

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

November 12, 2024

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on November 12, 2024, at the Village Hall by publishing in the Holdrege Daily Citizen on November 5, 2024, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees Robert Dahlgren, Lucas Evans, Jason McNierney, and Brian Schroeder. Schroeder joined the meeting at 6:30 PM.

The Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

On a motion by McNierney, seconded by Dahlgren, the consent agenda was accepted. Voting Aye, McNierney, Dahlgren. Schroeder absent. The items on the consent agenda were as follows: minutes for Regular Meeting on October 8, 2024; the Village financials for the month of October; the Village payables for the month of October in an amount not to exceed \$256,000; the Village employees' salaries for the month of November not to exceed \$32,000. The October payables were as follows:

AC-Armor Coating	AR-Auto Repair	CG-Curb & Gutter	DF-Dues, Fees Subscriptions
EL-Extra Labor	EQ-Equipment	ER-Equipment Repair	FP-Food Pantry
FR-Freight	FU-Fumigation	FUND- Pool Fundraiser	GA-Garbage Collection
GC-Gravel/Cold Mix	GG-g2g Donations	GO-Gas, Oil, Tires	GRA-Grant
GRO-Grave Opening	GS-Garage Sales	IMP-Improvement	INS-Insurance
INT-Internet	LAB-Labor	LAW-Law Enforcement	LEG-Legal
LF-Landfill	LP-Lease Payment	MH-Machine Hire	MI-Miscellaneous
MIL-Mileage/Meals	NH-Nursing Home Loan	OS-Office Supplies	PC-Pool Concessions
PF-Professional Fees	PP-Pool Project	PR-Printing/Publishing	RM-Repair/Maintenance
REN-Rental	SCH-Schooling	SR-Snow Removal	ST-Sales Tax
SS-Shop Supplies	SU-Supplies	TE-Telephone	TL-Tobacco/Liquor License
UT-Utilities	WT-Water Testing		

<u>CEMETERY</u>		<u>SEWER</u>	
Salaries/Taxes/Benefits (Oct.)	2,232.73	Salaries/Taxes/Benefits (Oct.)	4,023.04
C Plus GO	101.12	C Plus GO	32.02
Chase Credit Services SU ST	236.53	Chase Card Services GO	173.27
Master True Value EQ	4,889.50	Evans Construction SL	87,134.75
Southern Power UT	31.00	NDEE Fiscal Services DF	100.00
	7,490.88	NDEE Fiscal Services BOND	28,416.46
<u>COMMUNITY BUILDING</u>		Southern Power UT	174.97
Black Hills Energy UT	44.83	Verizon TE	10.95
Pam Long PF	30.00		120,065.46
Reliable Pest Control FU	40.00	<u>STREET</u>	
Southern Power UT	122.00	Salaries/Taxes/Benefits (Oct.)	3,883.64
Fred Spiegel LAB	40.00	Black Hills Energy UT	48.57
Svoboda's ACE Hardware RM	19.77	C Plus GO	303.71
Village Uniform PF	38.85	Cash Statement OS	10.00
	335.45	Chase Card Services SUST GO	461.53
		Holdrege Daily Citizen PR	6.00

