

Community Public Water System Capacity Survey

System Name:	Bertrand, NE	PWS ID:	NE31707
System Mailing Address:	507 Minor Avenue, Bertrand	System Email address:	bertvilh2o@hotmail.com
System Phone Number	308-472-3455	Designated Operator:	Matt Gregg
Board Chair:	TJ Wilcox	Population:	752
Clerk/Treasurer:	Lori Vinzant	Service Connections:	362

This survey is a self-assessment, which is a valuable tool to understand areas of strength and areas of strength and areas for improvement. This survey provides insight into elements that bolster a water system's ability to be sustainable, maintain compliance with drinking water regulations, and provide quality drinking water on a continuous basis.

Water Supply Management

1	Are service connections metered?	NO
2	Does the community have an active Wellhead Protection or Drinking Water Protection Management Plan?	YES
3	Has a water loss accounting program been established and maintained?	NO
4	Do you have a plan for an alternate water source, if needed? (i.e. emergency connection, regionalization, purchasing, etc.)	NO

Personnel Management

5	Does the designated operator hold the required operator license for the system?	YES
6	Do you have written personnel policies and procedures?	YES
7	Do all personnel receive the required, on-going training for their position?	YES

Policies and Procedures

8	Does the system have an active cross-connection control and backflow prevention program?	YES
9	Do you have written policies for customer rights and responsibilities?	YES
10	Do you have enforceable drought policy?	YES
11	Do you have procedures for mitigation and response to online/digital security breach or hazards?	YES

Operation and Maintenance

12	Does the system have a current operation and maintenance manual?	YES
13	Do you have a system for scheduling routine preventive maintenance?	YES
14	Are outside services and support available to the system, if needed?	YES
15	Are all system records easily accessible and maintained per regulatory requirements?	YES

Financial

16	Do you have an annually reviewed and approved water budget?	YES
17	Are water rates reviewed annually and adjusted, if needed?	YES
18	Has the system developed bot a short and long-term capital improvement plan?	YES
19	Do established rates and fees cover the entire cost of operating the water system, including debt and improvements?	YES

Governing Body

20	Do members of the governing body tour the water facilities and understand the PWS regulations?	YES
21	Have members of the governing body received board training?	YES
22	Does the governing body require and review monthly system reports which include capacity, usage, complaints, regulatory compliance, test results, concerns, and system status?	YES

23	Have you planned, or considered planning, for governing body succession to ensure management of system isn't interrupted?	YES
24	Does the governing body hold regularly schedule meetings that are open to the public?	YES
25	Are public records maintained and made available to the public?	YES

Asset Management

26	Does the system have a documented full inventory of assts, including computer & automated systems, with condition, location, and age for each asset?	YES
27	Does the system understand its required sustained level of service?	YES
28	Has the system identified all assets that are critical to its required sustained performance?	YES
29	Does the system have a capital improvement plan and operation and maintenance strategies to maintain a minimum life-cycle cost of the water utility?	YES
30	Does the system have a long-term financial strategy?	YES

Purchased Water

31	Do you have a contract to purchase water as your main supply?	NO
32	Are policies in place to address loss of supply of purchase water?	NA