

VILLAGE OF BERTRAND
REGULAR BOARD MEETING

April 8, 2025

The Village Board of Trustees of the Village of Bertrand, Nebraska held a Regular Meeting on April 8, 2024, at the Village Hall by publishing in the Holdrege Daily Citizen on April 1, 2025, and posting at the First State Bank, Post Office, and Village Office. The agenda for said meeting was kept continuously at the office of the Village Clerk. Present were Chairman TJ Wilcox, and Trustees Lucas Evans, Jason McNierney, Brian Schroeder, and Fred Spiegel.

The Chairman opened the meeting at 6:00 PM and publicly stated to all in attendance that a copy of the Nebraska Open Meeting Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Sharon Hueftle, South Central Economic Development District (SCEDD) representative, presented the Board with the status of the Bertrand Housing Authority's 5-Plex Housing Project. On a motion by McNierney, seconded by Spiegel, the discussion regarding the Village Authorized Official to sign the Certificated Letter of Compliance NDEE 22TFRH34031, as confirmed by Miller & Associates of all outstanding items complete and satisfactory dated April 2, 2025 and upon receipt of McElhinny Builders Certification of NDEE Compliance of Cooling System Requirements dated March 10, 2025 to achieve closeout of Bertrand Housing Authority 5-Plex Project was tabled. Voting Aye, McNierney, Spiegel, Evans, Schroeder, Wilcox. On a motion by Spiegel, seconded by Schroeder, Darlene Samuelson was reappointed to the Bertrand Housing Authority Board for a five-year term. Voting Aye, Spiegel, Schroeder, Evans, McNierney, Wilcox.

On a motion by Schroeder, seconded by Evans, the consent agenda was accepted. Voting Aye, Schroeder, Evans, McNierney, Spiegel, Wilcox. The items on the consent agenda were as follows: minutes for Regular Meeting on March 11, 2025; the Village financials for the month of March; the Village payables for the month of March in an amount not to exceed \$260,000; the Village employees' salaries for the month of April not to exceed \$26,000. The March payables were as follows:

| | | | |
|----------------------|----------------------|------------------------|-----------------------------|
| AC-Armor Coating | AR-Auto Repair | CG-Curb & Gutter | DF-Dues, Fees Subscriptions |
| EL-Extra Labor | EQ-Equipment | ER-Equipment Repair | FP-Food Pantry |
| FR-Freight | FU-Fumigation | FUND- Pool Fundraiser | GA-Garbage Collection |
| GC-Gravel/Cold Mix | GG-g2g Donations | GO-Gas, Oil, Tires | GRA-Grant |
| GRO-Grave Opening | GS-Garage Sales | IMP-Improvement | INS-Insurance |
| INT-Internet | LAB-Labor | LAW-Law Enforcement | LEG-Legal |
| LF-Landfill | LP-Lease Payment | MH-Machine Hire | MI-Miscellaneous |
| MIL-Mileage/Meals | NH-Nursing Home Loan | OS-Office Supplies | PC-Pool Concessions |
| PF-Professional Fees | PP-Pool Project | PR-Printing/Publishing | RM-Repair/Maintenance |
| REN-Rental | SCH-Schooling | SR-Snow Removal | ST-Sales Tax |
| SS-Shop Supplies | SU-Supplies | TE-Telephone | TL-Tobacco/Liquor License |
| UT-Utilities | WT-Water Testing | | |

| <u>CEMETERY</u> | | <u>SEWER</u> | |
|----------------------------------|-----------------|--------------------------------|----------|
| Salaries/Taxes/Benefits (Mar.) | 2,432.43 | Salaries/Taxes/Benefits (Mar.) | 3,251.72 |
| Southern Power UT | 30.00 | Area Services, Inc. MI | 449.40 |
| | 2,462.43 | C Plus GO | 30.98 |
| <u>COMMUNITY BUILDING</u> | | FNIC INS | 1,632.00 |
| Black Hills Energy UT | 351.15 | Johnson Service Co. PF | 1,700.00 |
| Larsen's ACE Hardware RM SU | 80.55 | Larsen's ACE Hardware SU | 58.38 |
| Pam Long LAB | 105.00 | Southern Power UT | 252.97 |