<u>GARBAGE COLLECTION</u>		<u>STREET (cont.)</u>	
Waste Connection of NE. GA	5,720.67	Landmark Impl. LAB ER EF	2,165.08
	5,720.67	Landmark Impl. LP	1,875.00
<u>GENERAL</u>		Southern Power UT	1,191.20
Salaries/Taxes/Benefits (Oct.)	4,129.09	Verizon TE	53.88
AMGL PF	1,760.00		9,998.61
ATC Communications INT	40.65	<u>WATER</u>	
Black Hills Energy UT	53.36	Salaries/Taxes/Benefits (Oct.)	8,177.94
Capital Business Solutions LP	154.20	AMGL PF	1,760.00
Cash Statement OS	2.07	Black Hills Energy UT	128.32
Chase Credit Card OS ST	626.11	BOK Financial BOND	42,946.25
Clearly TE ST	86.31	C Plus GO	84.86
Cornhusker Pres OS	109.05	Cash Statement WT	21.95
Cross Country Market FP	77.91	Chase Credit Services OS ST GO	1,063.44
First State Bank SU	64.07	Cross Country Market SU ST	87.42
Holdrege Daily Citizen PR	54.69	First State Bank SU	64.06
One Call Concepts PF	13.94	First State Bank BOND	20,405.00
SCEDD BHA	5,000.00	Hurco Technologies RM	68.66
Southern Power UT	107.00	Landmark Impl. LP	1,875.00
Spectrum IN TE DF	182.73	Menards SU	147.39
Woodward's Disposal MI DF	15.00	Municipal Supply SU ST	3,988.16
	12,476.18	NE Rural Water Assc. SCH	200.00
<u>LAW ENFORCEMENT</u>		NE Department of Revenue ST	663.63
Salaries/Taxes/Benefits (Oct.)	1,501.01	Southern Power UT	2,582.00
C Plus GO	47.51	Spectrum INT TE DF	141.02
Chase Card Services SCH	270.00	Verizon TE	21.88
Evans Repair RM LAB	242.95	Woodward's Disposal	15.00
Verizon TE	42.94		84,387.98
	2,104.41	<u>YARD WASTE/RECYCLING</u>	
<u>PARK</u>		Salaries/Taxes/Benefits (Oct.)	573.56
Salaries/Taxes/Benefits (Oct.)	3,093.04	ATC Communications INT	100.00
Anthony Griffin REFUND	410.00	Reliable Pest Control FU	57.00
C Plus GO	101.11	South Central Sanitation LF	668.80
Holmes Plbg & Htg Supply SU	231.05		1,699.36
Master True Value EQ	4,889.50	<u>POOL</u>	
Natural Escapes IMP	1,495.00	Clearly TE ST	43.15
Southern Power UT	310.75	Southern Power UT	60.00
	10,530.45	Spectrum TE INT	10.01
			113.16
		<u>TOTAL</u>	254,922.61

Sharon Hueftle, South Central Economic Development District representative, presented the Board with the 2024 Nuisance Abatement Program. On a motion by Evans, seconded by McNierney, Resolution No. 541 to rescind Resolution No. 534 which declared property 2024-BERT-5002 a nuisance property was approved. Voting Aye, Evans, McNierney, Dahlgren, Wilcox. Schroeder absent. The Resolution reads as follows:

RESOLUTION NO. 541
of the
VILLAGE OF BERTRAND, NEBRASKA

Rescinding Prior Resolution No. 534 – DECLARED NUISANCE

WHEREAS, THE Village of Bertrand is engaged in a Nuisance Abatement process; and

WHEREAS, the Village has appointed South Central Economic Development District as Nuisance Officer; and

WHEREAS, the South Central Economic Development District identified and confirmed that in his opinion a nuisance existed as defined by Federal, State, or Village law; and the Village Board at a regular meeting, identified a nuisance property, supported by evidence; and

WHEREAS, the Sout Central Economic Development District now has evidence that the nuisance violation declared in Resolution No. 534 is abated and the property cleared of nuisances.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Bertrand rescinds Resolution No. 2024-534 (2024-BERT-5002) on the following property:

2024-BERT-5002	BERTRAND 2 ND ADDITION, LOT PT8, 9; BLOCK 12	312 MINOR
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PASSED AND APPROVED THIS 12TH DAY OF NOVEMBER 2024.

On a motion by Evans, seconded by McNierney, Resolution No. 542 to rescind Resolution No. 537 which declared property 2024-BERT-5007 a nuisance property was approved. Voting Aye, Evans, McNierney, Dahlgren, Wilcox. Schroeder absent. The Resolution reads as follows:

RESOLUTION NO. 542
of the
VILLAGE OF BERTRAND, NEBRASKA

Rescinding Prior Resolution No. 537 – DECLARED NUISANCE

WHEREAS, THE Village of Bertrand is engaged in a Nuisance Abatement process; and

WHEREAS, the Village has appointed South Central Economic Development District as Nuisance Officer; and

WHEREAS, the South Central Economic Development District identified and confirmed that in his opinion a nuisance existed as defined by Federal, State, or Village law; and the Village Board at a regular meeting, identified a nuisance property, supported by evidence; and

WHEREAS, the Sout Central Economic Development District now has evidence that the nuisance violation declared in Resolution No. 537 is abated and the property cleared of nuisances.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Bertrand rescinds Resolution No. 2024-537 (2024-BERT-5007) on the following property:

2024-BERT-5007	BERTRAND ORIGINAL TOWN, LOT N10'8, 9; BLOCK 20	506 MARSHFIELD
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PASSED AND APPROVED THIS 12TH DAY OF NOVEMBER 2024.

