

VILLAGE OF BERTRAND  
REGULAR BOARD MEETING

October 10, 2023

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on October 10, 2023, at the Village Hall by publishing in the Holdrege Daily Citizen on October 2, 2023, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Vice Chairman Brian Schroeder and Trustees Robert Dahlgren and Jason McNierney. TJ Wilcox and Lucas Evans absent.

The Vice Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by McNierney, seconded by Dahlgren, the consent agenda was accepted. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. The items on the consent agenda were as follows: minutes for Regular Meeting, Budget Hearing and Special Hearing on September 12, 2023; the Village financials for the month of September; the Village payables for the month of September in an amount not to exceed \$135,000; the Village employees' salaries for the month of October not to exceed \$26,000. The September payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<b><u>CEMETERY</u></b>		<b><u>SEWER</u></b>	
Salaries/Taxes/Benefits (Sept.)	459.42	Salaries/Taxes/Benefits (Sept.)	2,156.87
Auto Shack GO LAB	24.29	C Plus GO	68.04
C Plus GO	100.63	Evans Repair GO	28.99
Evans Repair GO	13.50	Front Water Engineering ARP	2,500.00
Southern Power UT	31.00	Johnson Service Co. RM	1,283.75
	<b>628.84</b>	Matt Gregg MIL	87.02
<b><u>COMMUNITY BUILDING</u></b>		Southern Power UT	293.67
Black Hills Energy UT	41.71	Verizon TE	10.91
Pam Long PF	75.00		<b>6,429.25</b>
Reliable Pest Control FU	40.00	<b><u>STREET</u></b>	
Southern Power UT	81.00	Salaries/Taxes/Benefits (Sept.)	7,611.84
Village Uniform PF	41.57	Auto Shack AR GO	395.00
	<b>279.28</b>	C Plus GO	291.60
<b><u>GARBAGE COLLECTION</u></b>		Evans Repair RM LAB GO	1,045.63
Waste Connection of NE. GA	5,608.89	Holdrege Daily Citizen PR	5.76
	<b>5,608.89</b>	Landmark Implement LP	2,625.00
<b><u>GENERAL</u></b>		Landmark Implement LP	1,040.00
AMGL PF	2,350.00	Matt Gregg MIL	87.03
ATC Communications INT	40.65	Southern Power UT	1,173.64
Capital Business Solutions LP	121.20	Verizon TE	53.75
CNA Surety INS	50.00		<b>14,329.25</b>
Cross Country Market FP ST OS	40.67	<b><u>WATER</u></b>	
Holdrege Daily Citizen PR	84.43	Salaries/Taxes/Benefits (Sept.)	15,530.78
McElhinny Builders BHA	67,545.00	AMGL PF	2,350.00
One Call Concepts PF	5.18	Aquacade Sprinklers SU	47.00
Southern Power UT	152.00	Black Hills Energy UT	9.41
Woodward's Disposal MI DF	15.00	C Plus GO	136.09
	<b>70,404.13</b>	CNA Surety INS	50.00
<b><u>LAW ENFORCEMENT</u></b>		Evans Repair GO	58.00
Salaries/Taxes/Benefits (Sept.)	1,488.49	Landmark Implement LP	2,625.00
Verizon TE	42.84	Landmark Implement LP	1,040.00
	<b>1,531.33</b>	Matt Gregg MIL	174.06