| | | | |
|----------------------------------|-------------------|------------------------------------|------------------|
| Reliable Pest Control FU | 40.00 | Verizon TE | 11.01 |
| Southern Power UT | 92.00 | | 7,386.46 |
| Fred Spiegel LAB | 100.0 | <u>STREET</u> | |
| Village Uniform PF | 40.30 | Salaries/Taxes/Benefits (Mar.) | 5,422.97 |
| | 809.00 | Barco Municipal IMP FR | 615.00 |
| <u>GARBAGE COLLECTION</u> | | Black Hills Energy UT | 221.34 |
| Waste Connection of NE. GA | 6,117.92 | Choice Paint & Supply IMP | 468.80 |
| | 6,117.92 | C Plus GO | 308.04 |
| <u>GENERAL</u> | | First State Bank LOAN | 27,717.69 |
| Salaries/Taxes/Benefits (Mar.) | 4,891.77 | Larsen's ACE Hardware SU | 24.57 |
| ATC Communications INT | 40.65 | Nebraska Crane Inc. REN | 2,004.50 |
| Rod Bendorf EL | 130.00 | Southern Power UT | 1,296.05 |
| Bertrand Area Chamber DF | 20.00 | Verizon TE | 53.95 |
| Black Hills Energy UT | 93.43 | | 38,132.91 |
| Chase Credit Card INS OS DF | 618.10 | <u>WATER</u> | |
| Clearly TE ST | 87.08 | Salaries/Taxes/Benefits (Mar.) | 9,334.89 |
| Cross Country Market FP | 175.05 | Bertrand Area Chamber DF | 20.00 |
| Eakes OS | 6755 | Black Hills Energy UT | 250.81 |
| FNIC INS | 24,485.50 | C Plus GO | 61.97 |
| Holdrege Daily Citizen PR | 38.46 | Chase Credit Card SCH | 656.98 |
| McElhinny Builders, Inc BA | 50,000.00 | Eakes OS | 6.74 |
| NE Department of Revenue ST | 13.07 | FNIC INS | 24,485.50 |
| One Call Concepts PF | 4.06 | Hurco SU | 68.66 |
| SCEDD SCU | 5,208.20 | NE Department of Revenue ST | 667.05 |
| SCEDD BHA | 5,000.00 | NE Rural Water Assc. SCH | 890.00 |
| Southern Power UT | 120.00 | Southern Power UT | 1,255.00 |
| Woodward's Disposal MI DF | 16.25 | Spectrum INT TE DF | 168.95 |
| | 90,948.37 | Verizon TE | 22.01 |
| <u>LAW ENFORCEMENT</u> | | Woodward's Disposal | 16.25 |
| Salaries/Taxes/Benefits (Mar.) | 1,548.54 | | 37,904.81 |
| Verizon TE | 42.99 | <u>YARD WASTE/RECYCLING</u> | |
| | 1,591.53 | Salaries/Taxes/Benefits (Mar.) | 634.97 |
| <u>PARK</u> | | ATC Communications INT | 100.00 |
| Salaries/Taxes/Benefits (Mar.) | 3,384.88 | Reliable Pest Control FU | 57.00 |
| C Plus GO | 16.98 | South Central Sanitation LF | 956.50 |
| CBS Constructors GRANT | 63,225.00 | Southern Power UT | 338.00 |
| Cross Country Market SU ST | 54.59 | | 2,086.47 |
| Chase Credit Card SU ST | 64.09 | <u>POOL</u> | |
| Southern Power UT | 420.20 | Clearly TE ST | 43.54 |
| | 67,165.74 | Holmes Plbg & Htg RM | 471.56 |
| <u>TOTAL</u> | 255,561.34 | Menard's IMP | 252.60 |
| | | Spectrum TE INT | 140.00 |
| | | Southern Power UT | 48.00 |
| | | | 955.70 |

