Village Clerk as its agent to approve or deny the issuance of such special designated licenses in accordance with such criteria; and

**WHEREAS**, the Village Board desire that the criteria attached hereto as Exhibit "A", and incorporated herein by reference, be adopted as the basis for approving or denying the issuance of special designated liquor license applications.

**NOW, THEREFORE**, BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA:

**Section 1.** That the criteria for approving or denying the issuance of a special designated liquor license, attached hereto as Exhibit "A", be and is hereby approved and adopted.

**Section 2.** That the Village Clerk, or their designee, be and is hereby designated as the agent of the Village of Bertrand to determine whether a special designated liquor license is to be approved or denied in accordance with the criteria established in Exhibit "A".

**Section 3.** That all resolutions or parts of resolutions in conflict herewith are hereby repealed.

**PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF JUNE 2024.**

**EXHIBIT "A"**

**GUIDELINES FOR**

**SPECIAL DESIGNATED LIQUOR LICENSES**

The following guidelines will be applied by the Village Clerk, or their designee, in reviewing applications for special designated liquor licenses for the consumption of alcoholic liquors.

An application for a special designated liquor license will be **presented to the Village Board** when:

1. The applicant for a special designated liquor license has not previously applied for a special designated liquor license.

An application for a special designated liquor license will be **approved by the Village Clerk** when:

1. The application for a special designated liquor license is submitted for review at least twenty-one (21) calendar days prior to the event date. The Village Clerk may deny any application received with insufficient time to complete the review necessary to make a determination as to whether to approve or deny said license;
2. The Village Clerk, or their designee, determines that the applicant can ensure adequate levels of security for general safety and that applicant's event is not in violation of any applicable laws;
3. The Village Clerk, or their designee, determine that the proposed premises conforms to all applicable fire codes, building codes, and other health and safety codes including, but not limited to, provisions relating to maximum occupancy and restroom facilities;
4. The granting of such permit will not become a public nuisance and will not violate any of the provisions of the Bertrand Municipal Code;
5. The licensed area will be separated from other areas by a fence, wall, or similar barrier sufficient to prevent uncontrolled entrance or exit from the licenses area, if the license is requested for any outdoor area; and
6. The Village Clerk determines that the proposed event and the proposed service of alcohol otherwise complies with all applicable requirements and limitations of the Nebraska Liquor Control Act.

An application for a special designated liquor license will be **denied by the Village Clerk** when:

1. The application does not satisfy the criteria set forth above for the approval by the Village Clerk.
2. The application is made by a corporation, association, organization, or entity, whose membership consists of a majority of individuals who are under the legal drinking age.
3. The application is made by an individual, corporation, association, organization, or entity who has violated any of the requirements and limitations of the Nebraska Liquor Control Act.

**Upon denial of a special designated liquor license**, the Village Clerk, or their designee, shall give the applicant a written statement of the reason(s) for denial. Any applicant denied a special designated liquor license based upon the above guidelines, may file with the Village Clerk a written request for said application to be heard by the Village Board for consideration. Such request shall be submitted within three (3) business days following the denial of the license. The request shall be considered at the next regularly-scheduled Village Board meeting.

The notice of approval or denial of the license shall be forwarded to the Nebraska Liquor Control Commission in the same manner as if the approval or denial was issued by the Village Board.

At least quarterly, the Village Clerk, or their designee, shall provide the Village Board with a report of all special designated liquor licenses approved or denied during the proceeding months.

These guidelines shall be applied to all applications for special designated liquor licenses for the consumption of alcoholic liquors. Nothing herein shall preclude the Village Board from deviating from the above-stated guidelines when exceptional or peculiar circumstances exist warranting such deviation. The Village Board may at any time adopt specific criteria to be considered during review of any special designated liquor license application. Upon adoption, said criteria shall be considered prior to approval

or denial of all applications for special designated liquor license, whether said approval or denial is administered by the Village Board or the Village Clerk, or their designee.

On a motion by Schroeder, seconded by McNierney, the Special Designated Liquor license request from the Blue Moose for a street dance at the Hi-Line Golf Course on July 13, 2024, was approved. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the Chicken Permit request from Jeff Campbell to house 3 chickens at 508 Medina Avenue was approved. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox.

On a motion by Evans, seconded by Schroeder, the Building Permit request from Corey Doles to construct a 20'x10 concrete patio at 216 Minor Avenue was approved. Voting Aye, Evans, Schroeder, Dahlgren, McNierney, Wilcox.

On a motion by Evans, seconded by Schroeder, the Building Permit request from Ryan Gardine to extend the existing patio and add sunroom on existing house at 305 Highland Avenue was approved. Voting Aye, Evans, Schroeder, Dahlgren, McNierney, Wilcox.

The meeting adjourned at 6:49 PM.

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Lori Vinzant, Village Clerk/Treasurer

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TJ Wilcox, Chairman of the Board