<b><u>PARK</u></b>		<b><u>WATER (cont.)</u></b>	
Salaries/Taxes/Benefits (Sept.)	1,144.59	Municipal Supply SU ST	1,951.02
Auto Shack AR GO	24.29	NE Rural Water Assoc. DF	300.00
C Plus GO	100.63	NE Department of Revenue ST	626.84
Central Valley Electric IMP	148.78	Southern Power UT	3,300.00
Cross Country Market SU ST	17.53	Spectrum INT TE DF	153.92
Evans Repair RM LAB GO	13.50	Verizon TE	21.83
Southern Power UT	173.73	Woodward's Disposal	15.00
Swanson Septic Services PF	220.00		
	<b>1,843.05</b>		<b>28,388.95</b>
<b><u>POOL</u></b>		<b><u>YARD WASTE/RECYCLING</u></b>	
Salaries/Taxes/Benefits (Sept.)	874.74	Salaries/Taxes/Benefits (Sept.)	261.02
NE Department of Revenue ST	11.60	ATC Communications INT	100.00
Southern Power UT	803.00	Reliable Pest Control FU	57.00
	<b>1,789.34</b>	Schaben Sanitation LF	90.32
		South Central Sanitation LF	906.45
			<b>1,414.79</b>
		<b><u>TOTAL</u></b>	<b>132,647.10</b>

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 20 residents and 7 residents in Assisted Living. On a motion by McNierney, seconded by Dahlgren, the Nursing Home's financials for the month of August were accepted. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. On a motion by McNierney, seconded by Dahlgren, the Nursing Home's payables for the month of October were accepted in an amount not to exceed \$127,000. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. On a motion by Dahlgren, seconded by McNierney, the Nursing Home's employees' salaries for the month of November were accepted in an amount not to exceed \$95,000. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent. The Nursing Home's payables and salaries were as follows:

<b><u>NURSING HOME</u></b>			
<b><u>Paid</u></b>			
Salaries/Taxes/Benefits (Sept.)	81,683.09	Johnstone Supply	1,973.06
American Healthtech	409.30	Monica Alvarez	163.15
Black Hills Energy	471.76	Nationwide	4,638.01
Charter	132.97	Penny Martinez	145.26
Cross Country Market	69.90	Quill	169.97
Culligan of Kearney	140.00	RHD	13,085.00
D & N Lammel's	2,020.88	Sothern Power	2,760.00
Direct TV	266.78	Svoboda's ACE Hardware	286.08
HCIS	80.00	Teresa Stadler	236.72
Hometown Leasing	186.50	USPS	264.00
Indeed	123.00	WeCare	1,232.50
			<b>110,537.93</b>
<b><u>Not Paid</u></b>			
AMGL	10,680.00	Prioricare Staffing	3,738.97
C Plus	280.36	Primary Electric	365.00
Cash Wa	2,139.99	Queen Bee Staffing	6,629.25
Direct Supply	949.07	Quill	167.95
Eclipse Staffing	4,932.25	Reliable Pest Control	46.00
Ecolab	917.50	Scale Funding	3,431.18
First State Bank	1,879.10	Secrest Consulting	300.00
Frontier	667.52	Securitas Healthcare	292.90
Fusion Medical Staffing	7,525.80	SFM	1,460.00
The Guest List	58.76	Shane Smith	300.00
Holdrege Pharmacy	1,375.92	Spartan Nash	266.86
InSPIRE	4,636.00	Stericycle	145.40
McKesson	3,226.29	Sysco	3,632.54
Nurses Incorporated	16,221.25	Village of Bertrand	516.39
Penner	712.26	Woodward's Disposal	41.00
			<b>77,535.54</b>

On a motion by Dahlgren, seconded by McNierney, the Application of Payment #1 from McElhinny Builders for the Bertrand Housing Authority project in the amount of \$67,545.00 was accepted. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent. On a motion by

McNierney, seconded by Dahlgren, the request for NAHTF Funds Drawdown #2 for McElhinny's Application of Payment #1 in the amount of \$67,545.00 was approved. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent.

On a motion by Dahlgren, seconded by McNierney, a split in the Village's September payables to Evans Repair in the amount of \$1,159.62 was accepted. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent.

