

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

July 11, 2023

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on July 11, 2023, at the Village Hall by publishing in the Holdrege Daily Citizen on July 6, 2023, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees Robert Dahlgren, Lucas Evans, and Brian Schroeder. Jason McNierney absent. Dahlgren joined the meeting at 6:07 PM. Dahlgren left the meeting at 6:49 PM.

The Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by Schroeder, seconded by Evans, the consent agenda was accepted. Voting Aye, Schroeder, Evans, Wilcox. Dahlgren and McNierney absent. The items on the consent agenda were as follows: minutes for Regular Meeting and the Nursing Home Budget Hearing on June 13, 2023; the Village financials for the month of June; the Village payables for the month of June in an amount not to exceed \$83,000; the Village employees' salaries for the month of July not to exceed \$44,000. The June payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (June)	1,221.02	Salaries/Taxes/Benefits (June)	2,153.30
Auto Shack GO RM	24.29	C Plus GO	53.61
C Plus GO	264.75	Southern Power UT	319.17
Chase Credit Card GO	11.46	Verizon TE	10.88
Evans Repair LAB	7.50		2,536.96
Southern Power UT	30.00	<u>STREET</u>	
Van Diest Supply SU	1,146.00	Salaries/Taxes/Benefits (June)	8,682.36
	2,705.02	Black Hills Energy UT	
<u>GARBAGE COLLECTION</u>		C Plus GO	514.12
Waste Connection of NE. GA	5,559.89	Croell GC	2,243.15
	5,559.89	Cross Country Market SU ST	9.08
<u>GENERAL</u>		Evans Repair ER LAB	706.83
ATC Communications INT	40.65	Overton Sand & Gravel GC	450.00
Black Hills Energy UT	11.01	Pro Building Supply SU	79.10
Capital Business Solutions LP	1155.20	Southern Power UT	1,173.64

GENERAL (cont.)		STREET (cont.)	
Chase Credit Card SCH SU DF UT	1,052.87	Verizon TE	53.65
Cross Country Market CB ST OS	82.83		13,911.93
Ana Estrada PF	60.00	WATER	
Holdrege Daily Citizen PR	96.47	Salaries/Taxes/Benefits (June)	15,500.98
Integrated Security Solutions SU	1,520.00	Black Hills Energy UT	
One Call Concepts PF	16.26	C Plus GO	107.23
Pam Long CB MIL	384.65	Central District Health Dept. WT	63.00
Lori Vinzant MIL	144.86	Chase Credit Card SCH	440.85
Reliable Pest Control CB	40.00	Core & Main IMP	225.74
SCEDD HAP	2,000.00	Cross Country Market SU ST	4.38
Southern Power UT	285.00	Maguire PF	1,656.00
Spectrum IN TE DF		Municipal Pipe Services IMP	650.00
Svoboda's ACE Hardware CB	15.99	Municipal Supply Inc. IMP ST	2,341.34
Village Uniform CB	50.18	NE Department of Revenue ST	598.61
Woodward's Disposal MI DF	15.00	NE Public Health Env. Lab WT	247.00
	5,930.97	Pam Long MIL	128.68
LAW ENFORCEMENT		Lori Vinzant MIL	144.86
Salaries/Taxes/Benefits (June)	1,484.14	Southern Power UT	2,626.00
Verizon TE	42.75	Spectrum INT TE	136.02
	1,526.89	Verizon TE	21.79
PARK		Woodward's Disposal MI DF	15.00
Salaries/Taxes/Benefits (June)	2,019.08		24,907.48
Auto Shack GO RM	24.29	YARD WASTE/RECYCLING	
C Plus GO SU	268.25	Salaries/Taxes/Benefits (June)	260.70
Chase Credit Card GO IMP ST	775.22	ATC Communications INT	100.00
Cross Country Market SU ST	42.21	Reliable Pest Control FU	57.00
Evans Repair LAB	7.50	South Central Sanitation LF	1,286.25
Pro Building Supply SU	168.00		1,703.95
Southern Power UT	229.73		
Van Diest Supply SU	607.50		
	4,141.7	TOTAL	80,118.10
POOL			
Salaries/Taxes/Benefits (June)	12,031.76		
C Plus GO SU	18.03		
Cash-Wa Distributing PC	1,037.70		
Chase Credit Card SU FR ST	898.26		
Chesterman Coca-Cola PC	290.00		
Cross Country Market SU ST	172.06		
Julie Nelson GRA	515.39		
NE Department of Revenue ST	260.03		
Southern Power UT	1,970.00		
	17,193.23		

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 18 residents and 8 residents in Assisted Living. On a motion by Schroeder, seconded by Evans, the Nursing Home's financials for the month of May were accepted. Voting Aye, Schroeder, Evans, Wilcox. Dahlgren and McNierney absent. On a motion by Schroeder,

seconded by Evans, the Nursing Home’s payables for the month of July were accepted in an amount not to exceed \$135,000. Voting Aye, Schroeder, Evans, Wilcox. Dahlgren and McNierney absent. On a motion by Schroeder, seconded by Evans, the Nursing Home’s employees’ salaries for the month of August were accepted in an amount not to exceed \$95,000. Voting Aye, Schroeder, Evans, Wilcox. Dahlgren and McNierney absent. The Nursing Home’s payables and salaries were as follows:

NURSING HOME			
Paid			
Salaries/Taxes/Benefits (June)	116,161.16	Monica Alvarez	160.33
American Healthtech	409.30	Nationwide	4,653.01
Black Hills Energy	450.31	Penny Martinez	62.59
Charter	132.97	Petty Cash	274.32
D & N Lammel’s	448.58	RHD	13,085.00
Direct TV	381.07	Sothern Power	2,513.26
HCIS	80.00	State Fire Marshal Office	50.00
Intuit	419.81	Teresa Sadler	247.34
Jennifer Bendorf	48.47	USPS	260.00
			139,837.52
Not Paid			
Ameri-Tech Industrial	37.95	Hometown Leasing	186.50
Auto Shack	32.35	InSPIRE	7,590.80
Barbara Metzger	278.10	McKesson	2,606.24
Briggs Healthcare	77.89	Nurses Incorporated	20,629.75
C Plus	300.53	Prioricare Staffing	1,028.01
Cash Wa Distributing	2,054.01	Queen Bee Staffing	10,751.45
Compufact Research	55.00	Quill	180.49
Cross Country Market	446.40	Reliable Pest Control	46.00
D & N Lammel’s	288.56	Secrest Consulting	300.00
Divas at Kearney Floral	50.00	Securitas Healthcare	994.00
Dollar General	21.00	SFM	1,460.00
Eclipse Staffing	11,338.50	Shane Smith	300.00
Ecolab	1,255.89	Spartan Nash	141.11
EZ Way, Inc.	4,347.71	Stericycle	145.40
Family Medical Specialties	142.75	Svoboda’s ACE Hardware	445.52
First State Bank	1,879.10	Sysco	5,819.65
Frontier	643.91	TCI Business Capital	2,601.75
Fusion Medical Staffing	6,525.45	Village of Bertrand	516.39
General Glass of Holdrege	473.48	Woodward’s Disposal	41.00
Holdrege Pharmacy	240.37		86,273.01

LeAnn Jochum, SCEDD, presented the Board with information regarding the Village of Bertrand Housing Authority project. On a motion by Evans, seconded by Schroeder, the Professional Services Agreement between the Village of Bertrand and South Central Economic Development, Inc. (SCEDD) for 22-TFRH-34031 Bertrand 5-Plex Project (Bertrand Housing Authority project) was approved. Voting Aye, Evans, Schroeder, Dahlgren, Wilcox. McNierney absent. On a motion by Dahlgren, seconded by Schroeder, the invoice (#1594) from SCEDD regarding the grant administration for the Bertrand Housing Authority project in the amount of \$2,000.00 was accepted. Voting Aye, Dahlgren, Schroeder, Evans, Wilcox. McNierney absent. On a motion by Schroeder, seconded by Evans, the invoice (#2304198) from Miller & Associates regarding the civil survey, design development, construction documents, and bid &

award process for the Bertrand Housing Authority project in the amount of \$26,000.00 was accepted. This invoice will be paid directly by the Bertrand Housing Authority from their construction loan. Voting Aye, Schroeder, Evans, Dahlgren, Wilcox. McNierney absent. On a motion by Dahlgren, seconded by Schroeder, the request for NAHTF Funds Drawdown #1 to SCEDD for grant administration in the amount of \$2,000.00 was approved. Voting Aye, Dahlgren, Schroeder, Evans, Wilcox. McNierney absent.

LeAnn Jochum informed the Board of the status of the ARPA Rural Workforce Land Development grant in the amount of \$491,260 that the Village was awarded in March. The latest development is that these funds will no longer be considered a grant, but instead, a 0% interest loan. SCEDD and the awarded communities will be having discussion on whether it is a feasible option to proceed with the project. The re-issued contracts will not have to be signed and returned until August 15th. Further information will be provided to the Board at the following meeting.

On a motion by Dahlgren, seconded by Schroeder, a split in the Village's June payables to Evans Repair in the amount of \$721.83 was accepted. Voting Aye, Dahlgren, Schroeder, Wilcox. Evans abstained. McNierney absent.

Clerk Lori Vinzant presented the Board with a list of the County's holiday schedule and asked if the Board would be willing to align the Village's holidays with the County's. A resolution will be presented at the following meeting.

On a motion by Schroeder, seconded by Dahlgren, the chip sealing of Mason Avenue from Highway 23 to Kellogg Street was approved in an amount not to exceed \$20,000.00. Voting Aye, Schroeder, Dahlgren, Evans, Wilcox. McNierney absent. On a motion by Dahlgren, seconded by Schroeder, the chip sealing of School Street from Medina Avenue to Highland Avenue and Knight Street from Highland Avenue to Montrose Avenue was approved in amount not to exceed \$20,000.00. Voting Aye, Dahlgren, Schroeder, Evans, Wilcox. McNierney absent.

On a motion by Schroeder, seconded by Evans, the Building Permit request from Larry Bennett to construct a 14'x12' deck at 206 Bailey Drive was approved. Voting Aye, Schroeder, Evans, Dahlgren, Wilcox. McNierney absent.

James Nelson, Ordinance Officer, gave his report to the Board. There are a few properties that will be notified to mow lawns.

Matt Gregg, Utilities Superintendent, gave his report to the Board.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that a property owner would like to have No Parking signs placed in front of the residence to limit street parking. This residence is located near a business and the Board will not proceed. She also inquired about possibly paying someone for light maintenance at the Community Building.

Craig Bennett, Miller & Associates, presented the Board with the plans and specifications for the Village of Bertrand Housing Authority 5-Plex project. On a motion by Schroeder, seconded by Evans, the plans and bid process were approved. The bid date will be set for August 3, 2023 at 2:00 PM CST at the Village Hall. Voting Aye, Schroeder, Evans, Wilcox. Dahlgren and McNierney absent.

The meeting adjourned at 7:06 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board