On a motion by Evans, seconded by McNierney, the following properties were abated: 2024-BERT-5001, 5003, 5004, and 5008. Voting Aye, Evans, McNierney, Dahlgren, Wilcox. Schroeder absent. On a motion by McNierney, seconded by Dahlgren, the postponement request the 2016-BERT-1011 property owner was approved until December 8, 2024. Voting Aye, McNierney, Dahlgren, Evans, Wilcox. Schroeder absent. On a motion by McNierney, seconded by Dahlgren, the postponement request from the 2018-BERT-3006 property owner was approved until December 8, 2024. Voting Aye, McNierney, Dahlgren, Evans, Wilcox. Schroeder absent. On a motion by Evans, seconded by McNierney, the posting of a 5-day

notice at property 2018-BERT-3035 for notice to abate the property was approved. Voting Aye, Evans, McNierney, Wilcox. Dahlgren abstained. Schroeder absent. No Action was taken regarding the quotes from nuisance abatement contractors.

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 16 residents and 5 residents in Assisted Living. On a motion by Schroeder, seconded by McNierney, the Nursing Home's financials for the month of September were accepted. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. On a motion by Dahlgren, seconded by McNierney, the Nursing Home's payables for the month of November were accepted in an amount not to exceed \$130,000. Voting Aye, Dahlgren, McNierney, Evans, Schroeder, Wilcox. On a motion by Schroeder, seconded by McNierney, a split in the Nursing Home November payables to Evans Repair in the amount of \$213.43 was accepted. Voting Aye, Schroeder, McNierney, Dahlgren, Wilcox. Evans abstained. On a motion by Schroeder, seconded by McNierney, the Nursing Home's employees' salaries for the month of December were accepted in an amount not to exceed \$100,000. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. The Nursing Home's payables and salaries were as follows:

<u>NURSING HOME</u>			
Paid			
Salaries/Taxes/Benefits (Oct.)	90,407.46	Hometown Leasing	186.50
Barbara Metzger	300.60	Johnstone	786.81
Black Hills Energy	547.98	Nationwide	4,921.77
Cash-Wa Distributing	428.06	Petty Cash	286.10
Charter	134.98	Point Click Care	409.29
Clearlyfly	605.42	Providence Engraving	27.95
Cross Country Market	564.53	Rudy's Tire Holdrege	104.16
Direct TV	363.30	SFM	1,548.00
Dollar General	10.00	Southern Power	1,646.65
Eakes	186.15	Teresa Stadler	123.00
Holdrege Pharmacy	511.05		104,126.76
Not Paid			
Agape	1,461.00	McKesson	2,582.24
AMGL	390.50	Mid-American Research	325.58
Barbara Metzger	285.60	Nurse Life Medical Staffing	9,212.15
C Plus	341.80	Nurses Incorporated	12,514.71
Cash-Wa Distributing	670.34	Penner Patient Care	32.10
Compufact	33.00	Quill	390.52
Cross Country Market	578.12	Reliable Pest Control	46.00
Eclipse Staffing	3,764.60	RHD	13,608.00
Evans Repair	213.43	Shane Smith	300.00
Family Medical Specialties	190.00	Spartan Nash	74.23
Fusion Medical Staffing	17,414.55	Stericycle, Inc.	152.67
HCIS	80.00	Svoboda's ACE Hardware	33.98
HD Supply	60.78	Sysco	6,176.20
Holdrege Floral Expressions	60.00	Village of Bertrand	522.73
Holdrege Pharmacy	841.90	Woodward's Disposal	40.00
InSPIRE	10,272.40		82,669.13

On a motion by Schroeder, seconded by McNierney, the payment request from SCEDD for Housing Management services including oversight of tenant application process and income eligibility and tenant education, and full occupancy of 5 units as of June 1, 2024, as required by NAHTF program, in the amount of \$5,000 was accepted. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. On a motion by Dahlgren, seconded by Schroeder, the payment request for NAHTF Fund Payment No. 9 in the amount of \$5,000 was approved. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, a split in the Village's October payables to Evans Repair in the amount of \$242.95 was accepted. Voting Aye, Dahlgren, Schroeder, McNierney, Wilcox. Evans abstained.