Schroeder introduced Ordinance No. 774 regarding water and sewer rates for 2024. On a motion by Dahlgren, seconded by McNierney, the statutory rule requiring an ordinance to be fully and distinctly read on three different days was waived. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent. The motion to suspend the rule was adopted by three-fourths of the members elected to the Board and the statutory rule was suspended for consideration of said Ordinance. Thereupon said Ordinance No. 774 was then read by title and Trustee McNierney moved for its final passage, which motion was seconded by Dahlgren. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. Said Ordinance reads as follows:

**ORDINANCE NO. 774**

**of the**

**VILLAGE OF BERTRAND, NEBRASKA**

**AN ORDINANCE OF THE VILLAGE OF BERTRAND, NEBRASKA PROVIDING FOR WATER AND SEWER RATES; PROVIDING FOR THE REPEAL OF ANY PRIOR ORDINANCES, OR PARTS THEREOF, IN CONFLICT WITH; AND PROVIDING FOR AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE CHAIRPERSON AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:

**Section 1.** WATER RATES. There is hereby established the following monthly water rates for water supplied by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>FRONT FOOTAGE</u>	<u>MONTHLY CHARGE</u>
Residential	0-50	\$33.61
Residential	over 51-60	\$35.54
Residential (Light)	over 61-70	\$36.34
Residential	over 61-70	\$37.42
Residential (Light)	over 71-80	\$38.29
Residential	over 71-80	\$39.31
Residential (Light)	over 81-90	\$40.16
Residential	over 81-90	\$41.23
Residential (Light)	over 91-125	\$42.03
Residential	over 91-125	\$43.12
Residential	over 125	\$45.01
Trailer Park Spaces	Not Applicable	\$33.61
Apartment Buildings	Not Applicable	\$29.88
Low Income Apartments	Not Applicable	\$15.00
Commercial Establishments	Not Applicable	\$37.72
2" Line to Lot	Not Applicable	\$100.98
4" Line to Lot	Not Applicable	\$190.05
Nursing Home	Not Applicable	\$195.74
School Facility	Not Applicable	\$195.74
School Athletic Field	Not Applicable	\$190.05
Golf Course	Not Applicable	\$100.98
CHS	Not Applicable	\$68.72
Lots Outside of Corporate Limits	Not Applicable	\$45.01

**DISCONNECT/RECONNECT AT REQUEST OF OWNER:**

Disconnect Fee	\$50.00
Reconnect Fee	\$50.00

**DISCONNECT DUE TO NON-PAYMENT OF BILL:**

During Working Hours	\$50.00
After Hours	\$100.00

**Section 2.** SEWER RATES. There is hereby established the following monthly sewer rates for sewer service supplied by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$25.58

Commercial Establishments	\$25.58
Trailer Park Spaces	\$25.58
Apartment Buildings	\$25.58 per unit
Low Income Apartments	\$20.00 per unit
Nursing Home	\$127.37
School Facility	\$127.37
School Athletic Field	\$25.58
Golf Course	\$25.58

**Section 3.** GARBAGE RATES. It is hereby established the following monthly garbage rates for the disposal of solid waste service provided by the Village of Bertrand, Nebraska:

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$14.00
Commercial – Minimum 90-gallon container	\$14.00
Commercial – Shared 400-gallon (2 yard) container	\$18.62
Commercial – 400-gallon (2 yard) container	\$37.23
Commercial – 600-gallon (3 yard) container	\$48.78
Commercial – 2- & 3-yard containers	\$86.01
Commercial – (4) 3-yard containers	\$195.12
Commercial – (5) 3-yard containers	\$243.90

**Section 4.** RECYCLING FEE. It is hereby established the following monthly recycling fee for the disposal of recycled materials.

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$1.00
Commercial	\$1.00

**Section 5.** YARD WASTE FEE. It is hereby established the following monthly yard waste site fee for the Village’s Yard Waste Site.

<u>NATURE OF PROPERTY</u>	<u>MONTHLY CHARGE</u>
Residential	\$3.50
Commercial	\$3.50

**Section 6.** In the event the fees for water, sewer, and/or garbage are not paid on or before the 15<sup>th</sup> day of the month, the utility customer shall be subject to a late fee of \$25.00. When a billing is made by the Village of Bertrand for supplying water or furnishing equipment required by this title to any premises becomes delinquent in whole or in part on or after the 22<sup>nd</sup> day of the month, or when the water service to any premises is being used or maintained contrary to any of the other requirements of this title, the Water/Sewer Superintendent may order the water service to such premises discontinued until such billing be pair or until such contrary use of the maintenance cease.