Amy Grube, Nursing Home and Assisted Living Administrator, gave her report to the Board. The current census for the Nursing Home is 14 residents and 5 residents in Assisted Living. On a motion by Spiegel, seconded by McNierney, the Nursing Home's financials for the month of February were

accepted. Voting Aye, Spiegel. On a motion by Evans, seconded by Schroeder, the Nursing Home's payables for the month of April were accepted in an amount not to exceed \$130,000. Voting Aye, Evans, Schroeder, McNierney, Spiegel, Wilcox. On a motion by McNierney, seconded by Spiegel, the Nursing Home's employees' salaries for the month of May were accepted in an amount not to exceed \$145,000. Voting Aye, McNierney, Spiegel, Evans, Schroeder, Wilcox. The Nursing Home's payables and salaries were as follows:

| <u>NURSING HOME</u> | | | |
|---------------------------------|-----------|------------------------|------------------|
| Paid | | | |
| Salaries/Taxes/Benefits (March) | 87,551.05 | Direct TV | 363.30 |
| Aesto Health | 305.00 | HCIS | 80.00 |
| Charter | 129.99 | Point Click Care | 409.29 |
| Clearly | 607.01 | SFM | 1,548.00 |
| | | | 90,993.64 |
| Not Paid | | | |
| AMGL | 120.97 | Nebraska.gov | 8.00 |
| Barbara Metzger | 308.10 | Nurses Incorporated | 16,156.95 |
| Base | 200.00 | Oak Haven Aviaries | 350.00 |
| Black Hills Energy | 1,109.63 | Primary Electric | 848.00 |
| C Plus | 394.94 | Providence Engraving | 21.28 |
| Compufact | 22.00 | Quill | 386.90 |
| Eclipse Staffing | 4,887.70 | Reliable Pest Control | 56.00 |
| Family Medical Specialties | 5.25 | RHD | 13,608.00 |
| First State Bank | 900.00 | Scrubs on Wheels | 1,265.00 |
| Fusion Medical Staffing | 17,409.15 | Secrest LTC Consulting | 350.00 |
| Holdrege Floral | 60.00 | Shane Smith | 300.00 |
| Holdrege Pharmacy | 362.02 | Southern Power | 2,309.32 |
| Hometown Leasing | 186.50 | Spartan Nash | 92.70 |
| InSpire Rehab | 2,497.20 | Stericycle | 152.67 |
| Larsen's ACE Hardware | 29.94 | Sysco | 5,708.48 |
| McKesson | 2,772.48 | Village of Bertrand | 546.775 |
| Monica Alvarez | 128.27 | Woodward's Disposal | 40.00 |
| Nationwide | 5,767.06 | | 79,361.26 |

On a motion by Spiegel, seconded by Evans, the current Assisted Living Rooms will be converted to Nursing Home Rooms. Voting Aye, Spiegel, Evans, McNierney, Schroeder, Wilcox.

Guest Sarah Gram, Phelps County Sheriff's Department, informed the Board that Crimestopper signs are available for the Village upon request at the Sheriff's Department.

On a motion by Schroeder, seconded by Evans, a split in the Village's March's payables to Fred Spiegel in the amount of \$100.00 was accepted. Voting Aye, Schroeder, Evans, McNierney, Wilcox. Spiegel abstained.

On a motion by Evans, seconded by Schroeder, the bid for street projects from Popple Construction was approved for an amount not to exceed \$18,000. Voting Aye, Evans, Schroeder, McNierney, Spiegel, Wilcox. On a motion by Spiegel, seconded by McNierney, the bid from Figgins Construction for armor coating was approved for an amount not to exceed \$57,000. Voting Aye, Spiegel, McNierney, Evans, Schroeder, Wilcox.

On a motion by Spiegel, seconded by McNierney, the Demolition Permit request from Matt Gregg to demolish the current structures located at 906 Medina Avenue was approved. Voting Aye,

Spiegel, McNierney, Evans, Schroeder, Wilcox. On a motion by Evans, seconded by Schroeder, the Building Permit request from Kyle Harshbarger to construct an 11'x15' patios at 324 Highland Avenue was approved. Voting Aye, Evans, Schroeder, McNierney, Spiegel, Wilcox.

Matt Gregg, Utilities Superintendent, gave his report to the Board. He informed the Board that the County is still trying to fix the radar sign west of town.

Lori Vinzant, Village Clerk/Treasurer, gave her report to the Board. She reported that she has a meeting scheduled with the Bertrand Baseball/Softball Commissioners to discuss the pitching machine shed.

The meeting adjourned at 7:02 PM.

Lori Vinzant, Village Clerk/Treasurer

TJ Wilcox, Chairman of the Board