On a motion by Schroeder, seconded by McNierney, the Contractor's Application for Payment No. 2 from Evan's Construction in the amount of \$87,134.75 for the Sewer Lagoon project was approved. Voting Aye, Schroeder, McNierney, Dahlgren, Wilcox. Evans abstained. On a motion by Schroeder, seconded by McNierney, Resolution No. 539 regarding the signing of the year-end certificate of the street superintendent was approved. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox. The Resolution reads as follows:

RESOLUTION NO. 539
of the
VILLAGE OF BERTRAND, NEBRASKA

WHEREAS: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

WHEREAS: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

WHEREAS: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment, and

WHEREAS: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

BE IT RESOLVED that the Village Board Chairperson of Bertrand is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s) is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s)

Adopted this 12th day of November, 2024 at Bertrand, Nebraska.

On a motion by Dahlgren, seconded by Schroeder, the lease termination notice for the Sewer Lagoon crop land was accepted. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox.

On a motion by McNierney, seconded by Schroeder, the new copy machine lease was approved as presented. Voting Aye, McNierney, Schroeder, Dahlgren, Evans, Wilcox.

On a motion by Dahlgren, seconded by Schroeder, the discussion regarding the Schaben Sanitation contract for 2025 was tabled. This will be addressed at the December meeting. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox.

On a motion by Schroeder, seconded by McNierney, a CD for the Sewer Lagoon project funds was approved. Voting Aye, Schroeder, McNierney, Dahlgren, Evans, Wilcox.

No action was taken regarding the Planning Commission.

Voting as the Board of Adjustments, on a motion by McNierney, seconded by Dahlgren, the Variance Permit request from Janet Root to vary the height restriction for a residential fence was approved. Voting Aye, McNierney, Dahlgren, Evans, Schroeder, Wilcox.

On a motion by Dahlgren, seconded by Evans, the Fence Permit request from Jason McNierney to construct a wood privacy fence at 802 Marshfield Avenue was approved. Voting Aye, Dahlgren, Evans, Schroeder, Wilcox. McNierney abstained. On a motion by Evans, seconded by Schroeder, the Demolition Permit request from John Ford to demolish the existing house at 302 Minor Avenue was approved. Voting Aye, Evans, Schroeder, Dahlgren, McNierney, Wilcox. On a motion by Dahlgren, seconded by Schroeder, the Building Permit request from John Ford to construct a new house at 302 Minor Avenue was approved. Voting Aye, Dahlgren, Schroeder, Evans, McNierney, Wilcox. On a motion by Evans, seconded by McNierney, the Building Permit request from John Anders to construct a carport at 511 Melbourne Avenue was approved with supervision from Utilities Superintendent. Voting Aye, Evans, McNierney, Dahlgren, Schroeder, Wilcox. On a motion by Evans, seconded by Schroeder, the Fence Permit request from Gene Wissmann to construct a 40' plastic privacy fence at 706 Marshfield Avenue was approved. Voting Aye, Evans, Schroeder, Dahlgren, McNierney, Wilcox. On a motion by Evans, seconded by Schroeder, the Fence Permit request from Janet Root to construct a wood privacy fence at 609 Marshall Avenue. Voting Aye, Evans, Schroeder, Dahlgren, McNierney, Wilcox.

James Nelson, Ordinance Officer, gave his report to the Board. He reported that there have been some issues with barking dogs.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed the Board that the Sewer Lagoon has filed the compaction test three times. They will be retesting next week. There will need to be a change order made to the project to cover the turbine pump. He informed the Board that water boil well issues have been completely resolved. He also informed the Board that the new water machine has been installed.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She reported that the audit fieldwork has been completed. Things went very well. She also informed the Board that the Village's grant request for the ARPA RCRP Grant was denied. The Village will be meeting with other community organizations to move forward with the purchase of new bleachers.

The meeting adjourned at 7:28 PM.