**Section 7.** All prior ordinances and resolutions, or parts thereof, are hereby repealed to the extent that they are contrary and inconsistent with this Ordinance.

**Section 8.** This Ordinance shall be in effect and in full force from and after its passage, approval, and publication or posting as required by law.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF NOVEMBER 2023.**

On a motion by McNierney, seconded by Dahlgren, Resolution No. 501 regarding the address assignment for 910 Mason Avenue was approved. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. The Resolution reads as follows:

**RESOLUTION NO. 501**

of the

**VILLAGE OF BERTRAND, NEBRASKA**

**BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:**

**WHEREAS,** the Board of Trustees of the Village of Bertrand, Nebraska, request that the address at a new residence on Mason Avenue be numbered 910 Mason Avenue.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF OCTOBER, 2023.**

On a motion by McNierney, seconded by Dahlgren, Resolution No. 502 regarding the address assignment of 510 Marshall Avenue Nos. 1-5 was approved. Voting Aye, McNierney, Dahlgren, Schroeder. Evans and Wilcox absent. The Resolution reads as follows:

**RESOLUTION NO. 502**

of the

**VILLAGE OF BERTRAND, NEBRASKA**

**BE IT RESOLVED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF BERTRAND, NEBRASKA AS FOLLOWS:**

**WHEREAS**, the Board of Trustees of the Village of Bertrand, Nebraska, request that the address for the 5-Plex Apartment Complex be numbered: 510 Marshall Avenue #1, 510 Marshall Avenue #2, 510 Marshall Avenue #3, 510 Marshall Avenue #4, and 510 Marshall Avenue #5.

**PASSED AND APPROVED THIS 10<sup>TH</sup> DAY OF OCTOBER, 2023.**

On a motion by Dahlgren, seconded by McNierney, the request from the Little Vikings After Hours to use the Village Hall for an after-school program center was approved on a three-month trial basis. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent.

On a motion by Dahlgren, seconded by McNierney, the Building Permit request from Jerney Hansen to construct a new patio at 609 School Street was approved. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent. No action was taken regarding the Building Permit request from the Bertrand Community Builders due to a lack of quorum. On a motion by Dahlgren, seconded by McNierney, the Chicken Permit request from Tori Furnish to house 3 chickens at 609 Knight Street was approved. Voting Aye, Dahlgren, McNierney, Schroeder. Evans and Wilcox absent.

James Nelson, Ordinance Officer, gave his report to the Board. He informed the Board that a couple of dogs running at large had entered a private residence and attacked some chickens. A letter will be sent to the dog owners regarding the potential of dangerous dogs. A vehicle has been towed from a private residence at the owner's request. He would like to research an ordinance for the storage of scrap metal throughout the village. There are two potential nuisance properties that will be reviewed at the following meeting.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed the Board that he has received a quote for the electrical hookups for the camper parking located at 906 Mason. He would like to possibly bid this project out to local electricians. The Village's tractor has been in for repair at Landmark for five weeks. He thought it should be completed by the end of this week. A new lease for a skid steer has been signed for the 2023-2024 fiscal year. He would like to sell some of the Village's old equipment (i.e. old sweeper, 1969 dump truck, shredder) through an auction website. Figgins Construction is currently working on chip seal throughout the village.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She informed the Board that Brad Slaughter will meet with the Board on Tuesday, October 17<sup>th</sup> at 6:00 p.m. to discuss note financing for the Sewer Lagoon project. She also informed the Board that the Village's annual audit will be conducted on November 2<sup>nd</sup>.

The meeting adjourned at 7:33 PM.

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Lori Vinzant, Village Clerk/Treasurer

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TJ Wilcox, Chairman of the Board